George Mason University is innovative and entrepreneurial in spirit and utilizes its multicampus organization and location near our nation’s capital to attract outstanding faculty, staff, and students.

Mason will

- Educate the new generation of leaders for the 21st century, men and women capable of shaping a global community with vision, justice, and clarity.

- Encourage freedom of thought, speech, and inquiry in a tolerant, respectful academic setting that values diversity.

- Provide innovative and interdisciplinary undergraduate, graduate, and professional courses of study that enable students to exercise analytical and imaginative thinking and make well-founded ethical decisions.

- Nurture and support a highly qualified and entrepreneurial faculty that is excellent at teaching, active in pure and applied research, capable of providing a broad range of intellectual and cultural insights, and responsive to the needs of students and their communities.

- Maintain an international reputation for superior education and public service that affirms its role as the intellectual and cultural nexus among Northern Virginia, the nation, and the world.

*As amended by the Board of Visitors, October 8, 2008.*
Welcome to Mason

We are pleased to welcome you and provide the Student Handbook, one of many tools to help you become familiar with Mason. This publication can guide you to valuable resources and information for student support and academic success.

You will see that Mason continues to grow at an amazing pace with new buildings, improved facilities, and more students living on campus than ever before. Mason truly has something for everyone. There are many activities to become involved with and events to attend, ranging from basketball games at the Patriot Center and live student concerts to faculty-led lectures through the provost’s Vision Series.

We are proud of the incredible diversity at Mason, with students representing different countries and cultures from around the world. This diversity creates opportunities for developing unique learning experiences and relationships while sharing an array of perspectives. We encourage you to introduce yourself and get to know someone from another culture within your first few weeks on campus.

As you realize your educational goals, we also want to support your personal growth. Mason has a network of services and programs to help you develop lifelong values through leadership development, student-run organizations, intramural activities, and civic engagement—just to name a few. We hope you take advantage of all that Mason has to offer while building strong connections and establishing lasting relationships.

Go Patriots!

Alan G. Merten, President
Sandy Scherrens, Vice President, University Life
To the Class of 2015:

Congratulations on deciding to become a Mason Patriot, and welcome to Mason! The next four years of your life will be filled with countless new experiences and opportunities that you can only find here at Mason. You are now part of a community that is filled with Patriot pride, academic achievement, and other accomplishments that extend far beyond the classroom. You also are part of a diverse community in which students come from all 50 states and Washington, D.C., as well as nearly 130 countries. We encourage you to reach out to your fellow Patriots and take advantage of everything Mason has to offer.

The most rewarding experiences you can gain as a Patriot come from getting involved. With nearly 300 student organizations, there are limitless opportunities for you to become an active member of the university. Knowing that you are part of the most competitive class to be admitted into Mason, we are already aware of your potential to do great things. Getting involved helps you hit the ground running and reveals all of Mason’s best-kept secrets to you. Whether it’s competing in the dance contest during International Week or bringing big-name bands to campus for Mason Day, there are countless ways to benefit.

At Mason, our motto is “Where Innovation Is Tradition.” Mason is unique because although we are a relatively young institution, we are growing at a tremendous rate. Thus, we encourage you to seek the best way to leave your mark here. Whether it’s by playing a Division I sport or publishing your thesis, we encourage you to challenge yourself and make this experience the best it can be. You are responsible for blazing your own path here; we (along with this handbook) are merely here to point you in the right direction. Challenge yourself to approach every task with the same passion, energy, and excitement you had when you stepped on campus for the first time.

As your Student Government president and vice president, we are eager to see the impact you will have during your tenure at Mason. We encourage you to reach out to us whether it is to ask a simple question or challenge us on one of our initiatives. We are here to represent your voice, and we want to be sure to do that in the best means possible. Our contact information is provided below.

Once again, congratulations and welcome to Mason.

Sincerely,

Ally Bowers
Student Government President
sbp@gmu.edu
abowers3@gmu.edu

Jacky Yoo
Student Government Vice President
sbvp@gmu.edu
jyooh@masonlive.gmu.edu

Student Government Office
Student Union Building II, Room 2305
Fall Semester 2011
First day of classes ................................................................. August 29
Labor Day; university closed ................................................... September 5
Last day to add classes ............................................................. September 16
Last day to drop classes without dean’s permission ................ September 30
Columbus Day recess ............................................................... October 10
Thanksgiving recess; university closed ................................. November 23–27
Last day of classes ................................................................. December 10
Reading day ........................................................................... December 12
Examinations ........................................................................ December 13–20*
*For exam times, see the Schedule of Classes.

Spring Semester 2012
First day of classes ................................................................. January 23
Last day to add classes ............................................................. January 31
Last day to drop classes without dean’s permission ................ February 24
Spring recess ........................................................................ March 12–18
Last day of classes ................................................................. May 5
Reading days .......................................................................... May 7–8
Examinations ........................................................................ May 9–16*
*For exam times, see the Schedule of Classes.
Commencement ....................................................................... May 19

For a more detailed look at the academic year, consult What’s Happening in the back of the book.

The 2011–12 Student Handbook is produced by Student Involvement in cooperation with University Relations. Revised and coordinated by Corrine House.
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George Mason, the Man

When George Mason of Gunston Hall wrote the Virginia Declaration of Rights in 1776, he gave the United States the noble concept that the rights of the individual must be protected against the power of government. By placing in Virginia’s first constitution a list of rights that could never be taken away from citizens, Mason sought to ensure a society in which government could not become all-powerful.

As a result of his influence, the Bill of Rights, which was based on Mason’s Declaration of Rights, was added to the U.S. Constitution. The universal significance of this action made the American Revolution much more than a war for independence from Great Britain: it enshrined in our most important public document the principle that a government must always respect the rights of the people.

Mason, although a slave owner, had deeply conflicting feelings about the institution he called “slow Poison.” His words were later used to demonstrate that slavery could not exist in a country that proclaimed its belief in human rights. In the United States, we have not always adhered to Mason’s great ideas, but they remain the measure of the best in our national life.

The University

George Mason University’s growing reputation as an innovative educational leader is rooted in Virginia’s strong educational tradition. By emphasizing the needs of its region, Mason has created a curriculum and mission to meet the needs of Northern Virginia’s extraordinary cosmopolitan constituency.

The university began as the Northern Virginia branch of the University of Virginia in 1957, offering courses in engineering and the liberal arts. Called University College, it opened in a renovated elementary school in Bailey’s Crossroads with an enrollment of 17 students.

Eager to support the fledgling institution, the Town (now City) of Fairfax purchased 150 acres in 1958 and donated it to the University of Virginia for a permanent branch campus. The following year, the University of Virginia Board of Visitors selected the name George Mason College. Construction of the campus’ first four buildings was completed in 1964. In September of that year, 356 students began their studies in the new classrooms.

In March 1966, the Virginia General Assembly authorized the expansion of George Mason College into a four-year, degree-granting institution and gave it the long-range mandate to expand into a major regional university. The first senior class received degrees in June 1968. Graduate programs began in September 1970, with the first master’s degrees conferred in June 1971. The George Mason College Board of Control, supported by citizens of Alexandria and Falls Church, and Arlington and Fairfax Counties, acquired an additional 442 acres. By the end of 1970, the college’s Fairfax Campus covered 571 acres; it is now 677 acres.
In 1972, the Board of Visitors of the University of Virginia recommended that the college separate from its parent institution. On April 7, the governor signed the General Assembly legislation that established George Mason University as an independent member of the commonwealth’s system of colleges and universities.

Since 1972, rapid growth and innovative planning have marked the university’s development. In 39 years, enrollment has risen from 4,166 to 32,562 in fall 2010. In 1979, Mason was given the authority to grant doctoral degrees and began offering programs at this level. In the same year, the university acquired the School of Law, located at the Arlington Campus.

In 1984, the first Robinson Professors, a group of outstanding scholars committed to undergraduate teaching and interdisciplinary scholarship, joined the faculty as the result of a generous bequest from Clarence J. Robinson. Drawing prominent scholars from all fields, Mason’s outstanding faculty also includes Nobel laureate in economics James M. Buchanan; Pulitzer Prize winners; IEEE Centennial Medallists; and recipients of numerous grants and awards, including Fulbright, Templeton, National Science Foundation, and National Endowment for the Arts, among others. Endowed chairs have also brought many artists and scholars to campus.

In 1985, Mason, in partnership with area businesses, developed an engineering program geared toward the emerging information technology field and started the School of Information Technology and Engineering (now the Volgenau School of Engineering). Through the Volgenau School, Mason was the first institution in the country to offer a doctoral degree in information technology.

The establishment of the Institute of the Arts (now the College of Visual and Performing Arts) in 1990 solidified the university’s commitment to making the arts a pervasive part of students’ lives. The Center for the Arts complex, which includes art galleries, studio and rehearsal space, and performing venues such as TheaterSpace, are components of the college.

Mason has expanded its presence to serve the entire Northern Virginia region by employing the revolutionary concept of the distributed university. In collaboration with county and state governments, the university established the Prince William Campus in Prince William County. A partnership with American Type Culture Collection, the world’s foremost archive of living cultures, has led to academic programs focusing on biotechnology and has made Prince William County a center for medical technology. Construction of the new campus began in 1995, and the first building was opened in fall 1997. The university is also expanding its presence in Arlington, home of the George Mason University School of Law.

In 1985, Mason, in partnership with area businesses, developed an engineering program geared toward the emerging information technology field and started the School of Information Technology and Engineering (now the Volgenau School of Engineering). Through the Volgenau School, Mason was the first institution in the country to offer a doctoral degree in information technology.

The innovative George W. Johnson Center opened in April 1996. By combining student life resources with educational support facilities such as an interactive library, Mason has created the learning workspace of the future. Educational administrators from around the world have toured the center.

The university and its facilities continue to grow. Mason now has one of the largest residential communities in Virginia with more than 5,000 students currently living on campus.
Fairfax Campus

Location
Located in Northern Virginia, Mason is convenient to all the resources of the nation’s capital and the Washington metropolitan area. Situated on 677 wooded acres near the city of Fairfax, the university’s Fairfax Campus combines the quiet of a suburban setting with accessibility to Washington’s libraries, galleries, and museums; Virginia’s historic sites; and Fairfax County’s high-technology firms. Metrorail, the Washington area’s subway system, enables Mason riders to reach the U.S. Capitol in 35 minutes. It also provides a quick ride to Mason’s 5.2-acre Arlington Campus.

Programs

Academic Divisions
College of Education and Human Development
College of Health and Human Services
College of Humanities and Social Sciences
College of Science
College of Visual and Performing Arts
School of Conflict Analysis and Resolution
School of Law
School of Management
School of Public Policy
Volgenau School of Engineering

Tuition

Tuition and Fees 2010–11
In-State Undergraduate..............................$8,684/year
.................................................................$353/credit
Out-of-State*.............................................$25,448/year
................................................................$1,052/credit

Graduate rates may vary. Contact your graduate program office. School of Law rates differ.

Room and Board
Room (average)...........................................$4,720/year
Board (19 meals per week) .........................$3,500/year

Number of Buildings
Academic/Administrative Facilities ..................72
Student Unions/Sports and Recreation Facilities .... 10
Student Housing .......................................48
Parking Structures ....................................3
Total ......................................................146

Spotlight

George W. Johnson Center
The Johnson Center’s eight acres of floor space house a 25,000-volume book collection, media center, computer labs, bank, bookstore, convenience store, and food services. Specially outfitted spaces provide opportunities for film, dance, meetings, and private study. The center fosters university-wide learning by integrating students’ curricular and extracurricular activities and by strengthening relationships between the university’s communities.

Center for the Arts
The Center for the Arts complex includes the 2,000-seat Concert Hall, several theaters, dance studios, and music and fine arts studios. Five hundred Concert Hall tickets are available free to students for each performance.

Patriot Center
The Patriot Center is a 10,000-seat sports and entertainment arena designed for basketball, concerts, and other events.

Sports
More than 400 athletes compete in 22 men’s and women’s organized sports: baseball, basketball, cross-country, diving, golf, lacrosse, rowing, soccer, swimming, softball, tennis, indoor and outdoor track and field, volleyball, and wrestling.

Patriot men’s and women’s teams are members of the National Collegiate Athletic Association (NCAA) Division I, the Colonial Athletic Association (CAA), the Eastern College Athletic Conference (ECAC), and the Intercollegiate Association of Amateur Athletes of America (C4A).

Arlington Campus

The Arlington Campus is home to the School of Law, the School of Public Policy, the School for Conflict Analysis and Resolution, and the Master of Arts in Arts Management program. In addition, programs in nonprofit management, business administration, and Initiatives in Educational Transformation are offered on the Arlington Campus. The Volgenau School of Engineering offers special certification courses in information...
technology through its TechAdvance program through the Office of Continuing Professional Education. Additional continuing and professional education classes are also available on site. While most of the programs offered on the Arlington Campus are at the graduate and professional levels, some undergraduate courses are available.

The Arlington Campus is also home to the Mercatus Center, the James M. Buchanan Center for Political Economy, and the Institute for Humane Studies—独立 initiatives affiliated with the university. The Center for Global Studies; the Center for Justice, Law, and Society; the Critical Infrastructure Protection Program; the Interdisciplinary Center for Economic Science, and the Interdisciplinary Center for Regional Economic Competitiveness are also located at the Arlington Campus.

The Arlington Campus is located near Washington, D.C., on 5.2 acres. Mason’s most urban location, the campus offers convenient access via Metro and key transportation routes. The campus comprises three buildings: Founders Hall, Hazel Hall (home of the School of Law), and the Truland Building (a leased facility). The George Mason University Foundation also supports the Arlington Campus with a building that includes parking, 192,00 square feet of leased office space, and 13,000 square feet of retail space.

The newest structure on this campus, Founders Hall, provides 256,000 square feet of space, which includes the home of the School of Public Policy, the Mercatus Center, operational offices and academic and student support services. In addition, the building features a 300-seat auditorium, a public plaza, a large multipurpose room, and three levels of underground parking.

Web: www.gmu.edu/Arlington/about.html

Academics
The Arlington Campus is a key component of George Mason University’s plan for the distributed university. The concept of the distributed university is one university with multiple campuses, each of which has a specific focus reflected in its course offerings.

Programs are offered through the following academic units. Please visit www.gmu.edu/Arlington/courses.html.

College of Education and Human Development
College of Health and Human Services
College of Humanities and Social Sciences
College of Visual and Performing Arts
School for Conflict Analysis and Resolution
School of Law
School of Management
School of Public Policy
Volgenau School of Engineering

Campus Resources
Information Desk
Phone: 703-993-8999

University Information
Phone: 703-993-8993; Location: Founders Hall, Room 220B
Information about the campus, the university, and the community is available for faculty, staff, students, and visitors.

Classroom Support
Phone: 703-993-8226; Location: Founders Hall, Room 116B
For room reservation and event information, contact Events Management.

Counseling and Psychological Services
Phone: 703-993-2380
Location: Founders Hall, Room 222
Counseling and Psychological Services (CAPS) at George Mason University helps students achieve academic and personal success. School, work, family, and relationship responsibilities are demanding and frequently affect a student’s performance in the university. CAPS staff consult and collaborate with students, faculty, and staff to provide a coordinated program of personal and academic development services and assist students in resolving adjustment and performance issues.

Office of Disability Services
Phone: 703-993-2474; TTY: 703-993-2476
By appointment only
The mission of the Office of Disability Services (ODS) at George Mason University is to facilitate equal access for students with disabilities to university programs, events, and services. The ODS is committed to upholding the legal, ethical, and philosophical principles of the Americans with Disabilities Act of 1990 by providing reasonable accommodations and services that will help ensure that students with disabilities have equal opportunities to achieve their full human potential.
English Language Institute
Phone: 703-883-3694; Location: Founders Hall
By appointment only
The English Language Institute (ELI) provides free English workshops and drop-in tutoring for non-native speakers in the Mason community (students, employees, family members). It also offers a 12-week noncredit Writing for International Graduate Students course (at a discounted rate for full-time Mason students) and two English communication courses for local professionals.

Arlington Administration
Phone: 703-993-8754
Location: Original Building, Room 334

Arlington Operations
Phone: 703-993-8140
Location: Founders Hall, Room 220

International Programs and Services
Phone: 703-993-8166
Location: Founders Hall, Room 222
The Office of International Programs and Services strives to encourage global awareness by promoting the integration of international students, researchers, and faculty into the campus community. The office provides guidance to students and scholars studying and working at Mason in immigration, employment, and taxation; assists with adjustment issues; and fosters cross-cultural understanding through programs highlighting global themes.

Sexual Assault Services
Phone: 703-993-9999
Location: Founders Hall, Room 222
Services offered to the Mason community by Sexual Assault Services include a comprehensive response to all reports of sexual assault and the related issues of stalking and relationship violence. The office serves as a primary resource for a student reporting both recent and past incidents, including crisis intervention and referrals.

Student Health Insurance
Phone: 703-993-2827 and 703-993-4324
Pamphlets can be picked up at Student Health Services in Founders Hall, Room 102B.

Web: shs.gmu.edu/insurance

Student Health Services
Phone: 703-993-4863
Location: Truland Building, Room 150
Student Health Services offers confidential health services that include treatment of illness or injury, communicable disease screening, health and wellness counseling, immunizations, travel clinic, laboratory services, and referrals.

University Life
Phone: 703-993-8984
Location: Founders Hall, Room 222
University Life at the Arlington Campus provides access to essential programs and services for students, such as Counseling and Psychological Services, the Office of International Programs and Services, and Student Health Services. A major goal is to create a campus wide sense of community and identity by providing opportunities for social interaction and networking among students, faculty, and staff.

University Police and Department of Public Safety
Phone: 703-993-8070 (escort service), 703-993-2810
Location: Hazel Hall, B-1, Room 15
University Police provides 24-hour police coverage and an escort service on the Arlington Campus.

Writing Center
Phone: 703-993-4491
Location: Founders Hall, Room 212
The Writing Center is a free resource open to the George Mason University community. Trained graduate tutors with diverse academic and professional experience are available to help you gain confidence and improve your writing skills. They can help you at any stage in the writing process, whether you’re just beginning to brainstorm or want to go over a final version of a longer paper.

