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# Student Funding Board

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SFB

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# You want it, We fund it!

Goal:

- Presentations & Informational Sessions with RSO's
  - Weekly Addition of Q&A Surveys on our Social Media Platforms
  - Providing detailed examples to RSO's
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# Our Goals

We are planning to host informational sessions where RSO's will have the opportunity to learn how to complete funding request applications, so that they may be approved without any issues.

These sessions will walk them through what is needed in their applications and what is not.

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# The Team & Office Hours

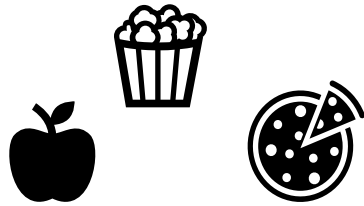
- Lauren M. Kaplan – SFB Assistant Director
- Jordan I. Labord – SFB Graduate Assistant
- SFB Board Members:
  - Rui Gao
  - Raymond K. Kwarteng
  - Steve Cristian Holeman
  - Venkata Abilaash Anaamreddi
  - Michael R. Jacksin
  - Nuzhat Y. Saleh
  - Lydia Samuel

	Mon	Tue	Wed	Thu	Fri
8 AM					
9 AM	Venkata_SFB 9:00 AM to 4:00 PM				
10 AM	Lydia, Office Hours	Rui Gao		Rui Gao	
11 AM		Raymond Office	Cristi office hours		Cristian's office hours
12 PM	Lydia, Office Hour		Rui Gao		
1 PM		Lydia, Office	Nuzhat Saleh Office Hour		
2 PM		Nuzhat Saleh, Office	Lydia Office Hour		
3 PM			Venki office hours		
4 PM			Mich: Jacks		
5 PM				Raymond, Office hours	
6 PM		Cristian's office hours	Raymond, Office hours		Raymond, Office hours

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# What SFB Funds:

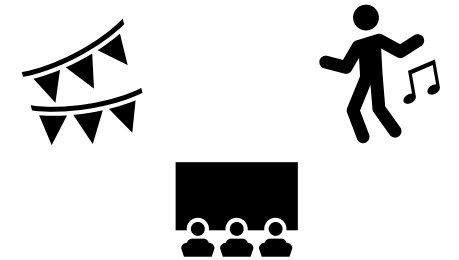
## Catering & Food \*



- \$15 per person breakfast
- \$20 per person lunch
- \$30 per person dinner

- Event services and Mason-owned facility space rentals
- Vendors such as decorators, apparel, PPE, etc. \*
- Performers such as DJ's, Singers, Bands, Comedians, etc (requires contracts)
- Honorariums <= \$500

## Events, Performers, & Vendors



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\*= Must be an approved Mason Vendor/ Caterer

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# What SFB Funds:

## Travel, Conference, & Hotel



- Tier 2 only
- <= \$1000.00 per year & <= \$500 per individual (inclusive of conference fees)
- Travelers must be active members of the RSO
- Conference/competition expenses are covered

- Flyers, publications, social media ads, & other marketing materials \*
- Parking for non-Mason affiliated guests
- Police
- Website domains and subscriptions (as related to RSO's functions)

## Other Funding



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\*= Must be an approved Mason printer

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# What SFB Does **NOT** Fund

- Gift Cards
  - Permanent items that do not have a on campus storage site (must have written permission from department)
  - Formals/Banquets that are closed or designed specifically for the group applying
  - National Dues
  - Insurance
  - Students & staff parking on campus
  - Events that are not **free, open, and accessible** to all students (must be within a 10 mile radius of your RSOs primary campus)
  - Charity events, fundraisers, or an even that is collecting donations of any kind
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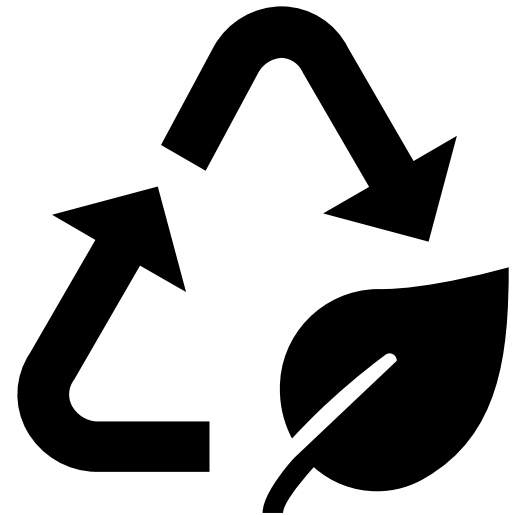
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# Circular Economy & EO77

In response to Governor Ralph Northam's Executive Order Seventy-Seven (EO 77) "Virginia Leading by Example to Reduce Plastic Pollution and Solid Waste," the Mason Sustainability Council (MSC) launched the Circular Economy and Zero Waste (CEZW) task force in the spring of 2021.

