

---

## Recruitment/Intake/New Member Education

---

- **Recruitment/Intake Form:** This form must be completed each semester an organization is taking new members. This form must be submitted no less than 5 days before the start of any recruitment/informational/intake activities. Organizations will not be allowed to hold any Recruitment/Intake activities until this form has been submitted and approved by Fraternity and Sorority Life (FSL).
  - The form is located on [FSL's Website](#).
- **New Member Form:** All new members must complete this form within 72 hours of when they begin a process (accept a bid, go "on line", are formally pledged, etc.).
  - The form is located on [FSL's Website](#).
- **New Member Education:** All new members must attend all FSL New Member Education workshops within 2 months of when they begin a process (accept a bid, go "on line", are formally pledged, etc.). Organizations failing to have all new members complete the required training will not be allowed start their next new member process until the previous group has met 100% compliance
  - All workshop information and registration links will be available on [Mason360](#).
- **Initiation/Crossing Deadline:** All new members must be initiated/cross within 9 weeks of starting their new member process or by the last day of classes, whichever comes first. Organizations may request an exemption to this policy based on inter/national policies/procedures or other factors.
  - Exemption requests must be emailed to the Associate Director of Student Involvement for Fraternity and Sorority Life.
- **New Member Educator/Intake Coordinator Workshop:** Prior to the start of a chapter's new member process/intake process the new member educator/membership intake coordinator must attend a New Member Educator/Intake Coordinator workshop hosted by FSL. Organizations will not be allowed to start their new member process until the required officers attend the workshop.
  - All workshop information and registration link will be available on [Mason360](#).

***Organizations that do not comply with these policies will not be considered in good standing with the institution and may be referred to Student Conduct.***