University Services
Bookstore
Phone: 703-993-8170
Location: Founders Hall, First Floor Lobby
The bookstore provides all textbooks and school supplies for the Arlington Campus, as well as greeting cards and gifts.

Einstein’s Bagels
Phone: 703-993-9987
Location: Founders Hall, First Floor

Mail Services
Phone: 703-993-2691
Location: Founders Hall, Room 114B
Mail Services provides pickup, processing, and distribution of incoming and outgoing and intercampus mail, UPS and FedEx shipments, and bulk mailing support through the U.S. Postal Service.

The Arlington Campus addresses are
Hazel Hall
3301 Fairfax Drive
Arlington, Virginia 22201

Founders Hall
3351 Fairfax Drive
Arlington, Virginia 22201
For more information on the Arlington Campus, its programs, and services, please contact the University Information office at 703-993-8999.

School of Law
The George Mason University School of Law was established by an act of the Virginia General Assembly in 1979. It is fully accredited by the American Bar Association and is a member of the Association of American Law Schools. The School of Law offers an innovative juris doctor (JD) program that includes three specialized track programs, varied concentrations in 11 specialty areas, and the traditional general law program. In addition, the School of Law offers an LLM degree with a concentration in intellectual property or law and economics, as well as a joint degree program with the School of Public Policy.

Students attending the School of Law may pursue full-time day study or part-time evening study. Students in the day division take three years to complete the 89 credits required for graduation, while evening division students normally complete the requirements in four years.

For more information, please visit law.gmu.edu or call 703-993-8000.

School of Public Policy
The School of Public Policy transcends traditional boundaries of research and teaching by integrating real-world experience into public policy education. It focuses on the study of national governance, regional economic development and transportation, international commerce, science and technology, and culture and values. The school offers a PhD in public policy and master's degrees in international commerce and policy; organization development and knowledge management; transportation policy, operations, and logistics; peace operations; and telecommunications policy. For detailed information about specific programs, please see the website at policy.gmu.edu or call 703-993-8200.

School for Conflict Analysis and Resolution
At the School for Conflict Analysis and Resolution (SCAR), faculty and students are committed to the development of theory, research, and practice that interrupt cycles of violence. SCAR is an innovative academic resource for people and institutions worldwide. It is composed of a community of scholars, graduate students, alumni, practitioners, and organizations in the field of peace making and conflict resolution. SCAR is home to the first conflict resolution program in the country to offer bachelor’s, master’s, and doctoral degrees. Its most recent offerings include five graduate certificates, two dual degrees, and a Peace Corps Master’s International Program. SCAR currently employs 22 full-time faculty, including 15 who are tenured or
tenure track and 7 who are term faculty. SCAR also employs 15 part-time faculty members.

**Mercatus Center at George Mason University**
The Mercatus Center at George Mason University is a research center focused on improving our understanding of how societies transition to prosperity and remain prosperous over time. The findings of that research are then communicated to decision makers in a position to act on them. For more information on how to become involved with the Mercatus Center, please visit the website at www.mercatus.org.

**The Interdisciplinary Center for Economic Science**
The Interdisciplinary Center for Economic Science (ICES) consists of three broad sections of research and teaching, each of which employs the laboratory method of experimental economics: economic systems design, neuroeconomics, and experimental economics. ICES is international in scope and interdisciplinary in the reach of its content involving accounting, economics, finance, MIS, engineering, psychology, neuroscience, computer science, and philosophy. For detailed information about specific programs, please see the website at www.ices-gmu.org or call 703-993-4850.

**The Critical Infrastructure Protection Program**
The Critical Infrastructure Protection (CIP) Program seeks to fully integrate the disciplines of law, policy, and technology for enhancing the security of cyber-networks, physical systems, and economic processes supporting the nation’s critical infrastructures. Located in the School of Law, the CIP Program (originally called the CIP Project) received initial funding in 2002. Executive management of the grant is through the National Institute of Standards and Technology. For more information, please visit the website at cipp.gmu.edu or call 703-993-4840.

**Prince William Campus**
The Prince William Campus is a 124-acre site located outside the City of Manassas in the INNOVATION® Prince William research and development business park just off the Prince William Parkway. With easy access to both I-66 and I-95, the Prince William Campus serves as a convenient connection to the university for citizens of Northern Virginia, including Prince William, Fauquier, and western Fairfax counties; the cities of Manassas and Manassas Park; and adjoining areas to the west and south. Through mutually beneficial partnerships with local government and area businesses, the campus is a major contributor to a competitive environment for pioneering academic, research, and business activities.

Currently, the campus has four innovative facilities specially designed for classrooms, laboratories, libraries, recreation, and other uses. Student lounges with cable television are in the Occoquan Building and Bull Run Hall. Mason students receive an allocation of free passes and reduced fee admission to the Freedom Aquatic and Fitness Center.

The 300-seat Verizon Auditorium and the 110,000-square-foot Freedom Aquatic and Fitness Center serve both university and community needs. The Freedom Center offers state-of-the-art exercise equipment, group fitness programs, a full gymnasium with elevated track, racquetball and basketball courts, recreational and instructional swimming in a 50-meter competition pool, a 7,000-square-foot leisure pool with hot tub and a variety of water features, and Mason's human performance lab, classrooms, and other meeting space.

**Academic Programs**
A major focus of the campus is the research and academic programs in the life sciences, including biodefense and infectious diseases, cancer proteomics, genomics, and bioinformatics. The Prince William Campus also offers academic programs in teacher education; administration of justice; business; recreation, health, and tourism; applied information technology; and events management, along with a variety of general education courses.

**Campus Resources**
**Mercer Library**
The programs and courses offered at the Prince William Campus are supported by the Mercer Library (Occoquan Building, Room 104). Its full complement of services includes access to the library catalog, the libraries’ networked CD-ROMs, and the Internet; orientation to the collection of the George Mason University Libraries system; reserves; circulation; interlibrary loan; instruction in the use of research tools; and assistance with developing strategies for conducting self-guided research. Integrating
print, video, and electronic resources to meet the research needs of its patrons, the library’s emphasis is on instruction in and assistance with the use of electronic resources and computing application. Wireless access, 13 Pentium computer systems, and coin and card copiers are available for student use within the Mercer Library. Assistive technologies and software including TTY are also available. For more information, call 703-993-8340 or e-mail pwlnode@gmu.edu.

Registrar’s Office
The Registrar’s Office at the Prince William Campus (Occoquan Building, Room 201) provides many academic and enrollment forms and services. These services include creating and maintaining accurate and secure records of all students’ academic work; issuing transcripts, verifications, and noncredit records; and conducting registration. Students may request class schedules here, and many commonly used student forms are available and can be processed here. These services are provided within the confines of the Family Educational Rights and Privacy Act of 1974, as amended. Courtesy phones for access to Financial Aid and Student Accounts, as well as computers for access to Patriot Web, enable students to access an even wider range of information and services, including registration and online payment of tuition. For more information, call 703-993-8375 or e-mail pwc-sas@gmu.edu.

Student Health Services
The Prince William Campus Student Health Services office (Occoquan Building, Room 229) is staffed by a licensed nurse practitioner. Daily hours vary. Visit the Student Health Services website (shs.gmu.edu/hours) to view clinic hours. Currently enrolled students are eligible to receive confidential primary health care services and treatment with an emphasis on health promotion, disease prevention, and self-care. There is no charge for student visits to the Student Health Services office; however, a nominal fee is charged for vaccines, tests, and procedures. For more information, call 703-993-8374.

Transfer Center
Mason’s Transfer Center (Occoquan Building, Room 202) provides pre-admission counseling and liaison to other academic and administrative units at George Mason University. For more information, call 703-993-9152.

University Life at Prince William
The University Life Office at the Prince William Campus (Occoquan Building, Room 217G) offers a wide range of University Life information and services. These include career services, disability support, international student programs and services, learning services, student activities and organizations, diversity programs and services, student counseling, and sexual assault services. A collection of print and audiovisual material covering many topics in personal and academic skills and career development is available for student use. For additional information about University Life programs and services or to get involved on campus, please call the assistant dean of University Life for the Prince William Campus at 703-993-8373.

Walk-In Computer Lab
The Prince William Campus Walk-In Computer Lab (Bull Run Hall, Room 148) is equipped with 75 Pentium computer systems. All systems will run ITU-supported applications such as Word, Excel, PowerPoint, Access, and Netscape. In addition, all lab systems provide Internet access to Mason e-mail accounts and servers. This facility also has 20 tables for laptop use, wireless accessibility, available zip drives, and pay-for-print laser printing. The computer lab is open Monday through Thursday, 8:30 a.m. to 7 p.m.; Friday, 8:30 a.m. to 5 p.m.; and Saturday, 8:30 a.m. to noon. Hours vary during academic breaks. For the current schedule, call 703-993-8499.

Writing Center at Prince William
Tutors from the University Writing Center hold regular counseling hours at the Prince William Campus, Occoquan Building, Room 204, during the spring and fall semesters. All services, including counseling, reference materials, and handouts, are free. Students may schedule a visit by using the University Writing Center website at writingcenter.gmu.edu and selecting the Prince William Campus option on the drop-down locations menu. For more information, call 703-993-8451 or 703-993-1200.

The Mason Center for Team and Organizational Learning (EDGE)
The EDGE, the Mason Center for Team and Organizational Learning, serves university and community groups, schools, and businesses, with leadership, team building, and corporate development programs that will
- Energize your team with active and engaging programs.
- Develop skills for effective communication, collaboration, and problem solving.
- Grow individual and group leadership functions through practical experience.
- Excel at identifying and capitalizing on your strengths for profound transformation.

The center features a low- and high-element challenge course, including the Total Team Challenge, one of three of its kind in the world. Programming for Mason faculty and students occurs in multiple ways: full use of the challenge course, enhancement of academic curriculum with use of a challenge course experience, use of either outdoor or portable initiatives to support retreat objectives, or customized support of organization and department needs. Thousands of program participants have benefited from our mission of challenging the members of the global community to better understand
themselves, those around them, and their world by using innovative approaches that educate, inspire, and empower. For more information, visit edgeatmason.com or call 703-993-4313.

Hylton Performing Arts Center
Modeled after intimate 19th-century European opera houses, the Hylton Performing Arts Center is the newest addition to Mason’s Prince William Campus. With two performance spaces and a two-story foyer hosting an art gallery, the Hylton Performing Arts Center is the cultural hub of the campus. The center was born out of a unique partnership among Mason, Prince William County, and the city of Manassas. As the first building of its kind in the area, the center provides a first-class setting for local groups and international artists, as well as additional space for university-related activities. The facility includes Marchant Hall, a four-level, 1,166-seat multipurpose main performance venue that is encircled by 27 elevated family boxes. From ballet to blue grass to Broadway, artists perform on its 100-foot stage. The Gregory Family Theater is a black box theater with flexible seating for 300 people and can accommodate nearly any kind of performance—dance, chamber music, or spoken word. The Didlake Grand Foyer provides a setting for private, civic, corporate, and social events. Student tickets are available. For ticket information and a list of upcoming events and performances, please visit www.hyltonperformingartscenter.com.

University Services
The following services are available at the Prince William Campus:
- Bookstore
- Dining Services
- Mason Shuttle Services
- Parking Services
- Photo IDs
- Print Services

George Mason University
Prince William Campus
10900 University Drive
Manassas, VA 20110
703-993-835
Web: princewilliam.gmu.edu
E-mail: pwcfixit@gmu.edu

Applied Information Technology, 703-993-8461
Biometrics and Computational Biology, 703-993-8382
Bookstore, 703-993-8495
Continuing Professional Education, 703-993-8335
Counseling and Psychological Services, 703-993-2380
DoIT’s Instructional Resource Center, 703-993-8336
Freedom Aquatic and Fitness Center, 703-993-8444
Information Center, 703-993-8350
Initiatives in Educational Transformation, 703-993-8320
ITU Support Center/Help Desk, 703-993-8870
Life Sciences, 703-993-2674

Mason in Loudoun
About
Mason in Loudoun offers course work in education, information technology, and management, along with undergraduate general education courses, Osher Life-long Learning Institute courses, and continuing professional education and training programs for individuals and organizations through the Office of Continuing Professional Education. The operation is expanding its range of courses as student demand and opportunities suggest. Students enrolled in Loudoun enjoy the same rights, privileges, and access as those on Mason’s Fairfax, Arlington, and Prince William Campuses.

In addition to having one of the most competitive freshman classes in the region, Mason is one of the largest transfer, adult, and graduate student destinations in the country. The university proudly maintains a wonderful articulation agreement with the Northern Virginia Community College (NOVA) system, which permits students a seamless transfer to all of Mason’s major programs. Graduates of NOVA’s Loudoun campus will find the offerings at Mason in Loudoun a particularly convenient option for their continued study. For more information, contact the school, college, or program of interest.

Programs of Study
Graduate Programs
School of Management
An outstanding program offering that is relevant to residents of Loudoun County is Mason’s Executive MBA Program. The program is taught in the conveniently located Center for Innovative Technology building on the Fairfax-Loudoun border and at Mason in Loudoun. For more information, contact the School of Management.

College of Education and Human Development
The College of Education and Human Development offers a master’s program and doctoral study for teachers, administrators, and other school professionals. Many of the master’s programs of study are designed around
cohorts of students who are engaged in similar work and tailored to local contexts. A select variety of courses are offered at Mason in Loudoun from the elementary education, early childhood education, special education, and integration of technologies in schools concentrations. For more information, contact the College of Education and Human Development. cehd.gmu.edu; 703-993-2010

Volgenau School of Engineering
The Department of Electrical and Computer Engineering in the Volgenau School of Engineering offers an assortment of credit-bearing graduate courses at Loudoun that may be applied to the Information Technology major and the MS in telecommunications. In subsequent semesters, students may need to attend Mason’s Fairfax Campus to complete certain specialized courses and laboratories. Students will acquire broad knowledge and skills in networking, wireless communications, and satellite communications. Professionals with such skills are in demand by the employers in the region. For more information, contact the Volgenau School of Engineering. volgenau.gmu.edu; 703-993-1505

Traditions
Commencement Procession from Johnson Center North Plaza
On Commencement day, all graduates meet at the clock on the Johnson Center North Plaza to form a procession that winds through the campus to the Patriot Center for the Commencement ceremony. While the future graduates are mingling and getting in line, they decorate their graduation caps, take pictures that are made into buttons, and receive a yellow or green carnation to carry in the processional.

George Mason Statue
History
On April 12, 1996, a seven-foot statue of patriot and university namesake, George Mason, was dedicated. The statue, sculpted by Northern Virginia artist Wendy M. Ross, was commissioned by the George Mason Fund for the Arts and the Arts Gala Committee with contributions from the Virginia Daughters of the American Revolution, students, and friends. The statue portrays the great statesman presenting his handwritten first draft of the Virginia Declaration of Rights in 1776. The writing table on Mason’s right replicates the original, which can be found in the study at Gunston Hall, his home in Fairfax County, Virginia. The three books on the table—works by Hume, Locke, and Rousseau—depict sources of Mason’s thoughts on individual liberty. The statue serves as a constant reminder of the ideals most important to both George Mason the man and George Mason University: freedom and learning.

A few years ago, Mason’s Most Motivated student group started decorating George as a way to increase school spirit and attendance at various activities and events. It has now become a tradition for some groups to try to out-decorate one another.

Recognized student organizations, academic departments, and university offices may fill out a request to decorate George to promote an event or events they are sponsoring or highlight a special achievement. The request form is available in the Dean of Students/University Life office in Student Union Building I (SUB I), Room 302. And in case you didn’t know, another statue tradition is to rub George’s toe for good luck before an exam!

Mason vs. James Madison Rivalry
The Patriots and Dukes, located just 95 miles apart, annually meet head to head to compete in 16 sports. Both schools are members of the 12-school Colonial Athletic Association.

With students from many local high schools attending the two universities, the matches offer opportunities for friendly competition between former classmates and often serve as natural high school reunions. As one of the best in-state rivalries, Mason and James Madison basketball games are hard to match in spirit and intensity. After a James Madison loss, Mason students can be heard chanting “66 West, 81 South” in reference to how the losers drive home.

Homecoming Block Party
Every year, students, faculty, staff, alumni, and the community unite for a week of Homecoming activities sponsored by the university’s Program Board. These activities include the Homecoming king and queen pageant, the student talent show, a comedian, and the Homecoming concert. The pageant and the talent show are performed by current Mason students; the comedian and concert are professional acts from outside the university. Past performers have included Ronnie Jordan, Wale, Carbon Leaf, and 3 6 Mafia. The week’s events culminate with the Homecoming basketball game. Prior to the game, students, faculty, staff, alumni, and the community gather for a university-wide block party in the Patriot Center parking lot to socialize, play games, cook out,
and get ready to cheer on the Patriots. Following the game, fireworks light up the sky above Mason Pond in front of the Center for the Arts. Don’t miss this once-a-year event!

Mason Day
This year marks the 45th annual end-of-the-year celebration of Mason coordinated by the student-run Program Board. A variety of events—Field Day, Screen on the Green, Talent Show, and comedians to name a few—build up excitement for the final celebration taking place at the end of the week on Mason Day. This outdoor music festival, filled with inflatables, food, and other novelties, is the longest-standing tradition at Mason, outdating Commencement by two years. Past performers for the event have included Run DMC, Common, Black Eyed Peas, Bone Thugs-N-Harmony, My Chemical Romance, Naughty by Nature, Gym Class Heroes, and T-Pain.

Mason Midnight Madness
Midnight Madness kicks off the men’s and women’s basketball seasons in mid-October. The event delivers the electricity that sparks mega-Patriot spirit for the entire season. This must-attend event at the Patriot Center attracts more than 3,000 students and fans to the festivities featuring prepractice games, spirit events, great prizes, and interactive competitions. Mix in dance routines from the nationally recognized Mason cheerleaders and Masonettes Dance Team, innovative multimedia introductions of the basketball teams, and an atmosphere that promotes boisterous student spirit, and the stage is set for a resounding welcome for another exciting Patriot basketball season.