EO 77 mandates solid waste reduction and the elimination of single-use plastics and polystyrene at all state executive branch state agencies, which includes Mason.

The CEZW Task Force is leading Mason's EO 77 compliance efforts and you can find more information about their work and EO 77 resources for the Mason community here: <https://sc.gmu.edu/cezw/>



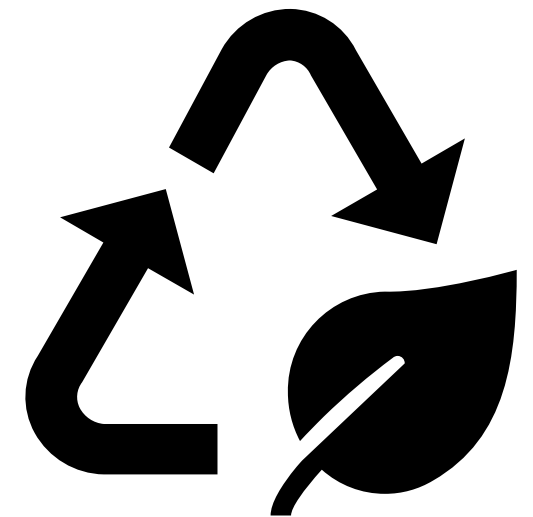


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# Circular Economy & EO77

## We do not fund the following:

- Single-Use Plastic Straw
- Single Use Plastic water bottles
- Plastic Bags ( sandwich, storage, grocery, etc.)
- Polystyrene/foam cups, bowls, trays, plates, containers, etc.
- **Single-Use Plastic**
  - Hinged Containers, Food Service Containers (take-out), Cup, Bowls, Lids (any size), Cutlery, Plates (any size), Stirrers, & Coffee Pods
- Disposable Mop Supplies and Plastic Fencing
- Balloons
- Plastic or Vinyl Tablecloths
- Ribbon Containing Plastic
- Plastic Name Tags
- Confetti and Glitter
- Small bin liners < 23 gallons



**For more information, please view:** <https://sc.gmu.edu/wp-content/uploads/2022/05/Circular-Economy-and-Zero-Waste-Task-Force-Eliminated-Items-and-Better-Alternatives-V3-Standard-Page-FINAL.pdf>

*\*Additional single-use plastic and polystyrene items will be added for elimination as the Circular Economy and Zero Waste Task force continues its work to identify feasible, best practice alternatives.*

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# Compostable Items

- Student Involvement is committed to providing RSOs with the required event supplies in order to comply with the Governor of Virginia's Executive Order (EO 77).
  - MUST submit your request at least **FIVE business days** prior to your event to allow for materials to be secured for distribution to your RSO.
  - **No need to apply for funding** through SFB to acquire these items.
  - **Items provided:** compostable plates, cold cups, hot cups, napkins, cutlery sets, canned water cases, and any additional compostable items.
  - Form link: <https://cglink.me/2d7/s72732>
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# What we look for in an application

- Excel Sheet (SFB Budget Request File Sample is on website)
  - Space conformation **PDF**
  - Price quotes (**Invoices, estimates, links, or screenshots**)
  - Good organization standing (eg: no debts, all trainings completed, and fully registered)
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# Deadlines

- Events **with Payment to Non-Mason Vendors that require contracts, honorariums, guest lecturer agreements, etc.** are due **30 days** before your event date.
  - Events **not requiring payment with the use of a contract, honorarium, guest lecturer agreements, etc.** are due **15 days** before your event date.
  - Applications must be submitted by your **RSO's President or Treasurer**
  - Applications will be reviewed on a rolling basis. You can track your application status on Mason360. The review process will begin within 5 business days of submission.
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# What happens next?

Once approved

- Use Mason 360 to make your Payment
- Reach out to [sibudget@gmu.edu](mailto:sibudget@gmu.edu) for spending or payment questions
  - [What is SI Budget? https://youtu.be/ECzEAbezdkM](https://youtu.be/ECzEAbezdkM)
- Reach out to RSO Lead Team [rso@gmu.edu](mailto:rso@gmu.edu) for event questions

Appeal

- **President and/or Treasurer must reply to the message sent to your organization through Mason360.** You will have an opportunity to update your application with the information required.
- Make sure you're within the Appeals time window. All appeals must be submitted within **5 business days** of the original decision email and completed within 14 business days.
- After receiving the updated allocation and approval you're able to move forward with the planning for your event.

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Questions?

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# Citation

- <https://si.gmu.edu/sfb/>
  - Wolfers, J. (2018, August 24). *Money really does lead to a more satisfying life*. The New York Times. Retrieved August 24, 2022, from <https://www.nytimes.com/2018/08/24/business/money-satisfaction-lottery-study.html>
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