International Week Parade
A powerful and colorful illustration of the more than 130 nationalities represented on our campus, the parade marks the beginning of International Week and its opening ceremonies in April.

Student Organization Benches on the Quad
The student organization benches are located on the Quad outside SUB I. Every spring, recognized student organizations may apply to paint a bench. The benches provide an excellent opportunity for student organizations to recruit new members and promote campus activity at Mason. Over the years, the process has become extremely competitive, attracting approximately 60 applicants for the 27 available benches. The selected groups paint their benches in April after the Distinguished Quill Awards.

President’s Office
The president of George Mason University is Alan G. Merten. The president’s immediate staff comprises five vice presidents, the provost, a chief of staff, and an assistant.

Mason Hall, Room D103, 703-993-8700

Board of Visitors
The Board of Visitors is a 16-member board appointed by the governor of Virginia to govern the university; the university president reports to this body. The Board of Visitors ensures that the university acts in accordance with state mandates. The board has three officers (rector, vice rector, and secretary) and meets five times per year, during September, November, January, March, and May. Two student representatives (nonvoting) are appointed annually by the board at its May meeting. Any full-time student may apply in March through the Office of University Life. The Board of Visitors operates through six standing committees: Audit, Equal Opportunity, Faculty and Academic Standards, Finance and Resource Development, Land Use and Physical Facilities, and Student Life.

Mason Hall, Room D103, 703-993-8703
Your primary reason for attending George Mason University is for the academic experience. Take time to learn about the guidelines, policies, programs, and services that will help you succeed at Mason. Learn and live by the Honor Code. Know about academic departments, advising, and the grading scale. In this section, you will find all this information, as well as graduation information and grade appeal processes.

Academic Advising
All students are encouraged to consult with their advisors concerning course registration, major and career progress, and graduation plans.

Required Advising: Students should read the Academic Advisor’s Permission to Register section in the University Catalog to find out when they are required to obtain their advisor’s approval for registering. Advising is required for students in some schools and departments and under certain circumstances.

Department Advising: Once students have declared a major, they are advised by advisors in their departments. Since the advising process differs in each department, students should inquire about the advising procedures in their departments and see their advisors regularly.

Academic Advising Center: Professional staff members from the Academic Advising Center advise students who have not declared a major or are considering a change of major. Premed advising is also provided. Scheduled and walk-in advising is available from 9 a.m. to 5 p.m., Monday through Friday. Advising appointments also are available on Tuesday evenings.

SUB I, Room 304, 703-993-2470
E-mail: advisor@gmu.edu
Web: advising.gmu.edu

Some suggestions to make the most of advising:

- Be proactive. Don’t wait for your department to contact you. Call your department to learn about its advising process, and schedule an appointment with an advisor.
- Use your advisor as a resource for learning about campus services, internships, experiential learning, and other opportunities.
- Organize your thoughts before meeting with your advisor. Prepare some questions.
- Get to know yourself better by clarifying goals, evaluating verbal and math abilities and learning skills, and considering interests and priorities.
- Become familiar with such resources as the University Catalog, the Schedule of Classes, the Student Handbook, and advising publications such as the Patriot’s Guide available on-line at patriotsguide.gmu.edu.
- Before registration, select courses by using curriculum check sheets (located in departments, the Academic Advising Center, or on the web), or your Patriot Web degree evaluation found on Patriot Web.
- Accept responsibility for personal decisions.

Academic Information

Schedule of Classes
This course listing is available around mid semester for the following semester’s classes. You can pick up a schedule at the information kiosks in SUB I, SUB II, the Johnson Center, and the Registrar’s Office. The Schedule of Classes is also available on the university’s website.

Catalogs
The University Catalog can be found online at catalog.gmu.edu. Older catalogs are available in the library’s special collections division.

Transcripts and Semester Grades
Students may access and print their semester grades and other academic information from Patriot Web. Select “Login to PatriotWeb Self Service,” then enter your student G# and PIN, and submit to retrieve your information. Within Patriot Web, you may see your course schedule, midterm grades, and final grades.
Summer Term
One eight-week and two five-week sessions are offered during the summer.

Academic Policies
Attendance Policy
Students are expected to attend the class periods of the courses for which they register. Although absence alone is not a reason for lowering a grade, students are not relieved of the obligation to fulfill course assignments, including those that can be fulfilled only in class. In particular, a student who misses an exam without an excuse may have the course grade lowered. Students who fail to participate (by virtue of extensive absences) in courses in which participation is a factor in evaluation may have their grades lowered.

It is the policy of George Mason University to make every reasonable effort to allow members of the university community to observe their religious holidays without academic penalty. However, absence from classes or examinations for religious reasons does not relieve students from responsibility for any part of the course work required during the period of absence. Students who expect to miss classes, examinations, or assignments as a consequence of their religious observance shall be provided with a reasonable alternative opportunity to complete such academic responsibilities. It is the obligation of students to provide faculty members with reasonable notice of the dates of major religious holidays on which they will be absent. Faculty should be sensitive to religious observances in their construction of class schedules and syllabi.

Normal Course Load Policy
Although 12 credits per semester represent a minimum full-time load, students wishing to graduate in four years need to carry an average of at least 15 credits per semester. A course load in excess of 16 credits incurs additional tuition charges. Course loads greater than the maximum published in the Schedule of Classes require dean’s approval. For planning purposes, applicants for admission are asked to indicate their preferences for full- or part-time status and for day or evening classes.

However, they may freely choose between evening and day selection of courses and may change their full- or part-time status.

For graduate students, a full-time academic load is 9 credits per semester during the regular academic year. During the summer, a normal full-time academic load is 9 credits for the entire term.

Grading Policies
University course work is measured in terms of quantity and quality. A credit normally represents one hour per week of lecture and recitation, or no fewer than two hours per week of laboratory work throughout a semester. The number of credits is a measure of quantity. The grade is a measure of quality.

Additional work of any type submitted to improve a grade after the final grade has been assigned and sent to the Registrar’s Office is never accepted.


Grade Point Average
Quality points for each credit are assigned on a scale of 4.00 for A+ or A, 3.67 for A-, 3.33 for B+, 3.00 for B, 2.67 for B-, 2.33 for C+, 2.00 for C, 1.67 for C-, 1.00 for D, and 0 for F. A grade point score is computed by multiplying the value of the letter grade by the number of credits for the course. For example, a student receiving an A in a 3-credit course earns 12 quality points. The GPA is computed by dividing the quality points earned by the number of credits graded A+ through F (GPA hours). The GPA computed for the current term gives the current GPA, which is the measure of academic performance in one semester and affects eligibility for the dean’s list. The GPA computed for all institutional credit gives the cumulative GPA, which is the basis for the university’s retention policies, including good standing, warning, probation, suspension, and dismissal. The cumulative GPA also determines
students’ eligibility to graduate and have honors posted at graduation.

For more information, including other grade notations and appeal of grade, see the University Catalog, available online at catalog.gmu.edu.

**Academic Procedures Registration**

Patriot Web is the university’s Internet web registration system. Registration information, including procedures, specific times, and course information, can be found in the Schedule of Classes. All continuing students receive a specific date and time to register based on their total cumulative hours. Students can view their date and time at patriotweb.gmu.edu. Newly admitted and transfer students must register at their assigned orientations. New graduate students are required to seek advisement before registration. New nondegree students must register on the dates outlined in the Schedule of Classes.

**Drop/Add (Schedule Adjustment)**

For the first two weeks of the semester, students may modify their course schedules by adding classes (subject to availability). Classes may be dropped any time during the first five weeks of the semester. The dates refer to full semester courses only. Courses that meet less than the full semester have modified add and drop deadlines. The dates are posted on the registrar’s website (registrar.gmu.edu) for each term. All schedule adjustments that do not require written permission must be processed using Patriot Web.

**Withdrawals**

Students may drop some or all of their classes until the last day to drop published in the Schedule of Classes. An open withdrawal period between the end of the drop period and the end of the ninth week of full-semester classes will allow undergraduate students to withdraw from a limited number of classes without dean’s approval and at the students’ own discretion. Otherwise, withdrawal requires dean’s approval and is allowed only for nonacademic reasons. See the full description for selective withdrawal policies and procedures in the University Catalog.

**Re-admission after Attending Another College or University**

A student returning to Mason following an absence during which he or she studied at another institution, without prior written permission of his or her academic dean or director, is considered a transfer student and must reapply to the Office of Admissions as a transfer student.

**Re-enrollment after Previous Attendance**

Students who have missed two consecutive fall or spring semesters of enrollment at Mason may re-enter the university (providing they were in good academic standing when they left and have not attended another college or university during their absence) by completing a Re-enrollment Form available through the Registrar’s Office. Graduate students must have the permission of their chairs or graduate coordinators when re-enrolling.

**Refunds/Tuition Liability**

A student is eligible for a refund if a course(s) is dropped within the specified refund period (see Academic Calendar in the Schedule of Classes).

Students withdrawing from the university before the beginning of the semester or during the first week of classes may have their tuition refunded for full semester courses.

Tuition liability is on a graduated scale for voluntary drops and withdrawals during the first five weeks of classes. The calculation of the amount of liability is based on the date of the drop or withdrawal as certified by the Registrar’s Office.

See Student Accounts Office section in University Services and Offices.

**Graduation**

Students who expect to complete graduation degree requirements must complete the Graduation Intent form online. Visit registrar.gmu.edu/gif to learn the steps to complete the graduation process.

**Commencement**

Commencement exercises provide an opportunity for students and their families to share in the conferral of academic degrees. Students wishing to participate in Commencement exercises should check the website (events.gmu.edu) for information about reserving tickets.

**Faculty Senate**

The Faculty Senate is the principal source of faculty advising to the president, and it has the primary faculty responsibility for the formulation of university-wide academic policies. It acts as the principal liaison for the faculty. Senate members include the president, provost, school and college deans, institute directors, the director of University Libraries, and 50 faculty members elected proportionately from the academic units. The senate meets monthly during the academic year.

Mason Hall, Room D109, 703-993-2990

**University Ombudsman**

See page 38.
Mason offers a wide range of services that are provided to enhance your college experience, both in and out of the classroom. In this section, you will find an alphabetized listing of offices and a brief description of each of them.

**Academic Advising**  
*See the Academics chapter of this handbook.*

**Academic Integrity, Office of**

**Admissions**
The Office of Admissions is responsible for identifying and enrolling academically talented freshmen and transfer students. The office processes all undergraduate and non-degree applications and evaluates new student transfer credit. Admissions also coordinates campus tours for prospective students. Tours are conducted Monday through Friday at 10:30 a.m. and 1:30 p.m. Saturday tours are also offered.

*Fairfax Campus: Johnson Center, Room 213, 703-993-2400  
Prince William Campus: Occoquan Building, Room 202, 703-993-8375*

**Alcohol, Drug, and Health Education, Office of**
The Office of Alcohol, Drug, and Health Education (OADHE) empowers students to reach optimal academic performance, fosters social interaction through services and strategies that encourage healthy decision making, and cultivates an environment that builds and supports a healthy and diverse Mason community. OADHE accomplishes this mission by
- Implementing campuswide prevention efforts to address campus health needs
- Creating and disseminating health information
- Offering opportunities for leadership development
- Maintaining collaborative relationships with the Mason and surrounding communities
- Providing individual consultation and referrals to students
- Connecting students to on- and off-campus resources
- Conducting regular health assessments of campus health trends
- Developing relevant policies that promote and encourage healthy lifestyles

**Programs**
- Peer Health Education Program provides educational programs to the campus community facilitated by trained Mason students.
- Workshops and events promote healthy lifestyle choices for the Mason community through interactive and educational presentations. Topics include drug and alcohol awareness, safer sex, contraception, tobacco use prevention, and stress management.
- Individual consultations provide opportunities for students to explore alcohol, drug, or personal health issues and connect them with necessary resources and/or treatment.
- The Wellness Education Resource Room is located in SUB I, Room 220, and offers relevant materials (books, videos, brochures, and such) on health topics.

**Staff**
- Mary Ann Sprouse, LSCW, CSAC  
  Director  
  msprouse@gmu.edu, SUB I, Room 3208, 703-993-3687
- Danielle Lapierre, MS  
  Assistant Director  
  dlapierre@gmu.edu, SUB I, Room 3209, 703-993-3690
- Megan Grant, BS  
  Health Promotion Coordinator  
  mshull@gmu.edu, SUB I, Room 3207, 703-993-3630

**Alumni Affairs**
The Office of Alumni Affairs provides Mason alumni with opportunities for involvement with the university and, in conjunction with the Alumni Association, offers
social, recreational, and cultural events; affinity products and services; and student appreciation programs. It also promotes traditions such as Homecoming and Alumni weekend. Among the affinity products and services are group-rate medical, auto, and life insurance plans; diploma frames; student loan consolidation; an online directory; and the official George Mason University Alumni Association credit card. In addition, all graduates receive a complimentary subscription to the *Mason Spirit* and the *MasonWire* monthly e-newsletter.

**Alumni Association**
The George Mason University Alumni Association was established in 1968 and exists to engage alumni in active participation in the university community. The Alumni Association has a variety of affinity groups, called chapters, which create opportunities for alumni to stay involved with the university. The Alumni Association consists of alumni volunteers and works in conjunction with the Office of Alumni Affairs. The Alumni Association awards scholarships each year including the John C. and Louise P. Wood Undergraduate and Graduate Scholarships, the Peter C. Forame Student Leadership Scholarship, and the Alumni Association Student Service Scholarship. They are presented at the annual Celebration of Distinction along with other alumni and faculty awards.

*University Hall, Suite XXX, 703-993-8696*
Web: alumni.gmu.edu

**Arts Performances**

**College of Visual and Performing Arts**
Founded in 1990 as the Institute of the Arts as part of Mason’s commitment to the arts, the College of Visual and Performing Arts presents professional, student, and faculty performances, and grants degrees in music, theater, dance, art studio, and visual information technologies, as well as advanced degrees in dance, art and visual technology, music, and arts management. Its four performance spaces are the 2,000-seat Concert Hall; the 500-seat traditional stage of Harris Theater, which is also used for presentations and classes; the flexible, 150-seat TheaterSpace; and the flexible, 75-seat Black Box, which is used mostly for readings and workshops.

*Mason Hall, Room D9, 703-993-8877*
Web: www.gmu.edu/cvpa

**Concert Hall Performances**
Free tickets to most performances are available to Mason students at the beginning of each semester. The college’s 2,000-seat, state-of-the-art Concert Hall hosts an annual season of dance, jazz, theater, opera, and classical music. Watch for the schedule of internationally known performers. Tickets go quickly, so get yours early! Just take your Mason student ID to the box office in the Concert Hall lobby. You can get two free tickets for each event.

*Concert Hall Box Office, 703-993-8888*
Web: www.gmu.edu/cfa/students

**Center for the Arts**
Offering the best in opera, dance, theater, music, films, and exhibits, the center embodies the university’s commitment to cultural enrichment through the performing and fine arts. The state-of-the-art, multitheater complex encompasses the Concert Hall, TheaterSpace, Harris Theater, Dance Performance Studio, and the Johnson Center, Fine Art, and Mason Hall Atrium galleries, all located on the Fairfax Campus. Free tickets are available to full-time Mason students.

*Concert Hall Box Office, 703-993-8888*
Web: www.gmu.edu/cfa
E-mail: stagecf@gmu.edu

**Dance**
Take advantage of a limited number of free student tickets offered to the frequent dance events on campus by calling the box office at 703-993-8888 up to one week before a performance. The GMU Dance Company, which holds auditions in September and January, produces four concerts a year in Harris Theater, the Concert Hall, or its own state-of-the-art dance performance studios. Several of these events give dance students an opportunity to perform their own choreography. The dance program also sponsors workshops, master classes, and guest-artist residencies.

*Performing Arts Building, Room A300, 703-993-1114*

**Music**
The Department of Music presents more than 100 student and faculty concerts, recitals, master classes, workshops, and seminars annually, including classical music, jazz,
operas, musical theater, and choral and band productions. Participation in Mason music ensembles is open to any enrolled Mason student, based on auditions held at the beginning of each semester. Performances are held in the Concert Hall, Harris Theater, Performing Arts Building, St. Robert Bellarmine Chapel, and at numerous off-campus venues, such as the Rachel Schlesinger Performing Arts Center, Clarice Smith Performing Arts Center, and churches throughout the metropolitan Washington, D.C., region. Free tickets are available to Mason students through the box office.

Performing Arts Building, Room A417, 703-993-1380
Web: www.gmu.edu/departments/music

Theater
A generous number of free tickets are available on a first-come, first-served basis for full-time Mason students.

Student Theater—The GMU Players produce three main stage shows each year (with faculty directors) and up to six student-directed and student-written works of various lengths. Nonthetaer majors are welcome to audition for student productions or sign up for backstage production work.

Professional Theater—Theater of the First Amendment, Fairfax’s professional company in residence at Mason, presents a season of performances of new plays, along with a variety of readings and workshops.

Opportunities exist for students to work with professional actors, playwrights, and designers.

Performing Arts Building, Room A407, 703-993-1120

Visual Arts
The College of Visual and Performing Arts operates three visual arts galleries for professional, faculty, and student exhibits. The Johnson Center Gallery is located in the Johnson Center, the Mason Hall Gallery is in Mason Atrium Hall, and the Fine Art Gallery is in the Art and Design Building. Exhibits are free.

Art and Design Building, 703-993-8898

Bookstore
The Campus Bookstore sells new and used textbooks, which also can be purchased online. Textbooks can be shipped directly to your home or held at the store for pickup. In addition to textbooks, the bookstore also sells general books, dorm supplies, school supplies, imprinted clothing and gifts, greeting cards, and a variety of other convenience items. The bookstore buys back textbooks throughout the year; however, the best time to sell back textbooks is during final exams when the bookstore offers the most money. In addition, the bookstore hires a large number of students for the beginning of each semester to work cash registers and help other students find books. Bookstore employees receive a 20 percent discount on textbooks and a 35 percent discount on most merchandise. Applications are available in the bookstore and online through the bookstore website. Click on “Student Center.”

Fairfax Campus: Johnson Center, First Floor, 703-993-2666
Arlington Campus: Founders Hall, First Floor Lobby, 703-993-8170
Prince William Campus: Occoquan Building, Room 105, 703-993-8495
Web: gmu.bkstore.com

Career Services
University Career Services prepares students to achieve careers that are satisfying and meaningful. Professionally trained career counselors help students choose majors related to their interests and develop confidence in their career decisions.

We partner with the region’s top employers to ensure students know about the latest employment trends, job listings, and networking opportunities. Using career resources, students can obtain jobs and internships to gain experience and try out career options. By graduation, students are ultimately prepared for the transition from college to the work world or continuing education.

Our expertise, personal attention, and dedication are targeted at helping students find careers and not just jobs. University Career Services offers the following programs, services, and resources:

- careers.gmu.edu: The Career Services website includes information for students, employers, faculty, and parents. A list of upcoming events and links to many self-help career planning and job search resources can also be found on the site.
- PatriotJobWeb (PJW): Mason’s personalized internship and job search engine is available 24/7 and is free to currently enrolled students. PJW is updated daily. Registration is required.
- Workshops, credit courses, events, and appointments: University Career Services’ staff provides career assessments, job search advice, and counseling to help students identify a career and develop a plan to achieve it. Highlighted events include the fall and spring Job and Internship Fairs, resume writing and interviewing workshops, and information panels. A calendar of events is available on careers.gmu.edu/calendar.
- Moving On: A Guide for Career Planning and Job Search: A free annual publication, Moving On provides articles and exercises to help students undertake the process of identifying a career and securing career-related employment. The guide is also available online at careers.gmu.edu/movingon.
Cooperative Education (Co-op): This structured program allows students who meet eligibility requirements to gain paid, professional-level work experience while still in school. For more information, visit careers.gmu.edu/students/getexperience/coop.html.

On-Campus Interview (OCI) Program: OCI provides a unique opportunity for students to interview with employers right on campus. Graduating seniors, alumni, and graduate students may interview for permanent full-time positions, and under-class students have the opportunity to interview for select internships and Co-op positions.

Career Network: This online resource consists of alumni and friends of Mason who share knowledge of their career fields, positions, and employers with current students. For more information, go to careers.gmu.edu/cn.

Career Library: Our career reference library consists of a collection of more than 1,000 books, videos, and online resources that provide students with information on majors, careers, graduate schools, and employers.

University Career Services—Connecting to Your Future
Monday to Friday, 8:30 a.m. to 5 p.m.
Tuesday until 7 p.m. (when classes are in session)
SUB I, Room 3400
Phone: 703-993-2370
Fax: 703-993-2361
Web: careers.gmu.edu
E-mail: careerhp@gmu.edu

Cashier’s Office
All payments to the university are made here. Payments can be made by cash, check, Visa, or MasterCard. A payment drop box (no cash, please) is available 24 hours a day outside the office.

Monday to Friday, 9 a.m. to 4:30 p.m.
SUB I, Room 104, 703-993-2496

Center for Global Education
The Center for Global Education (CGE) is devoted to enhancing the university’s firm commitment to global education by offering a wide range of study-abroad programs and services to Mason students, students from other institutions, and the general public.

CGE, in close cooperation with the university’s academic units, develops and administers a variety of international programs, such as unique short-term study-abroad programs (winter break, summer intersession, and spring break), which are ideal for graduate and professional students and the general public; semester or yearlong programs; intensive language programs; honors programs; and international internship programs. CGE also provides services such as international student ID cards, Fulbright scholarship applications, travel health insurance applications, and a resource library containing study-abroad, work, and travel information. Program locations cover the globe.

Johnson Center, Room 235, 703-993-2154
Web: globaled.gmu.edu
E-mail: cge@gmu.edu

Center for Leadership and Community Engagement
The Center for Leadership and Community Engagement (CLCE) promotes positive change and civic engagement by combining academic study, leadership education, and direct community service. CLCE facilitates academic courses, cocurricular programs, and projects that enable students to discover, develop, and enhance their leadership styles and skills. CLCE creates opportunities for students to connect service in the community with their academic study. Mason Volunteers is a CLCE program that invites the Mason community to participate in community service projects on a monthly basis. In addition, CLCE staff regularly collaborates with student organizations and other departments to create volunteer projects.

A leadership and service-learning resource collection of books and training materials is available for use by students, faculty, and staff:

Enterprise Hall, Room 442, 703-993-2900
Web: clce.gmu.edu, csl.gmu.edu
E-mail: leadserv@gmu.edu

Child Development Center—Campus Child Care
The Child Development Center provides child care services for faculty, staff, and students. The center serves children who are two to five years of age. It is open year-round from 7 a.m. to 6 p.m., Monday through Friday (closed on holidays). Children can be enrolled on a full-time or part-time basis. The program provides a nurturing and enriching environment where children are offered a variety of age-appropriate learning opportunities to foster their physical, social, emotional, and intellectual growth. The center is licensed by the Commonwealth of Virginia.

703-993-3750, 703-993-2496 (fax)
E-mail: tmorris1@gmu.edu

Classroom Technologies—Classroom Support
Division of Instructional Technology (DoIT)
Classroom Support provides support to faculty, staff, and students using classrooms on Arlington, Fairfax, and Prince William Campuses. The Classroom Support Offices provide phone or on-site technical support for
use of general purpose and technology-enhanced classrooms. Classroom Support also processes requests for special software installation and equipment checkout. (Equipment is loaned on a first-come, first-served basis, so booking ahead is recommended. A valid Mason ID is required for equipment checkout.) Event support in classrooms is also provided by Classroom Technologies. Please visit the Classroom Technologies website at classtech.gmu.edu for more information about our services.

**Arlington Campus:** 703-993-8226  
**Fairfax Campus:** 703-993-3456  
**Prince William Campus:** 703-993-8499  
**Web:** classtech.gmu.edu

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**Collaborative Learning Hub Division of Instructional Technology (DoIT)**

**Learning Support Services**

The Collaborative Learning Hub (CLUB) in the Johnson Center, is a space designed for collaborative work among students, faculty, and staff. The CLUB has a variety of spaces including a conference room, PC and Mac lab machines, Mac laptops for in-CLUB use, modular group collaboration areas, a presentation and team project practice area, and a sound recording room. Students, faculty, and staff are welcome to use the CLUB on individual or collaborative projects. Lab assistance is available at the front desk.

**Fairfax Campus:** Johnson Center, Room 311,  
703-993-3141  
**Monday to Thursday:** 9 a.m.–7 p.m.  
**Friday:** 10 a.m.–6 p.m.  
**Arlington Campus:** Founders Hall, Room 117B,  
703-993-7553

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**Computer Labs Division of Instructional Technology (DoIT)**

The open computer labs are available for student use only and cannot be scheduled for classes. They are available for preparing assignments, conducting research, reading e-mail, and other academic-related services. Lab consultants are available at each location to assist students with computer-related issues within the constraints of the Honor Code. Lab hours are set at the beginning of each semester and are subject to change during mid-terms, breaks, finals, holidays, and inclement weather.

**Arlington Campus:** 703-993-8226  
**Fairfax Campus:** Innovation Hall, Room 412A,  
703-993-3456  
**Prince William Campus:** 703-993-8499  
**Web:** classtech.gmu.edu

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**Computer Support Services, ITU Technology Service Division (TSD)**

The ITU Support Center provides immediate assistance for student computing issues, including connection from residence halls, cable TV, telephone concerns, wireless, and e-mail problems and questions. For the most recent information, visit the website at itsupport.gmu.edu. Look online for the Student Technology Guide, which covers student computing issues, available at itsupport.gmu.edu/stg/stgfrontpage.asp.

**Hours of Operation:**

**Fairfax Campus:** Innovation Hall, Room 233,  
703-993-8870  
**Monday to Friday:** 8 a.m. to 7 p.m.  
**Walk-in assistance is available Monday through Friday from 8:30 a.m. to 5 p.m.**  
**E-mail:** support@gmu.edu

**Arlington Campus:** Founders Hall, Room 116B,  
703-993-8870  
**Web:** itsupport.gmu.edu

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**Remote Dial-In Access**

Remote access to Mason computers, e-mail, and most other network services is available from any Internet service provider. Alternatively, students and staff can dial in directly to the ITU’s modem banks at 703-426-2468 (Fairfax area) or 703-392-7468 (Manassas area). These modems support up to 56K analog PPP connections and can be used by anyone having an active Mason academic research system (mason.gmu.edu) account. Please note: Internet access is not available through the ITU modems, but you are able to connect to most servers at Mason, including e-mail (mail.gmu.edu.)

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**Residence Hall Services**

Residents in on-campus housing can connect directly to the Mason network and the Internet from their rooms. Each communications outlet is wired for a telephone in the top (“A”) jack and 10Mbps Ethernet in the lower left (“B”) jack. Double and quad occupancy rooms have the remaining (“C”) jack active as well. Requirements are a 10BaseT Ethernet card for your computer, which can be obtained from the campus computer store. For more
information, visit the website at compstore.gmu.edu/network.html. ITU also manages telephone services for students living in the residence halls.

Personal Web Pages
Students may place their personal web pages on the university web servers under certain conditions. For current information on which web server to use, the conditions, and where to get assistance, please go to www.gmu.edu/mlnavbar/webdev/student.html.

SCAR Affiliate: Northern Virginia Mediation Service
Are you having a dispute with someone you know—neighbor, friend, business associate, or family member? The Northern Virginia Mediation Service is an affiliate of the School for Conflict Analysis and Resolution that provides mediation and training for individuals in the Northern Virginia community. A trained mediator can help you talk things through and reach an agreement that satisfies both parties.

You make your own decisions as to what is best. Mediators don’t assign blame, judge who is right or wrong, or make decisions about what should happen. They help both parties discuss the problem openly and identify solutions that are likely to last.

Monday to Friday, 9 a.m. to 5 p.m.
Fairfax/Main Office, 703-993-3656
Manassas, 703-330-2476

Counseling and Psychological Services
See also Learning Services
Counseling and Psychological Services (CAPS) is designed to promote students’ successful academic progress and personal adjustment. School, work, family, and relationship responsibilities are demanding and can affect a student’s ability to succeed in school. CAPS staff members consult and collaborate with students, faculty, and staff in providing a coordinated response to resolving student adjustment and performance issues. Services include individual counseling; learning and study skills programs; multicultural peer support; personal development workshops and groups; multimedia information resources; consultation with faculty, staff, and students; crisis consultation; and preprofessional training for graduate students.

Psychological Services
Individual and group counseling allow students to address issues such as educational and academic goals, academic adjustment, family and relationship concerns, traumatic experiences, managing feelings, substance abuse, and sexual identity issues. Recent counseling groups have covered such topics as relationships; personal growth; cultural adjustment for international students; food, body image, and self-esteem; sexual orientation; and a group for women dealing with sexual abuse or assault or other traumas. Services are confidential.

Personal development workshops provide students with opportunities to develop personal management skills that will enable them to succeed academically and personally. Programs include managing procrastination, anxiety, and stress; developing communication skills; managing anger; and building healthy relationships.

Crisis intervention assistance is provided to members of the university community who are experiencing crises that affect their ability to function in the community.

CAPS also includes Learning Services and the Peer Empowerment Program. See these sections elsewhere in this chapter.

Self-Help Resource Library
Multimedia resource materials are available for personal development or academic projects and can be used independently or in conjunction with counseling or course work. Typical topics include managing feelings; developing effective learning skills and strategies; avoiding procrastination; setting goals; building self-esteem; developing communication, relationships, and assertiveness skills; promoting healthy relationships; and increasing motivation.

Campus Education Programs
Students, faculty, and staff may request programs for campus groups. Common topics include stress management, time management, learning styles, study strategies, exam skills, and issues of abuse and assault. Screening programs are offered for depression, anxiety, and eating concerns. CAPS Mason Cares Gatekeeper training helps members of the Mason community learn how to assist distressed or suicidal individuals.

Consultation
Counselors use their expertise in the areas identified in the Campus Education Programs section to consult and collaborate with members of the university community. Consultations with students, faculty, or staff may address questions about how to assist others, common adjustment issues of students, and campus environment or group issues. These services are confidential and free for students.

Monday, Thursday, and Friday, 8:30 a.m. to 5 p.m.
Tuesday and Wednesday, 8:30 a.m. to 7 p.m.
CAPS Main Office, SUB I, Room 3129, 703-993-2380
Self-Help Library, SUB I, Room 3129, 703-993-2999
Web: caps.gmu.edu

Services are available by appointment at the Arlington and Prince William Campuses from 1 p.m.–5 p.m.
Arlington Campus: Monday and Tuesday, 11 a.m.–7 p.m. by appointment.
Credit Union
Membership at Apple Federal Credit Union is open to all Mason students, alumni, faculty, and staff. Services include savings and checking accounts, loans (auto, signature, and mortgage), Visa credit and check cards, direct deposit, and no-cost, no-obligation financial planning services.

Monday to Friday, 9 a.m. to 5 p.m.
Johnson Center, Room 118, 703-993-3317

Debate Union
See also Forensics Team.
The George Mason Debate Union was ranked number one in the country in 1991 and 1994. This nationally prominent group competes in more than 20 intercollegiate tournaments each year. The activity provides students an opportunity to develop speaking, analytical thinking, writing, and research skills that prepare them for careers in law, politics, sales, government, management, and many other fields.

Thompson Hall, Room 109, 703-993-1093
E-mail: wdecker@gmu.edu

Disability Services, Office of
This office facilitates disability-related access for students who are eligible for our services. If you believe you may be eligible for disability-related services, call or stop by the office to find out what is needed to establish a file, receive services, or make an appointment with an advisor. If you are planning to attend an event at George Mason University and need disability-related accommodations (e.g., sign language interpreter or Braille menu), advise the department that is sponsoring the event so arrangements can be made in advance.

SUB I, Room 4205, 703-993-2474 or 703-993-2476 (TDD/TTY)

Diversity Programs and Services, Office of
The Office of Diversity Programs and Services (ODPS) serves students, cultural organizations, and the Mason community by promoting an environment that fosters and values human understanding and diversity. The office seeks to provide services and programs that will instill university-wide appreciation for diverse perspectives and ensure equal levels of inclusion, participation, and retention of underrepresented student groups in their quest for a quality education.

Our Goal
The goal of ODPS is to provide a campus environment where diversity is valued, appreciated, and celebrated. In addition, the office is devoted to increasing the awareness and knowledge of issues important to community harmony. ODPS is also dedicated to helping make students’ hopes, dreams, and goals become reality. A variety of programs and services are in place to aid students in becoming the best that they can be.

Staff members have an open-door policy and welcome students’ participation in all events and services. Students are encouraged to contact the office for assistance in academic, social, or personal matters. All students are welcome to take part in ODPS activities.

SUB I, Room 224, 703-993-2700
Web: odps.gmu.edu

Escort Service
Courtesy escorts are provided by the George Mason University Police, either by a police cadet or a police officer. Police cadets can be recognized by their tan uniform shirt or black uniform jacket that are clearly marked “POLICE CADET.” Walking escorts are provided 24 hours a day, 7 days a week, 365 days a year. To request an escort, call 703-993-2810.

Emergency Call Boxes
The university has emergency call boxes located on the three campuses. The orange call boxes are mounted on light poles with blue lights on top. The box has two buttons: one is for the Escort Service, and the other is for police emergencies. A police communications officer monitors both calls.

Events Management, Office of
The Office of Events Management is the point of contact when planning a meeting, conference, or other activity at George Mason University. It is designed to facilitate one-stop event coordination service for all campus customers, including administration, faculty and staff, students, and community and business organizations. Event managers are available to assist clients with every aspect of their activities, from advice during the planning phase, to coordination of logistical support, to on-site representation. All space reservations for meetings, conferences, and other events are made through this office. The annual spring Commencement ceremony in the Patriot Center is also organized by the office.
For events at Fairfax: SUB II, Room 2026, 703-993-2853
For events at Prince William: Occoquan Building, Room 217, 703-993-8334
For events at Arlington: Founders Hall, Room 220, 703-993-8140

Events Production
Events Production (EP) provides technical equipment (audio, video, and lighting) and personnel support to the nonclassroom events, wherever they may be at George Mason University. EP services are usually used in the Johnson Center and Student Unions, and are required in the Cinema and Bistro. To properly support an organization’s event, an EP Online Request located at www.gmu.edu/ep must be submitted at least two weeks prior to the event. With this information, EP will customize and schedule AV systems to support your event. EP charges cover labor and the use of equipment. An event technician’s services include, but are not limited to, technical set-up, operation, and break-down of EP equipment. EP wishes to assist you in making your event a success.

Web: www.gmu.edu/ep

Financial Aid
The Office of Student Financial Aid provides a variety of services to help students finance their education. These services include financial counseling, referral and information resources, and financial assistance. Student financial assistance consists of grants, work study, and loans. Awards are based on financial need, although some alternative financial aid resources are available to those who may not qualify for need-based financial aid. Financial aid counselors are assigned to students alphabetically on the basis of students’ last names and are available daily by appointment. Please refer to our website.

To apply for financial aid, new and currently enrolled students must complete a Free Application for Federal Student Aid (FAFSA) each year. Priority consideration for all sources of financial aid is given to those students whose financial aid applications are on file with the Office of Student Financial Aid by March 1. To meet this priority filing date, students should file the FAFSA as soon as possible after January 1.

Financial aid for summer term is generally limited. Contact the Office of Student Financial Aid for specifics regarding summer financial aid eligibility. Applications are available starting April 1.

All financial aid recipients must
- Maintain satisfactory academic progress in accordance with federal guidelines (see below) as defined by the Office of Student Financial Aid.
- Be a U.S. citizen or eligible noncitizen as defined by the U.S. Department of Education.

All aid recipients are responsible for becoming familiar and complying with applicable federal and state laws, university regulations, the Mason student aid information resources, and the Satisfactory Academic Progress Policy, available in the Office of Student Financial Aid or on its website at financialaid.gmu.edu.

Satisfactory Academic Progress
Federal legislation governing the administration of the Federal Pell Grant, Federal Perkins Loans, Federal Supplemental Educational Opportunity Grant, Federal Work Study Program, Federal Stafford Loans, and Federal PLUS Loans requires that colleges and universities define and enforce standards of progress for students receiving or applying for financial aid. To comply with this legislation, the Office of Student Financial Aid has established the following Satisfactory Academic Progress Policy:

If you are an undergraduate student who did not transfer into Mason and you have attempted fewer than 30 credits at Mason, you must maintain a cumulative GPA of no less than 1.00 and must have successfully completed (no Fs, Ws, INs, NCs, or IPs) at least 50 percent of your attempted credits. Failure to meet either of the requirements results in immediate suspension of financial aid eligibility. Students in this category whose cumulative GPAs are above 1.00 but below 2.00 and whose cumulative completion rates are above 50 percent but below 75 percent will receive a warning.

If you are an undergraduate student who transferred into Mason or an undergraduate student with more than 30 credits attempted at Mason, you must maintain a cumulative GPA of at least 2.00 and must have successfully completed at least 75 percent of all credits attempted at Mason. Failure to meet either of these cumulative requirements results in a warning after the first occurrence and suspension of financial aid eligibility if the requirements are not met for two consecutive terms.

If you are a graduate or professional student, you must maintain a cumulative GPA of at least 3.00 and must have successfully completed at least 75 percent of all credits attempted at Mason. Failure to meet either of these cumulative requirements results in a warning after the first occurrence and suspension of financial aid eligibility if the requirements are not met for two consecutive terms.
In addition to the above GPA and completion rate requirements, all students must complete their programs of study by attempting no more than 150 percent of the credits normally required for completion. For example, if a program of study is normally 120 credits, financial aid eligibility will be suspended once a student has attempted 180 credits or more.

Any student whose aid eligibility is suspended for failure to meet satisfactory academic progress standards has the right to submit a written appeal within 14 days of the aid suspension if there are mitigating circumstances. Documentation validating the nature of the circumstances must accompany the written appeal.

The university administers the following programs:

**Federal Programs**
- Federal Perkins Loans
- Federal Supplemental Educational Opportunity Grant
- Federal Work Study Program
- Federal Pell Grant
- Federal Subsidized Stafford Loans
- Federal Unsubsidized Stafford Loans
- Federal Parent Loans for Undergraduate Students (FPLUS)

For more detailed information about these federal programs, as well as general financial aid information and financial aid application status updates, refer to the Student Guide for Federal Financial Aid (available in the Office of Student Financial Aid), or visit the Financial Aid website at financialaid.gmu.edu.

**State Programs for Undergraduate Virginia Residents**
Eligibility for all state programs is based on the results received from the FAFSA. State grant funds are limited, so adherence to the March 1 priority filing date is critical.

**Virginia Commonwealth Award**
This program is open to undergraduate students who have demonstrated financial need, are enrolled at least half time, and are domiciliary residents of Virginia.

**Virginia Guaranteed Assistance Program (VGAP)**
This program is a component of the Virginia Commonwealth Award Program, which is open to first-time freshmen who demonstrated academic achievement in high school. VGAP awards may be renewable for up to four years.

**Virginia College Scholarship Assistance Program**
This program uses a combination of federal and state funds to provide additional assistance to undergraduate students who are enrolled at least half time, are Virginia residents, and who demonstrate significant financial need.

**Graduate Student Assistance**

**Graduate Assistantships, Fellowships, and Scholarships**
Graduate funding exclusive of the federal financial aid program identified above is administered by the individual graduate departments. Students interested in pursuing graduate assistantships, fellowships, or scholarships should contact their graduate departments.

**Scholarships**
Available scholarships, as well as links to national scholarship search databases, are also available through the office website.

*Monday, Wednesday, Thursday, and Friday, 9 a.m. to 5 p.m.*
*Tuesday, 9 a.m. to 8 p.m.*
*South Chesapeake Module, 703-993-2353*
*Web: financialaid.gmu.edu*

**Forensics Team**
See also Debate Union.
The George Mason University Forensics Team is the university’s historically most successful competitive team. Having placed in the top 10 teams nationally for most of its history, Mason Forensics is one of only five teams in the nation to qualify for every American Forensic Association National Tournament. The team competes against universities across the country in public speaking, limited preparation, and oral interpretation events, and has won more than 15,000 trophies since its inception.

*Science and Technology II, Room 125, 703-993-4119*

**Freshman Center**
See Student Academic Affairs and Advising.

**Graduate Study**
Graduate programs were first offered at Mason in 1970. The university currently offers more than 100 graduate degree and certificate programs for the working professional. Evening classes start at 4:30 p.m. and 7 p.m., and some classes are offered on weekends or online. Courses are located on all three campuses. Doctoral, as well as master’s and certificate, programs emphasize cutting-edge research and professional training. Course offerings are available in technology; law and policy; management and business; health policy and nursing; education; science; and arts, humanities, and social science.

Consult the University Catalog for policies. For specific program information, contact the office of the appropriate graduate dean or institute director.
Health Services, Student

Student Health Services offers all currently enrolled students a variety of confidential services. Emphasis is placed on health promotion, disease prevention, and self-care. Referral services are available as needed. While there is no charge for being seen, nominal fees may be charged for specific procedures and supplies.

Appointments are required, although walk-in appointments are available for acute illness or injury.

Student Health Services is staffed by physicians, nurse practitioners, registered nurses, and a licensed medical technologist. Students are encouraged to stop by and meet the staff and become familiar with the location, hours of operation, and services provided on each campus.

Hours of Operation:
Fairfax Campus: SUB I, Room 214
During fall and spring semesters:
Monday, Wednesday, and Thursday, 8:30 a.m. to 7:30 p.m.
Tuesday, 8:30 a.m. to 4:30 p.m.
Friday, 12:30 to 4:30 p.m.
Saturday, 9 a.m. to 12:30 p.m.

During summer sessions and breaks, there are no evening clinics. To make an appointment, call 703-993-2831.

Arlington Campus: Founders Hall, Room 102B
To make an appointment, call 703-993-4863.
Fall and spring semesters only:
Monday, 11 a.m. to 6:30 p.m.
Tuesday, 9 a.m. to 4:30 p.m.
Thursday, 11 a.m. to 6:30 p.m.

Prince William Campus: Occoquan Building, Room 229
Fall and spring semesters only:
Monday and Thursday, 11 a.m. to 7 p.m.
Tuesday and Wednesday, 9 a.m. to 5 p.m.
To make an appointment, call 703-993-8374.
Web: shs.gmu.edu

Immunization Clinic
George Mason University follows regulations promulgated by the Commonwealth of Virginia (Sec. 23-7.5) and university policy requiring certain immunizations for all incoming students. Students who fail to comply with immunization requirements will not be allowed to register for a second semester. Information regarding immunization is included in all orientation packets and also may be obtained by visiting shs.gmu.edu/immunizations/#requirements. Vaccines can be obtained through a private physician’s office, local health departments, or at Student Health Services during walk-in immunization clinics. Minimal fees are charged for all vaccines given. An appointment is needed for the Immunization Clinic.

The schedule for the Immunization Clinics on the Fairfax Campus is
Monday, 9 to 11:30 a.m.
Wednesday, 1 to 3:30 p.m.
SUB I, Room 2300, 703-993-2135

On the Arlington and the Prince William Campuses, please call to allow time for arrangements that may be needed for your immunization needs to be met.

Arlington Student Health Services, 703-993-4863
Prince William Student Health Services, 703-993-8374
Web: shs.gmu.edu/immunization

Student Health Insurance
All students are strongly encouraged to obtain insurance that covers basic health and major medical costs. The university makes available a student health insurance plan that may be purchased by eligible domestic students on a voluntary basis. International F-1 or J-1 visa students are required to have health insurance and are automatically enrolled in an affordable plan.

SUB I, Room 2345 and 2346, 703-993-2827 and 703-993-7634
Web: shs.gmu.edu/insurance

Housing and Residence Life
The Office of Housing and Residence Life (OHRL) manages five residential areas, all within walking distance of classrooms and other university buildings. These residential communities accommodate almost 5,000 students and provide a stimulating and active
community. OHRL provides a variety of living options designed to meet the interests of Mason’s diverse student body. All bedrooms are furnished with beds, desks, chairs, dressers, and closets. Blinds are provided for all windows, and most spaces are carpeted. Housing applications must meet specific deadlines and are honored by the date received in OHRL for freshmen. All housing facilities are nonsmoking.

Students are encouraged to consider selecting a Living Learning Community (LLC), such as University 100, New Century College, and the Honors College. LLCs are residential floors developed by OHRL in conjunction with university academic departments to expand learning beyond the classroom. Students who participate in an LLC live on the same floor and generally attend at least one class together.

Located on the ground floor of Potomac Heights, 703-993-2720
Web: housing.gmu.edu

 Presidents Park, 703-993-2750
Presidents Park houses approximately 1,200 first-year students in 12 residence halls. Each floor community comprises 28 to 35 residents who share common bathrooms and reside in double, triple, and quad rooms. Presidents Park is home to the Eisenhower Community Center, which features Ike’s Diner, individual study rooms, a multimedia theater, a TV lounge, professional staff offices, a 24-hour service desk, and a vending area.

University Commons, 703-993-2736
University Commons is part of the DUCC area and houses about 500 freshmen and sophomore students in seven residence halls. Each floor has a community bathroom and houses 26 to 30 residents in double and triple rooms. The residence halls surround Hanover Hall, a central commons building. Hanover features a study lounge, a TV lounge, laundry facilities, a common kitchen area, professional staff offices, a service desk, and a vending area. Southside dining hall and our newest fitness center are right next door.

Commonwealth and Dominion, 703-993-2736
Commonwealth and Dominion, located in the DUCC area, are five-story buildings consisting of suite-style, double-occupancy rooms. Together, they house 500 residents. The first floor of each building includes a reception area, lounge, vending, and laundry facilities. Each of the other floors has two wings with central elevators and a study lounge.

Student Apartments, 703-993-2797
The Student Apartments, located in the TAP area and next to SUB I, comprise nine three-story buildings that house approximately 500 students in 118 apartments. One-, two-, and three-bedroom units are available. Each bedroom accommodates two students. Each apartment contains one bathroom and a furnished living/dining/kitchen area. Preferences for residency are given to upper-class students.

University Townhouses, 703-993-2797
The University Townhouses, located one-eighth of a mile from the Fairfax Campus, are part of the TAP area. Each of the 24 two-bedroom townhouses accommodates four residents and includes a living/dining room, full-sized kitchen, two full bathrooms, and a washer and dryer, and are fully furnished. This complex houses upper-class residents and is the campus housing option most like an independent living situation.

York River Corner, 703-993-9250
York River Corner (YRC) is apartment-style living located between Presidents Park and the Aquatic and Fitness Center. Liberty Square houses almost 500 students in 144 fully furnished two- and four-person apartments. Liberty features single bedrooms and one bathroom for every two students. Potomac Heights houses more than 500 students in 128 fully furnished two-, four-, and six-person apartments. Students live in single and double bedrooms and share one bathroom for every two students, except in the six-person units, which have two and a half baths. Each YRC apartment contains a kitchen/dining/living area. Kitchen amenities include a refrigerator, electric stove and oven, garbage disposal, and dishwasher. Nine- and 12-month leases are available. Preference for residency is given to upper-class students.

Chesapeake, 703-993-9880
Chesapeake is Mason’s newest residential community, consisting of several different unit types and accommodating more than 1,200 students. Chesapeake includes a dining hall, convenience store, fitness center, game room, and several meeting spaces. Blue Ridge, Piedmont, Shenandoah, and Tidewater consist of mainly single and double bedrooms with shared bathrooms (four students per bathroom). Two living rooms and a study lounge are on each residential floor. Laundry, vending, and a lobby are located on each ground floor.
Sophomores mostly live in these four buildings. Northern Neck, an apartment-style building with kitchens and living rooms, is home to upper-class students residing in single and double bedrooms.

Eastern Shore, located between the Chesapeake community and Patriot Circle, opened in July 2009. Up to four residents share a bathroom in these suite-style accommodations that are home to almost 200 students. Clusters of residents will share common living rooms, kitchens, and study spaces, creating an ideal design for some of our LLCs.

Hampton Roads opened in the 2010 summer term. It accommodates approximately 400 residents in suite-style single and double occupancy rooms and features lounges and study spaces on each floor. Up to four residents share a bathroom. Laundry, vending, and elevator access are available from the lobby area on the entry level. A dining facility, Pilot House, is conveniently located on the ground level.

International Programs and Services
More than 1,700 international students, representing more than 100 countries, are enrolled at Mason. They are joined annually by several hundred scholars and professors from universities around the world. These international visitors are a vital part of the university community. They bring diverse backgrounds and perspectives to our campus and our classrooms, strengthening Mason’s reputation as a global university.

The Office of International Programs and Services (OIPS) provides advising, programming, and immigration services for international students, scholars, and faculty, and the academic units that sponsor them. Services include comprehensive orientation programming for newly arrived students and scholars, regulatory and tax advising, workshops on employment, adjustment support, consultation and referral services. OIPS organizes programs and excursions to introduce international students to U.S. culture and the local community, and facilitate interaction among international and U.S. students. OIPS, Student Involvement, and international student organizations collaborate in the planning and implementation of Mason’s annual International Week, a celebration of the diversity of cultures on campus.

Fairfax Campus: SUB I, Room 310, 703-993-2970
Arlington Campus: Founders Hall, Room 222, 703-993-8166

Leadership Education and Development Office
The Leadership Education and Development (LEAD) Office believes that everyone has the potential to be a leader. It provides leadership training, resources, services, and recognition to encourage students to become socially conscious leaders and civically engaged citizens.

- The L-TEAM (Leadership, Training, Empowerment, and Motivation) functions as student ambassadors for leadership by promoting campus involvement, serving as resources, and providing leadership training for students and organizations. L-TEAM members train to be peer consultants and assist student organizations with motivation, recruitment, group dynamics, and training issues. Members have the opportunity to develop their skills in the areas of leadership, communication, public speaking, and group facilitation.

- LEADScholars is a leadership honor society unique to Mason. Members have superior scholarship and leadership skills, and exemplary character. LEAD-Scholars recognizes excellence in the following areas: academics, athletics, student organizations, communications, and the fine arts.

- Leadership Mason Conference focuses on leadership skill development through large group and small workshop formats. Students enhance the leadership skills they already have while gaining new skills that are of benefit now and will be in the future. The Leadership Mason Conference occurs each year during the fall semester.

- The Emerging Leaders Program is an eight-week course designed to introduce leadership topics to a cohort of new and beginning leaders. Topics include leadership styles, managing conflict, stress management, and more.

- The Active Leaders Program is the subsequent course to the Emerging Leaders Program. It is an eight-week seminar designed to provide a more advanced leadership opportunity for Mason students. Please note that past participation in the Emerging Leaders Program is not a prerequisite for the Active Leaders Program.

- The School of Embodied Leadership™ is five days of intensive training to develop you as a leader. You learn to value, motivate, and bring out the best in yourself and the people around you. Experiential exercises and team practices will dramatically strengthen your ability to stay focused and committed to your goals in the midst of complexity and chaos. Of primary importance is developing your core strength to extend into the world with clear intention, skillful action, and grounded compassion. This course will increase your self-confidence, focus all your talents into purposeful action, and create the capacity to produce valuable results.

- The Mason Leadership Institute is a day dedicated to the development of student leaders. This experience, designed for advanced student leaders, is an opportunity to explore and develop leadership topics and gain self-awareness as a leader.
The Presidential Leadership Dialogues are designed to give students exposure to the university president, who can mentor and cultivate students, share experiences, and inspire people to be leaders both at Mason and within the community.

The Leadership Speaker Series is a collaborative effort between Mason departments and the greater Washington, D.C., metropolitan area. Leaders from a broad spectrum of professions are invited as guest speakers to discuss leadership with students.

The LeaderShape Institute is an interactive, energizing, and unique experience that builds leadership skills no other program can match. Since 1986, approximately 20,000 participants have graduated from the program from all over the world. It is six days of non-stop self-discovery and learning from practical experiences that build leadership concepts and abilities.

The UNIV 300 Peer Leadership Course is designed for student leaders to develop and enhance their leadership style and skills, discuss current leadership issues occurring on campus, and network with other student leaders, faculty, and administrators at Mason. UNIV 300 is a 1-credit course.

SUB I, Room 222, 703-993-4186
Web: lead.gmu.edu

Learning Services

Learning Services is a program of Counseling and Psychological Services. All services are intended to help improve student competence and academic performance.

Skill development programs provide students with skills and strategies to improve academic competence. Typical topics include time management, exam strategies, overview of study skills, improving concentration, and managing test anxiety.

Certificate in Academic Skills is an individually tailored program of workshops, self-help materials, and readings designed to enhance academic performance.

A learning specialist is available to assist students with learning disabilities or attention deficit disorder to develop learning strategies effective at the university level.

Tutor Referral Program connects students with undergraduate and graduate students qualified to assist with course content.

Programs are open to all students at no additional fee. Services are confidential.

Monday, Thursday, and Friday, 8:30 a.m. to 5 p.m.
Tuesday and Wednesday, 8:30 a.m. to 7 p.m.
SUB I, Room 3129, 703-993-2999

Libraries, University

Students have access to five Mason libraries.

Fenwick Library on the Fairfax Campus is the central research library in the university’s library system.

Johnson Center Library, also on the Fairfax Campus, is Mason’s teaching library and contains all nonbook media, a book collection designed to support general education, some discipline-specific collections, and course reserves.

Arlington Campus Library is located in Founders Hall and serves all of the Arlington Campus graduate-level programs.

Mercer Library in Manassas serves the academic programs offered at the Prince William Campus.

The Law Library for the School of Law is on the Arlington Campus, where the school is located.

Each of these libraries provides a full range of library services and specialized library material collections, and all are linked through the Library Catalog.

Through membership in the Washington Research Library Consortium (WRLC), students also have borrowing privileges at eight other Washington-area academic libraries: American University, Catholic University, Gallaudet University, George Washington University, Georgetown University, Marymount University, Trinity College, and the University of the District of Columbia. Mason is also a member of VIVA, the Virtual Library of Virginia, through which students have access to a vast array of electronic resources.

Using the Libraries—The university photo ID card serves as a library card for students. Undergraduates can borrow books for four-week periods; graduate students, six weeks. Books may be recalled from any patron after four weeks. Interlibrary Loan/Document Acquisition and Delivery provides interlibrary loan service for materials that are not located at our libraries. Periodicals,
newspapers, and reference materials do not circulate. For assistance, contact the appropriate public service desk (telephone extensions listed below).

Access—The online library information system, Library Catalog, is available for patron use in the campus libraries, as well as remotely via the network. It includes the university’s online catalog, WRLC’s online catalog, and numerous periodical indexes and abstracts of interest to researchers in all fields. The library’s Consortium Loan Service (CLS) allows students and faculty to borrow books and journal articles directly from WRLC libraries; items ordered through CLS are usually delivered within 48 hours. Through membership in VIVA, access is provided to a wide range of electronic resources, including full-text materials. Other access services include assistive technology hardware and software and TDD/TTY for individuals with disabilities.

Reference and Instruction—Reference services are available at all campus libraries to help students, faculty, and others locate books, periodicals, indexes, abstracts, reference tools, and various electronic resources on specific topics. Library staff can also assist with government publications, statistical information, and full-text electronic journals. Individual research consultations as well as instruction in classrooms and at reference desks are also available. In addition, there is a reference service available through e-mail and online instant messaging service. The library web page at library.gmu.edu links to e-mail or instant message (Ask-a-Librarian) services, or provides more information about reference services in general.

Specialized Services—Statistical Research Services supports research with two services: Statistical Research Support (SRS) and Qualitative Research Support (QRS). SRS provides consultation on items such as research design and data analysis. QRS primarily provides instruction and support for data analysis software.

Fenwick Library’s Government Documents/Maps unit provides access to geographic information systems (GIS) software, which shows spatial relationships or geographical distribution of data.

Holdings—The George Mason University Libraries collection includes more than one million volumes, 1,804,742 microforms, 213,925 maps, 341,031 government documents, and 5,000 print periodicals, as well as 52,000 electronic journals. In addition, the Johnson Center Library contains more than 40,000 musical scores and media in a wide range of formats, including videocassettes, DVDs, multimedia CD-ROMs, and compact discs. Special Collections and Archives in Fenwick Library contains primary resource materials for research. More than 87 collections are held, including the Robert Breen Theater Collection, the C. Harrison Mann Map Collection, the Ollie Atkins Photographic Collection, Planned Community Archives, the Alexander Haight Civil War and Prehistoric Collection, and the George Mason University Archives. Online image collections, including Virginia and the Civil War, as well as an electronic document history of Mason, are accessible online at sca.gmu.edu.

Web: library.gmu.edu
Course reserves: furbo.gmu.edu/OSCRweb

Hours of Operation
- Fenwick and Johnson Center Libraries
  Monday to Thursday, 7:30 a.m. to midnight
  Friday, 7:30 a.m. to 8 p.m.
  Saturday, 9 a.m. to 8 p.m.
  Sunday, 9 a.m. to midnight

- Arlington Campus Library
  Monday to Thursday, 9 a.m. to 10 p.m.
  Friday, 9 a.m. to 7 p.m.
  Saturday, 10 a.m. to 6 p.m.
  Sunday, 11 a.m. to 7 p.m.

- Mercer Library, Prince William Campus
  Monday to Thursday, 8 a.m. to 10 p.m.
  Friday, 8 a.m. to 6 p.m.
  Saturday, 10 a.m. to 5 p.m.
  Sunday, 1 to 6 p.m.

Note: Hours are subject to change; they are extended at the end of each semester and shortened during semester breaks. See library.gmu.edu/libinfo/hours.html.

University Libraries Telephone Numbers
- Fenwick Library
  Circulation, 703-993-2240
  Renewal Line, 703-993-2243
  General Information/Holdings, 703-993-2250
  Hours, 703-993-2249
  Document Acquisitions and Delivery, 703-993-2228
  Reference, 703-993-2210
  Special Collections and Archives, 703-993-2220
  Governmental Documents/GIS, 703-993-2259

- Johnson Center Library
  Circulation and Reserves, 703-993-9060
  Reference Desk, 703-993-9070

- Arlington Campus Library
  Circulation, 703-993-8188
  Reference, 703-993-8230

- Mercer Library, Prince William Campus
  Circulation, 703-993-8340
  Reference, 703-993-8342
Mason Dining
Dining at Mason is designed to meet the different needs and lifestyles of students, offering an array of multicultural cuisines and national brands through 26 venues. From 7 a.m. to 4 a.m., seven days a week, you will find at least one of these open.

Southside
The 583-seat restaurant is the place to eat, hangout with friends, or meet new people. Featuring six stations where foods are made to order: Without Boundaries offers international choices and home-cooked favorites. Changing Colors is an extensive salad bar featuring Toss Around, where ingredients you select are made to your liking. Worldatarian specializes in vegan and vegetarian options.

Without Boundaries offers international choices and home-cooked favorites.

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4000 Grill charbroils all the favorites.

Pastamore specializes in assorted pastas, sauces, and ingredients all tossed to order. Also enjoy homemade pizza baked to perfection in wood stone ovens. Wrapped Up features all deli favorites hot or cold. After All is the answer to any sweet craving. Serving freshly made treats prepared by on-site bakers, as well as hand-dipped or soft-serve ice cream and toppings.

Johnson Center, Ground Floor
The Bistro—All-you-can-eat buffet, open for lunch
Jazzman’s—Coffee and espresso drinks, smoothies, pastries, and grab-and-go sandwiches

Johnson Center, First Floor
Taco Bell—Popular national brand featuring burritos and tacos
Burger King—National brand featuring burgers, chicken sandwiches, and fries. Open for breakfast
Sub Connection—Hot or cold wraps and subs on freshly baked breads
Sangam—Variety of Indian Halal specialties
Mein Bowl—Asian specialties and sushi
World of Greens—Salad bar offering vegan and Mediterranean items
La Vincita—Italian-style pizza, calzones, and pastas
Simply to Go—Sandwiches, salads, and sides to grab on the go
Freshens—Frozen yogurt and smoothies
La Patisserie—Specialty hot sandwiches, fresh bagels, muffins, and more
JC Express General Store—Convenience store with hundreds of national brands
Peet’s Coffee—Coffee and espresso drinks, tea, and gourmet pastries

Johnson Center, Third Floor
George’s Restaurant—Tablecloth restaurant offering lunch only

Center for Student Success (SUB I)
Mason Rathskeller—Sports bar with a touch of Mason history. Open to all ages
Chick-fil-A—Salads, chicken sandwiches, and fries
Burrito Del Rey—Tex-Mex style burritos, tacos, salads, and nachos
Jazzman’s—Coffee and espresso drinks, smoothies, pastries, and grab-and-go sandwiches

President’s Park
Ike’s Diner—Open late night to early morning

Blue Ridge
One-Stop Patriot Shop—Well-stocked convenience store with all you need
Starbucks—Full-service, 53-seat shop, accepting gift cards. Open 24 hours

Eastern Shore/Hampton Roads
The Pilot House—Mason’s newest late-night venue featuring New York-style pizza and other campus favorites

Arlington Campus
Einstein’s Bagels—Open for breakfast, lunch, and dinner, featuring a full coffee and food menu.

Prince William Campus
Randall’s Café—Grill items, sandwiches, salad bar, beverages, and more
Jazzman’s—Coffee and espresso drinks, smoothies, pastries, and grab-and-go sandwiches

Mason Dining also offers catering for special occasions. Send your student a custom cake for his or her birthday or any special occasion. A registered dietitian is available for free consultations. For additional information, visit dining.gmu.edu.

Mason Dining Main Office, 703-993-3314
**Mason ID**

Students can obtain a Mason ID once they have registered for classes. Along with the G number, some form of picture ID (e.g., valid driver’s license, military ID, passport, or visa) must be presented. Mason ID cards can be obtained on Mason’s three campuses and Loudoun site. Hours for each location differ and can be viewed at photoid.gmu.edu.

* Arlington Campus: Founders Hall, Room 218, 703-993-9489
* Fairfax Campus: Student Union Building II, Room 1014J, 703-993-1004
* Prince William Campus: Bull Run Hall, 703-993-9449
* Mason in Loudoun: 21640 Ridgetop Circle, Suite 210, 703-993-3512

**Mason Mail and Residence Hall Telephone Service**

**Technology Systems Division**

Mason Mail is a computerized voice-messaging service owned and operated by George Mason University. Users can send, listen to, and save messages from callers, as well as reply to or send copies of messages to others via Mason Mail.

Please access the Telecom Administration website at telecomadmin.gmu.edu for residence hall telephone service and Mason Mail information.

For additional questions or concerns regarding Mason Mail, call 703-993-3546. For phone problems, call the ITU Support Center at 703-993-8870.

*Patriot Square, Room 2302, 703-993-3546*

**Mason Money**

No need to carry cash when Mason Money is accepted both on and off campus! Accessible with the Mason ID card, Mason Money Funds can be deposited online, in any of the five Card Management Centers (located in each library) and the Mason Money Office.

Mason Money Merchants—On Campus
- All Mason Dining Venues
- Campus Bookstores
- Computers Labs—Printing
- Copy Shoppe
- Corner Pocket
- ECE—Computer Lab
- Game Room
- Health Services
- Locker Rentals
- Mail Services
- Parking Services
- Patriot Center
- Patriot Computer Store

- Patriot Concession
- Mason ID Office
- Photocopying
- Vending Machines

Mason Money Merchants—Off Campus
- Bernie’s Delicatessen and Gourmet Market
- Campusfood.com
- Chili’s
- Chipotle (Lee Highway and Burke Center Parkway stores)
- Cinema Arts
- CVS
- McDonald’s
- Noodles and Company
- Pizza Hut
- Saxby’s Coffee
- Subway
- University Mall Theaters

Mason Money rolls over from semester to semester and from year to year. Remaining balances are refundable on graduation or separation from the university. More information is available at masonmoney.gmu.edu.

* Mason Money Office, SUB II, Room 1014J, 703-993-2870
* allucard@gmu.edu

**Mason Resident Technician Program**

**Technology Systems Division (TSD)**

The Mason Resident Technician (ResTech) Program is jointly sponsored and managed by the Technology Systems Division (TSD) and Housing and Residence Life. This program is conducted in the residence halls of the Fairfax Campus.

ResTechs come to their positions having in-depth technical experience with computer hardware, PC operating systems, the Mason network, and antivirus software. These students live and consult in the residence halls and work closely with Residence Life staff.

ResTechs work approximately 10 hours per week providing one-on-one computer help to resident students. The ResTechs work in shifts so that consulting is available to the residents Sunday through Thursday evenings from approximately 5 to 11 p.m. while classes are in session. ResTechs are required to enter each contact into the ITU Support Center’s online incident management system. ResTechs are also required to attend monthly, training sessions, held in conjunction with ITU staff.

Lead ResTechs perform the same duties as ResTechs but have the added responsibility of assigning work requests to the ResTechs, maintaining staff coverage during program hours, and providing second-level troubleshooting support for difficult issues. To ensure customer satisfaction with the work performed, a survey is sent to the student when the
work request is closed. Survey responses are reviewed by the program manager, and corrective action is taken when necessary.

Web: itusupport.gmu.edu/ResTech

**Mason Web**

Mason Web is the university’s electronic, university-wide information system, allowing access to a wide range of information and electronic services provided by university offices and organizations. The following is a sampling of what is available on Mason Web: the University Catalog and the Law School Catalog; each semester’s Schedule of Classes; the student, faculty, and staff directory; university news and announcements; Mason’s online library catalog; and access to other Mason information systems.

Mason Web is available directly through the world wide web at www.gmu.edu. Assistance on using and contributing to Mason Web is available at www.gmu.edu/mlnavbar/webdev/findex.html.

**Meal Plans**

The meal plan program offers a wide assortment of plans to accommodate every schedule and satisfy any appetite. For savings, meal plans offer tax-exempt dining, and, for convenience, they can be accessed with your Mason ID card.

To meet nutritional needs and experience campus life to the fullest, students living on campus are required to participate in the resident meal plan program. As stated in the housing dining agreements, freshmen may select from either of the traditional or block plans. Seniors, resident advisors, and upper-level students living in areas with full kitchen facilities are exempt. These areas include the apartments, Liberty Square, Northern Neck, Potomac Heights, and the townhouses.

**Resident Meal Plans**

<table>
<thead>
<tr>
<th>Plan Type</th>
<th>Bonus</th>
<th>Semester Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traditional</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10 meals—weekly</td>
<td>N/A</td>
<td>$1,325</td>
</tr>
<tr>
<td>10 meals—weekly</td>
<td>$100</td>
<td>$1,425</td>
</tr>
<tr>
<td>15 meals—weekly</td>
<td>$100</td>
<td>$1,610</td>
</tr>
<tr>
<td>19 meals—weekly</td>
<td>$100</td>
<td>$1,750</td>
</tr>
<tr>
<td>Ultimate*</td>
<td>$100</td>
<td>$1,800</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Plan Type</th>
<th>Bonus</th>
<th>Semester Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Block Plans</td>
<td></td>
<td></td>
</tr>
<tr>
<td>100 flex—semester</td>
<td>$400</td>
<td>$1,600</td>
</tr>
<tr>
<td>130 flex—semester</td>
<td>$100</td>
<td>$1,350</td>
</tr>
<tr>
<td>150 flex—semester</td>
<td>$100</td>
<td>$1,400</td>
</tr>
<tr>
<td>175 flex—semester</td>
<td>$100</td>
<td>$1,460</td>
</tr>
<tr>
<td>200 flex—semester</td>
<td>$100</td>
<td>$1,520</td>
</tr>
<tr>
<td>230 flex—semester</td>
<td>$100</td>
<td>$1,600</td>
</tr>
</tbody>
</table>

| Freedom Plans** |       |                |
| Freedom Rings   | $1,600|                |
| Freedom First   | $2,000|                |

*Ultimate allows for unlimited entry into Southside exclusively.
**Freedom Plans are an upper-level student option, not a freshman option.

Resident meal plans are billed to the student account. Selection is made through the housing application process. For students living off campus, Resident Meal Plans can be requested through the Meal Plan Office. It is important to note the following:

- Last day to change meal plans is the censed date (drop/add date for classes).
- Meal plans, bonus, and Freedom funds should be budgeted to last throughout the semester.
- Unused meals and remaining balances do not carry over to the following semester.

**Patriot Meal Plans**

Students not required to participate in the resident meal plan program are welcome to take advantage of the Patriot Meal Plans. These plans are billed to the student account and allow for tax-exempt dining.

<table>
<thead>
<tr>
<th>Plan Type</th>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Super Patriot</td>
<td>$562.50</td>
<td>75 meals</td>
</tr>
<tr>
<td>Patriot</td>
<td>$387.50</td>
<td>50 meals</td>
</tr>
<tr>
<td>Green and Gold</td>
<td>$200.00</td>
<td>25 meals</td>
</tr>
</tbody>
</table>

Remaining Patriot meals roll over from the fall into the spring semester. All meals must be consumed by the end of the spring semester.

Meal Plan Office, SUB II, Room 1014J, 703-993-2870
mealplans.gmu.edu, allucard@gmu.edu

**Ministry**

Campus Ministry includes 13 spiritual groups that offer opportunities for pastoral counseling, retreats, scripture study, prayer and worship, peace and justice education, social interaction, and fellowship. These ministries include some of the most involved student groups on campus and can be contacted at the main office in SUB I, Room 207, or at 703-993-3322.

- Baha’i Campus Ministry, 703-993-1122
- Baptist Crosspoint Ministry, 703-993-3323
- Campus Crusade for Christ, 703-993-3323
- Catholic Campus Ministry, 703-993-3322
- Chi Alpha, 703-993-3323
- Coalition for Christian Fellowship, 703-993-3323
- Hillel Jewish Center, 703-993-3321
- Immanuel Christian Fellowship, 703-993-3323
- Lutheran Campus Ministry, 703-993-3323
- Muslim Campus Ministry, 703-993-3323
- Orthodox Christian Fellowship, 703-993-3323
- Patriot Christian Ministry, 703-993-3323
- United College Ministries, 703-993-3323
Multicultural Research and Resource Center

The Multicultural Research and Resource Center (MRRC) consolidates and disseminates research on intercultural and cross-cultural inclusion, and collaborates with academicians to develop curriculum based in related theory. In addition, the center assists students with research and practice regarding multiculturalism in higher education and administers an international model of leadership development training university-wide and in partnership with other entities in the regional, national, and international community.

Goals
- Curriculum/faculty development
- Crisis prevention and intervention
- Diversity leadership resource development and teams
- International and multicultural education partnerships

Outcomes
- Expansion of community engagement on inclusiveness
- Expanded understanding of diversity and multiculturalism through research and practice
- Increased partnerships related to students’ individual and professional development on effectively engaging difference in global society
- Ability to better lead in diverse organizations

Key Projects
- NCBI in the classroom
- Building Bridges in South Africa
- Multicultural Research Clearinghouse

Orientation and Family Programs and Services

The Office of Orientation and Family Programs and Services (OFPS) serves as the home for incoming undergraduate students and their families during their time at George Mason University. Its primary purposes are to foster engagement, build community, establish tradition, and increase retention through four main initiatives: undergraduate orientation, student outreach programs, family outreach, and leadership development. All of the programs provided are designed to facilitate the social and academic acclimation process for students and their families, specifically during their first year.

OFPS is committed to the following:
- Leading our professional practice with a dedication to collaborative progressive partnership
- Recognizing the critical role parents and families play in the success of college students, serving as the home for Mason families and parents
- Providing our students and their families and parents with quality information and support that enables them to become confident and contributing members of the Mason community
- Energetically supporting and actively facilitating Mason’s value for diversity and accessibility through our programs and services

Undergraduate Orientation

The university’s orientation program is designed to familiarize new students and their families with the institution by introducing and integrating them into the culture, life, opportunities, and traditions the university has to offer. The orientation program is led by the Patriot Leaders, a student leader team representing the diversity of Mason, who promote school spirit, student development, student accountability, and a deeper understanding of the intellectual, social, and cultural climate of Mason. Orientation is offered during the summer for students enrolling in the fall semester and December through January for students enrolling in the spring.
semester. Please visit orientation.gmu.edu for more details.

**Family Programs**

OFPS offers a variety of services to promote families’ involvement throughout their student’s time at the institution. During orientation, a family program is conducted concurrently with the student program to offer family members with a wide range of perspectives on life at Mason and serve as a good foundation to building a relationship with the university. In the fall, we welcome all our families back to campus for Family Weekend to get a taste of our student experience through exciting programs such as Mason Madness (the kickoff to the basketball season), Mason Family Book Presentation, and a well-known comedian. We also provide a monthly family newsletter to continue involvement with the campus community. Please visit masonfamily.gmu.edu for more details on the services offered.

**Leadership Development: You Polo**

The Leadership Development Program in OFPS is designed to facilitate the student development process through concrete experience and reflection. Each leadership role is critical to the success of our department’s coordinated initiatives and allows for each student to be accountable to his or her individual learning process. We are committed to measuring and identifying concrete experience that aids each of our students in the successful articulation of the learned outcomes associated with his or her leadership position.

The OFPS Student Leader Team comprises several leadership positions: orientation coordinator(s), orientation assistant(s), senior office specialist(s), family program coordinator(s), Patriot Leader(s), office specialist(s), and special project coordinator(s). Combined, this talented and committed group of student leaders contributes meaningfully to the student and family transition process, the campus climate, and the Mason community. Selection for these positions is competitive. All interested students are encouraged to apply. For more information about our leadership program or recruitment information, please visit our website at greenpolo.gmu.edu.

**Parking Services**

For most of our students commuting to and from and around the university is a regular occurrence, but it does not have to be a frustrating experience. Just e-mail parking@gmu.com, stop by a Parking Services office, or call for parking information or assistance.

**Administrative Office:** Fairfax Campus, Office of Parking Services located on Sandy Creek Way adjacent to the Sandy Creek Parking Deck

General Information: parking@gmu.edu, 703-993-2710
Motorist Assistance Program (MAP): 703-993-HELP (2715)

For Permit Sales (order online—no need to wait in line), Citation Payments/Appeals, and to Update Your Parking Account

Online at parking.gmu.edu

In person at

Fairfax Campus: Sandy Creek Way adjacent to the Sandy Creek Parking Deck

Arlington Campus: Founders Hall, Room 219, 703-993-8146

Prince William Campus: Occoquan Building, Room 112, 703-993-4808

Appeals Questions: 703-993-2711

**Permit Sales**

Permits may be purchased online at the Parking Services website or in person at the Parking Services Office. To avoid waiting in potentially long lines, online purchase is recommended. Several types of permits are available. Not all permit types may be purchased online or by every student. For example, the Arlington Campus has a limited number of spaces available and has special/restricted permits requiring in-person review and processing. Students must provide their class schedule, verifying they have classes at the Arlington Campus to receive a permit for that lot. Visit the website to review permit information, options, and fees.

**Parking Enforcement**

Parking Meters: Meters are generally enforced from 7 a.m. to 10 p.m., Monday through Friday, and from 8 a.m. to 8 p.m., Saturday and Sunday. Meters on the Arlington Campus are currently enforced 24 hours a day, seven days a week. Please check signs for specific meter enforcement days and times.

Parking Permits: Permits are generally enforced 24 hours a day, seven days a week. Restricted spaces (fire lane, handicapped, and reserved), restricted areas or lots, and lost, stolen, or counterfeit permits are enforced 24 hours a day, seven days a week, 365 days a year.

Restricted Parking: Be sure to pay attention to all signage. This information will provide the requirements to park in a restricted space or lot.
Visitor Parking
When family or guests visit you at Mason, they must adhere to the parking policy. Surface parking areas and lots are reserved for students, faculty, and staff. Exceptions to this are university-authorized special events and through special arrangements with Parking Services. If special arrangements are desired for visitors, you must contact Parking Services for approval and make necessary arrangements. Temporary permits are available, for a fee, in certain circumstances.

Fairfax Campus: Visitors park at pay parking areas only unless special arrangements have been made through Parking Services. The pay parking areas consist of three parking decks, Mason Pond, Sandy Creek, and Rappannock, and parking meters. The rate for the parking decks is $3/hour to a maximum of $12/24-hour period. The meter rates are $1.50 for increments of 10 to 30 minutes depending on the location of the meter.

Arlington Campus: There is no visitor parking at the Arlington Campus.

Prince William Campus: Visitors may park in the Occoquan and Discovery Lots with payment. The spaces in these lots are numbered. Payment is made at the pay station at the Occoquan lot kiosk or in the lobby of Discovery Hall. Instructions for the process are posted at the stations.

Handicapped Parking
Students: Handicapped parking is available at a number of convenient locations around the Mason campuses. To use handicapped parking at Mason, a valid DMV handicapped permit (tag or placard), along with any valid Mason parking permit, must be displayed. DMV permits alone are not valid in campus parking areas or lots. Lot and space signage compliance is required.

Visitors
Fairfax: Visitors may use handicapped spaces in the parking deck pay areas, with valid DMV placards or plates, or contact Parking Services to make other arrangements, if needed.

Prince William: Visitors may use handicapped spaces in the Occoquan and Discovery Lots with valid DMV placards or plates and payment for the space, via the pay stations.

Parking Citations
Failure to comply with the parking policy will result in a parking citation and/or towing, with fines ranging from $15 to $250. Make sure you comply at all times. If you have any question(s) or are unsure of what is appropriate parking, please inquire at Parking Services prior to parking in a questionable or inappropriate area. Instructions and information pertaining to citation payment or appeal are provided on the reverse side of a citation. All citations are required to be paid or appealed by the 10th day after the citation or determination letter issue date to avoid late fee(s), collections, academic hold, or vehicle impoundment.

Payment: Payments can be made online using accepted credit cards by going to parking.gmu.edu. All citation payments must be made in person at the Parking Services Office, sent by mail or fax, or placed in the drop box (Fairfax only) after hours. Information on process and method of payment can be obtained on the reverse of the citation or by calling Parking Services.

Appeal(s): First-step appeals must be submitted online by going to parking.gmu.edu. Appeals must be completed on or before the 10th day after the citation issue date. Second- and final-step appeals can be requested by e-mail at parking@gmu.edu. Requests for second- and final-step appeals must be received on or before the 10th day after the date of issuance of the first-step appeal determination letter. No appeal will be considered after these timeframes have expired.

Expedited Appeals: In-person appeals with the appeals officer are available on a walk-in basis. They are available from 10 a.m. to 1 p.m., Tuesday, Wednesday, and Thursday, in SUB II, Room 2028.

Motorist Assistance Program
The Motorist Assistance Program (MAP) can assist with minor car problems on the Fairfax Campus. Trained MAP staff members are routinely available to help jumpstart dead batteries. MAP staff can also contact lockout or towing services at the owner’s expense. Limited MAP assistance is also available at the Arlington and Prince William Campuses. The MAP service is routinely available weekdays from 8 a.m. to 10 p.m. Call 703-993-HELP (2715) for assistance.

Web: parking.gmu.edu

Patriot Center
The 10,000-seat Patriot Center is one of the finest on-campus arenas in the nation. Mason’s NCAA Division I men’s and women’s basketball teams play home games there. In addition, the Patriot Center serves the university and the Northern Virginia community with concerts, trade shows, and other entertainment performances. The Killers and Kings of Leon are just two of the artists that have performed at the Patriot Center recently.

The Patriot Center is managed by Centre Management, the organization that also manages the Verizon Center in Washington, D.C. This unique partnership ensures top-quality entertainment yearly at the Patriot Center.

Ticket and Event Information, 703-993-3000


**Patriot Computers**
Purchasing a computer or other technology product can be confusing. An abundance of advertisements and options makes it difficult to understand what you need to succeed at the university. Patriot Computers can help you choose the right products to meet your needs at Mason. Information on computing standards, residence hall requirements, and departmental recommendations are all available at the store.

Patriot Computers has a knowledgeable, friendly staff and offers competitive prices. Many major brand products have Mason-specific contracts that give you additional discounts—Apple, Dell, HP, Microsoft, and Adobe to name a few. Two of the most popular software products are MS Office Pro ($99) and Adobe Design Premium CS4 ($369).

Having technical problems? Patriot Computers has a service and repair center that offers warranty repair service for Apple, Dell, and HP systems. Software restores, backups, system upgrades, and diagnostics are also available to the Mason community for a nominal charge.

Stop by, check out the products, and see how we can help you with your technology questions.

*Johnson Center, Room 115, 703-993-4100*
*E-mail: compstor@gmu.edu*
*Web: compstore.gmu.edu*

**Peer Empowerment Program**
Within Counseling and Psychological Services (CAPS), the Peer Empowerment Program (PEP) provides support and training to Mason’s diverse student population. Activities include mentoring, psychological/supportive services, educational programming, and workshop/consultation services. The staff includes a diverse group of student peer educators who are dedicated to providing guidance and support to the Mason student community.

*The Drop-In Center:* Students needing to talk with a person about their concerns may speak with a peer educator. No appointment is necessary. The peers are aware of campus resources and can address student concerns or personal situations, and make referrals.

*Conversation Hour:* This discussion group allows students to openly converse about issues related to their personal, academic, cultural, and social lives and experiences with the goal of helping them develop effective coping skills and strategies.

*Midnight Breezes and Love Jones:* Hosted by Akoma Circle and PEP, Mason students and local acts may showcase their talents in the areas of poetry, music, dance, and spoken word. Midnight Breezes is held during the fall, and Love Jones is held during the spring.

**Suicide Awareness Forum:** This forum provides Mason students an opportunity to talk about suicide and mental health and how they as students can become more involved in decreasing the stigma and increasing awareness related to suicide prevention and mental health issues on college campuses.

*Akoma Circle:* “Akoma” is an Akan term from Ghana used to describe the joining or uniting of two hearts. It is an Adinkra symbol of togetherness and unity in both thought and deed. Akoma Circle is an official Mason student-led organization that works in collaboration with PEP. Members of Akoma Circle pair freshmen and transfer students with volunteer student mentors. The mentor’s main goal is to help the new student with academic and social issues that he or she will face during the first year.

*Academic Workshops:* In a joint venture with graduate students from the Learning Services Department, peer educators co-lead workshops on various academic topics, such as time management, procrastination, and study skills.

The *International Film, Friend, and Food Series:* This weekly series provides students with several imaginative and motivational films dedicated to inspiring academic excellence and empowering personal growth and development. Refreshments are available during each screening.

*Cultural Chit Chat:* This program promotes the practice of the English language and the sharing of experiences.

*Cultural Celebrations:* This service provides opportunities for students to become involved in annual cultural events such as the Diwali Celebration in October and the Chinese Lantern Festival in late January or early February.

*SUB I, Room 1400, 703-993-2377*
*Monday through Friday, 9 a.m. to 5 p.m.*
*Tuesday, 9 a.m. to 7 p.m.*
*Web: pep.gmu.edu*

**Photo ID Office**
See Mason ID on page 36

**Police Department, George Mason University**
The police officers at Mason are certified by the Department of Criminal Justice Services within the Commonwealth of Virginia. In addition, the George Mason University Police Department is professionally accredited through the Commission on Accreditation for Law Enforcement Agencies. The University Police is available 24 hours a day year-round on the Arlington,
Fairfax, and Prince William Campuses, and regularly patrol the streets, parking lots, and grounds on campus. In addition to motor and foot patrols, the department patrols on bicycles and a Segway as part of its community outreach efforts. The University Police maintains a close working relationship with the Virginia State Police and other surrounding jurisdictions, including the Arlington County, Fairfax City, Fairfax County, and Prince William County Police Departments. The University Police has access to a national database to report and review crime data. In addition, the University Police monthly reports its crime statistics to the Virginia State Police for inclusion in the National Incident-based Reporting System compiled by the FBI.

The University Police headquarters is located on the Fairfax Campus in the Police and Safety Building in front of the Rappahannock Parking Deck, 703-993-2810. In case of an emergency, dial 911.

Crime Victim/Witness Assistance
The University Police also provides assistance to the victims and witnesses of crime through its Victim/Witness Assistance Program. The program ensures that individuals receive appropriate psychological and medical care if needed, help prepare individuals for court, provide escorts to and from court, provide updates on court cases, ensure the return of property after trial, provide information on victim/witness compensation for losses, and assist with academic intervention as needed.

The University Police also provides free self-defense training to women through the RAD (Rape Aggression Defense) Program. Information about the RAD Program can be found on the University Police website at www.gmu.edu/police or by e-mail at rad@gmu.edu. If you have additional questions, call 703-993-2810 and ask for a RAD instructor.

Crime Statistics and Annual Security Report
Each year, George Mason University publishes an Annual Security Report that contains information regarding the safety policies, security services, and crime statistics for the institution. The University Police gathers the data included in the Annual Security Report and coordinates with campus security authorities throughout the campus and police departments from surrounding jurisdictions to capture the most accurate and current information regarding crime on campus. Paper copies of the Annual Security Report are available at the University Police and other student services offices. The report is also available online at www.gmu.edu/police/annualsecurity.htm.

Postal Service
Students, faculty, and staff can buy stamps and mail packages and letters to on-campus and off-campus locations through the Mail Service Center located in the Johnson Center, Room 120. The Mail Service Center processes domestic, international, certified, insured, and express mail. All transactions in the Mail Service Center are on a cash-only/Mason Money basis.

Courtesy drop points for outgoing, stamped mail are located at the Mail Service Center, in the Johnson Center for the convenience of students and in SUB II, lower level. The nearest U.S. Post Office is located at 10660 Page Avenue, Fairfax, Virginia.

Most resident students are assigned mailboxes in SUB II for the entire time they are resident students. The exception to this is the population of students living in the University Townhouses. These students receive their mail on a regular U.S. Postal Service mail delivery route. Regular student mailboxes are keyed and, in the event the key is lost, the replacement fee is $10. Students who do not live in a residence hall and wish to rent a mailbox may do so while boxes are available. The cost is $25 per semester or $40 per year.

The best way to ensure that your mail arrives in your mailbox is to ensure that it is addressed using the following format:

PMB ****
NAME
4450 Rivanna Lane
FAIRFAX, VA 22030-4441
(Note: Do not use the designation “P.O.” and always include the nine-digit zip code.)

Monday to Friday, 8:30 a.m. to 5 p.m.
Saturday, 10 a.m. to 2 p.m.
Mailboxes are accessible at all times when SUB II is open.
703-993-2691

Print Services
Convenience Copiers and Pay for Print
Copies are 10 cents with cash, cash card, or photo ID. Cash cards can be purchased and value added to the cards by placing them in the teller machines located in all Mason libraries at the Fairfax, Arlington, and Prince William Campuses, or the Mason Card Office in SUB II, Room 1014. When using the teller machines,
please read all of the instructions stated on the machines prior to purchasing or adding value to the card. You may also add value online on the Mason ID web page (masonmoney.gmu.edu). Because your card can be picked up and used by a different user where a photo ID is not required, we recommend keeping your card secured as you would a credit card. If your card malfunctions, the Mason Card Office in SUB II, Room 1014, will issue a replacement card. Pay for Print service in the University Libraries and Academic Labs costs 7 cents per print using the cash card or photo ID.

Copy Center, Johnson Center
A full-service copy center is located in the Johnson Center, Room 135, on the Fairfax Campus for students, faculty, and staff. Services include black and white prints, color prints, transparencies, resume paper with envelopes, and various types of binding. Don’t leave campus for your copying needs—the staff at the Johnson Center Copy Center will be happy to assist you.

Monday to Thursday, 8:30 a.m. to 7:30 p.m.
Friday, 8:30 a.m. to 5 p.m.
703-993-9083

Copy Center, Arlington Law Library
Located in Room 134 of the Arlington Law Library, the copy center performs the same services as the Johnson Center Copy Center for students, faculty, and staff.

Sunday, 11 a.m. to 11 p.m.
Monday to Thursday, 8:30 a.m. to 10:30 p.m.
Friday, 8:30 a.m. to 10 p.m.
Saturday, 10 a.m. to 6 p.m.
703-993-8141

Copy Center, Prince William Campus
Located in Room 108 of Bull Run Hall, the copy center performs the same services as Johnson Center Copy Center for students, faculty, and staff.

Monday through Friday, 8:30 a.m. to 5 p.m.

Copyright Assistance Office
Everything you need to know about copyright compliance can be found here. Located in the Johnson Center, Room 117.

Monday to Friday, 8:30 a.m. to 4:30 p.m.

Your authorized organization account is honored at all Print Services Copy Centers. Save your organization money and stay on campus for these services. Need a part-time job while on campus? Come see Print Services.

Registrar's Office
By mid-semester, this office produces the Schedule of Classes, listing all courses offered in the upcoming semester. You can access the Schedule of Classes at patriotweb.gmu.edu. For instructions, go to the Registration Guide at registrar.gmu.edu.

The Registrar's Office also establishes and maintains the academic records for all registered students at Mason, except School of Law students. (Contact the School of Law Records Office at 703-993-8015.) Go to the Registrar's Office to re-enroll, request enrollment verification or a copy of your transcript, process manual registration transactions (withdrawal or independent study forms), change your name or ID number, or add or delete directory (privacy) holds. Please log on to patriotweb.gmu.edu to verify or change your address, obtain your class schedule and grade report, and learn what other online registration services are available to you.

See the Academic Policies and the Academic Procedures sections of the Academics chapter of this handbook.

Fairfax Campus: Student Union Building I, Room 2101, 703-993-2441
Prince William Campus: Occoquan Building, Room 201, 703-993-8372

Certification Services
The Registrar's Office provides verification of student status for insurance, loan deferment, and employment purposes. Students eligible to receive veterans educational benefits are also certified here. Proper photo identification is required. Additional information on certification is available on the web at registrar.gmu.edu/students.

Monday to Friday, 9 a.m. to 5 p.m., 703-993-2448

ROTC Scholarships
Two-, three-, and four-year Army ROTC campus-based merit scholarships are available for Mason students in all majors. Applications for current students are accepted year-round. A student does not have to be enrolled in ROTC to apply, and there is no obligation during the application process. To apply, a student must be a U.S. citizen, be 31 years of age prior to graduation, be medically and physically fit, and have a minimum 2.50 cumulative GPA.

Scholarship awards cover full tuition and fees, and provide $1,200 a year toward textbooks. In addition, a monthly stipend of $300 for freshmen, $350 for sophomores, $450 for juniors, and $500 for seniors is provided during the academic year.

High school students may apply online for four-year scholarships, but they must apply by January 15 of their senior year in high school to receive funds for the fall semester of their first year at Mason.
Students must maintain established academic and physical standards to remain on scholarship. For more information, contact the George Mason University Army ROTC instructor group or visit the George Mason University Army ROTC website.

Monday to Friday, 9 a.m. to 5 p.m.
703-993-2707/2706
E-mail: arotc@gmu.edu
Web: arotc.gmu.edu

Sexual Assault Services
Sexual Assault Services offers comprehensive assistance to reports of sexual assault, stalking, and dating violence, and serves as the primary resource for a student reporting an incident. Supportive services are kept confidential until the victim or survivor requests assistance from other agencies or offices. Services include the following:
- Sexual assault crisis intervention counseling
- Information on sexual assault, sexual harassment, stalking, and dating violence to survivors, as well as students doing research for class assignments
- Trained student peer companions to provide assistance and support to student survivors
- Psychological, medical, legal, and judicial support and information
- Assistance with academic intervention
- Educational programs
- Emergency housing assistance

Fairfax Campus: SUB I, Suite 3200, 703-993-4364 or 2837
Arlington Campus: Founders Hall, Room 222, 703-993-9999
Twenty-four-hour cell phone, 703-380-1434
Web: sas.gmu.edu

Student Academic Affairs and Advising
The function of Student Academic Affairs and Advising is to aid undergraduate students with their transition through college life both academically and socially and support their academic careers through sponsored programs, resources, and services. Student Academic Affairs and Advising encompasses the following units:
- Academic Advising Center
- The Freshman Center
- Health Professions Advising
- The Transfer Center
- Transition Resource Center

Academic Advising Center
See the Academics chapter of this handbook.

The Freshman Center
The objectives of the Freshman Center are to
- Assist freshmen with their academic, social, and cultural transitions to college.
- Help students develop a sense of community and school spirit.
- Familiarize students with academic policies, rights, and responsibilities.
- Foster positive relationships with peers and mentors.

The Freshman Center sponsors academic, social, and cultural activities throughout the academic year to help freshmen foster a sense of community within the university. During the fall and spring semesters, the Freshman Center offers UNIV 100, a credit-bearing course designed to assist freshmen with all aspects of their transition to college life.

Health Professions Advising
The Health Professions Advising Office helps students and alumni develop foundational academic, cocurricular, and personal strengths needed to succeed as a health care professional in the fields of medicine, dentistry, podiatry, pharmacy, veterinary medicine, and allied health fields. Please refer to prehealth.gmu.edu.

The Transfer Center
The objectives of the Transfer Center are to
- Assist transfer students with their academic, social, and cultural transitions to Mason.
- Familiarize students with academic policies, rights, and responsibilities.
- Help students develop a sense of community and school spirit.
- Provide academic advising and assistance with interpreting transfer credit.

During the fall and spring semesters, the Transfer Center offers UNIV 300, a credit-bearing course designed to assist transfer students with all aspects of their transition to Mason.

Transition Resource Center
The Transition Resource Center at George Mason University is a resource and development center for undergraduate students, staff, and faculty, which provides courses, programs, and services to facilitate students’ personal and academic success. Not only is our focus on the transition from high school to college (University 100), but also on major and career exploration (University 200); experiential learning, leadership development, and transfer transition (University 300); and readiness to transition beyond college to graduate school or the workplace (University 400).

University 100–400 courses feature
- Small class size (generally 15–25 students)
- Interactive and experiential curricula
- Faculty and peer advisors keenly interested in student success
- Development of a smaller community within the larger Mason community
Connections to resources critical to student success

Variety of sections to meet students’ interests and schedules

Academic, social, and cultural activities with peers and mentors

Networking opportunities

Elective credit for all majors (1–2 credits)

Call 703-993-9082 or visit transitions.gmu.edu for more information.

Student Accounts Office

The Student Accounts Office is responsible for the billing of tuition, room, and meal plan charges. The office accepts and processes third-party payments and semester payment plans. Account inquiries, financial aid disbursements, and refund requests are also processed through the Student Accounts Office.

Students are responsible for registering and verifying their schedule using Patriot Web. Students also are responsible for dropping, by the dates listed in the Academic Calendar in the Schedule of Classes, all classes (including wait-listed classes) they do not plan to complete.

All new students are charged a New Student Fee, which is a mandatory, nonrefundable, one-time fee. The fee is charged to the account of every newly admitted degree-seeking student when registered for classes regardless of orientation attendance or enrollment status.

Payment Information

Payment Deadline: Payment is due the first day of classes. See the payment schedule in the Schedule of Classes. Payments received at the Cashier’s Office by 4:30 p.m., Monday to Friday, will be considered in that day’s business. Check and credit card payments made on Patriot Web must be completed by 10:30 p.m. to be considered in that day’s business. To confirm receipt of payment and balance due on account, go to patriotweb.gmu.edu. Allow ample time for processing payments.

Methods of Payment

Cash: At window only, Cashier’s Office, SUB I, Room 104.
Check: Payable to George Mason University, with student ID number written on front. Third-party checks are not accepted. Checks must be payable in U.S. dollars.
Credit card: Payments are accepted online through Patriot Web.

Delivery Methods

Web: Patriot Web, patriotweb.gmu.edu, online checks, or credit cards
Window: Cashier’s Office, SUB I, Room 104, Monday to Friday, 9 a.m. to 4:30 p.m.
Drop Box: Outside Cashier’s Office, SUB I, Room 104

U.S. Mail: George Mason University, Cashier’s Office, 4400 University Drive, MS 2E1, Fairfax, VA 22030. Postmarks are not considered proof-of-payment date.

Semester Payment Plan

The Mason Semester Payment Plan is available to students who need to budget a minimum of $500 and wish to make two payments. Payments for Study Abroad, Global Education, and International Student Health Insurance cannot be deferred. A payment contract, available on the Student Accounts website, must be submitted to the Cashier’s Office with a down payment of one-half of the contract amount plus fee. The contract fee is $25 and nonrefundable. Failure to pay the outstanding balance will result in a financial hold, a late fee of up to $125, and normal university collection activity. Failure to pay may prevent students from being eligible to use this contract in future semesters. Please refer to studentaccounts.gmu.edu for up-to-date payment plan options.

Third-Party Billing Authorizations

Students using a third-party billing authorization will be charged a $25 processing fee. Students must provide the third-party authorization or government training voucher to the Student Accounts Office, SUB I, Room 104, or fax it to 703-993-2460 before the payment due date. Students are ultimately responsible for any defaults in payments by the sponsoring agency. Call 703-993-2484 for a copy of third-party billing requirements, or check the web at studentaccounts.gmu.edu.

Dropped Courses

Students are required to pay full or partial tuition for courses they drop after the last day to drop with full tuition refund, including drops to change from one section of a course to another section. For more information, see the tuition liability dates in the Academic Calendar in the Schedule of Classes.

Refunds for Credit Balances

In cases where tuition liability is less than the payments on the student’s account, a refund of the overpayment may be requested. To initiate the refund process, a Refund Request Form is completed and submitted to the Student Accounts Office. Refunds will be processed according to the method of payment received:

- Cash payments are sent in the form of a check without a waiting period.
- Payments made by check require a five-day waiting period. The waiting period may be waived if proof of check clearance is presented, such as a canceled check copy or bank statement showing the check cleared the account.
- Credit card payments are credited back to the credit card that was most recently used for payment.

Refund checks are made payable to the student and are mailed to the permanent address listed in the student...
record. In-person check pickup is not available because of negotiable item security and the large number of checks processed.

**Direct Deposit Refunds**
The option to have check refunds sent electronically is available by submitting a Direct Deposit Authorization form, which can be found on the Student Accounts Office website. A checking account is necessary for this refund option. Direct deposit refunds are not available for Parent PLUS loans.

**Financial Aid Refunds**
Credit balances from financial aid awards will automatically generate a refund check, which is mailed to the address on file with the university or sent via direct deposit if authorized by the student. A Refund Request Form is not needed for financial aid disbursement refunds.

**Penalties**
A late registration fee of $125 is automatically assessed to students who add their first class for the semester on the first day of classes or after. It does not apply to students already enrolled prior to the start of classes who make schedule adjustments. Late registration fees are nonrefundable and will not be removed, regardless of enrollment status. Failure to make any payment on or before the due date results in a late payment fee that is 10 percent of the balance due up to $125. Registrations will not be canceled for nonpayment. Students must drop classes they do not plan to complete by the payment due date to avoid the late payment fee on those classes.

**Returned Checks**
A $25 returned check fee will be charged for each unpaid check returned by the bank. If the returned check results in an unpaid account, an additional late fee of up to $125 may be charged and financial suspension will result.

**Financial Good Standing; No Holds on Record**
Financial good standing and a university record clear of holds are required for students to receive academic services. Services, including, but not limited to, transcript issuance, diploma release, and class registration (e.g., add, drop, withdrawal) will not be provided to students with a financial balance due or a hold of any kind on their record. Holds are based on outstanding obligations and may be financial. Examples include unpaid telephone charges, fines owed for traffic/parking violations, incomplete immunization records, fines owed to the Mason or consortium libraries, and other administrative holds.

**Collections**
Failure to meet financial obligations to the university may result in the delinquent account being placed with a collection agency, the withholding of money from tax returns, and other collection procedures. Students are responsible for costs incurred by the university to collect delinquent accounts. Accounts placed with a collection agency will result in the assessment of collection costs that are up to 30 percent of the past due balance. Collection costs will not be removed from any account.

**Student Centers**

**Johnson Center**
Designed to be the hub of the campus, the Johnson Center has a unique, multifaceted mission: to provide students with a total learning experience through interaction with books, technology, peers, faculty, and staff. The 320,000-square-foot building is the first of its kind on an American campus, combining a 100,000-square-foot, state-of-the-art, open-space library facility with the meeting, programming, student organization offices, and food service space often associated with a student center.

**Services**

**Apple Federal Credit Union:** Apple Federal offers a variety of credit union services to all Mason students, alumni, faculty, and staff. An ATM is located right outside the office.

**Bookstore:** The University Bookstore, located on the atrium level, offers textbooks, novels, magazines, logo apparel, accessories, and other merchandise.

**CampusLink:** This interactive self-service information center located in the News Center on the atrium level connects you directly to local businesses and services, including Mason departments.

**Chevy Chase/Capital One Bank:** Complete banking services, including notary services, are conveniently located on the atrium level. An ATM can be found right outside the branch door.

**E-mail Express Station:** E-mail and Internet-accessible computers are located on the first floor near the Information Desk.

**Food:** Center Court, La Patisserie, the Bistro, George’s, Express Convenience Store, Jazzman’s, and vending machines are all available under one roof.

**Information Desk:** Students can check out a book or obtain information on campuswide events and meetings, directions, class schedules, bus schedules, lost and found, and other useful information at this central location.

**Lockers:** More than 700 lockers are available and can be rented online for one or more semesters.


**Patriot Postage and Packaging:** The center sells stamps, packages, and boxes, and handles outgoing mail.

**Patriot Computer Store:** Computer needs can be fulfilled at this convenient location.

**Print Services:** Photocopy services are available here.

**Wireless Internet:** Most public spaces have wireless capabilities.

**Facilities**

**Cinema:** This theater has 304 seats for movie-viewing pleasure. All shows are free for students with valid ID.

**Library:** The open-space library allows you the convenience of using its resources, which include an expanded media collection, without confining you to one area. You may take library books anywhere in the building. Using the study carrels and wireless Internet capability in the facility, students may use their laptops to access the Internet and other electronic information systems, including Polaris, the library’s online catalog.

**Instruction Room:** In this location, up to 35 students can receive training in a variety of scheduled instructional classes on library research skills and in using the library’s electronic resources. In addition, course-related instructional classes are conducted by the liaison librarians for specific departments.

**Meeting Rooms:** All meeting rooms hold 50 to 60 people and have multimedia capabilities.

**Sid and Reva Dewberry Hall:** This dividable room, which features a portable stage, can provide row seating for 1,000 and table seating for 500.

**Study Areas:** The building has table seating for approximately 2,200 people, including 900 library table seats, 250 food court seats on the atrium floor, table and lounge seating overlooking the atrium on each level, and 10 study and meeting lounges with access to both power and wireless Internet.

**Quiet Meditation Space:** Located in the third floor Northeast Lounge, this space is designed to allow anyone desiring to have quiet time to meditate and is open to all.

**Foot Washing Basin:** Located in the atrium-level restrooms, these systems are designed for those who need to wash their feet throughout the day.

**TTT Phone:** Located on the atrium level, this phone system is available to those needing this service.

**Student Government:** The governing body for Mason’s students is housed on the atrium level, right off of the News Center.

**Program Board:** This student-run programming entity of the campus is housed on the second floor.

**Student Union Building I**

Student Union Building I (SUB I) is an 80,000-square-foot building. Built in 1971, it is home to nearly 200 student organizations and several administrative offices, and serves as a center for student life.

**Services**

**Cashier’s Office:** Students can pay all bills due to the university for tuition, fees, and housing at this location.

**Information Desk:** The desk provides current information on campuswide events and meetings, directions, class schedules, bus schedules, lost and found, and other useful information.

**Automated Teller Machine:** An ATM is located outside the building’s main entrance.

**Wireless Internet:** Most public spaces have wireless capabilities.

**Facilities**

**Food:** Mason Rathskeller, Chick-fil-A, Jazzman’s, Burrito Del Rey, and vending machines are all available in SUB I.

**University Game Room:** Billiards, table tennis, chess, and arcade games, accompanied by great music and several TVs, make the game room a great after-class place to relax and unwind. The game room may also be reserved for private events and special occasions. In addition, Corner Pocket is available in Shenandoah for similar play.

**Meeting Rooms:** Three fully equipped meeting rooms can accommodate groups ranging in size from 6 to 166.

**Patriots Lounge:** This two-story lounge is the heart of SUB I. Primarily a place for students to study or visit with friends, it also serves as a venue for special programs.
Student Union Building II

Student Union Building II (SUB II) is an architecturally striking 91,000-square-foot building. Built in 1982, it was enlarged by 18,000 square feet in 1991. SUB II serves as a conference, meeting, and event center, and houses campus mail.

Services

Information Desk: The information desk provides current information on campuswide events and meetings, directions, class schedules, bus schedules, lost and found, and other useful information.

Mail Boxes for Resident Students: SUB II houses residential student mail boxes.

Mason Card Office/Mason Money/Meal Plan Administrative Office: Once class registration is in place, students can obtain their George Mason University photo ID cards here. A driver’s license, passport, military ID, or other identification is required. The first card is free; lost or stolen cards may be replaced for $10. An updated card is required at the Computer Labs for printing purposes. All meal plans and Mason Money are accessible through the Mason Card Office.

Mason Money: See page 36 for a full description of services.

Meal Plans: See page 37 for a full description of services.

Automated Teller Machine: An ATM is located outside the building’s main entrance.

Vending Machine Refunds: Visit University Services located on the second floor to request refunds for money lost in any food and drink vending machine on campus.

Wireless Internet: Most public spaces have wireless capabilities.

Facilities

Ballroom: Designed for dining, dancing, and special programs, the ballroom has the space and flexibility to meet the unique needs of any organization.

Mason Dining Services: This office offers a wide range of dining options and a variety of dining plans. Input from customers is welcomed.

Food: SUB II offers assorted vending machines.

Meeting Rooms: Ten fully equipped meeting rooms can accommodate groups ranging in size from 6 to 166.

Student Technology Assistance and Resource (STAR) Center

The STAR Center provides support, services, and facilities for students developing information technology and media-authoring skills. Students must have a valid Mason ID and sign in to use the lab. Reservations for particular camera equipment and editing stations can be made at the STAR Center’s front desk. The STAR Center is staffed by student mentors who are trained to assist students with various programs and troubleshoot issues that students may be experiencing. The STAR Center is not for word processing, checking e-mail, or other general Internet use. The purpose of the lab is to allow students to use multimedia programs to create and edit their projects. Students interested in working as STAR Center student mentors should contact the STAR Center administrative supervisor.

The STAR Center offers PCs and Macs with various software, scanners, and other equipment for a range of student multimedia projects. Students can receive troubleshooting assistance in video editing, web site design and development, and other multimedia areas. Video and still cameras are available for reservation and checkout, as well as a small studio with camera and lighting equipment for lower-level productions. Use of the facilities and checkout of equipment is free with a valid Mason ID. Failure to return equipment and materials on time will lead to fines and penalties.

Monday to Thursday, 10 a.m. to 10 p.m.
Friday, 10 a.m. to 6 p.m.
Sunday, noon to 6 p.m.
Holiday and school break hours will be provided. Please visit the STAR Center for operating hours.

Johnson Center, Room 229, 703-993-8990
E-mail: star@gmu.edu
Web: media.gmu.edu

Technology Assistants Program

Instructional Resources of Learning Support Services, in collaboration with the College of Humanities and Social Sciences

Instructional Resources, in collaboration with the College of Humanities and Social Sciences and New Century College, operates a program where students can develop technology skills. Students are paired with faculty members to support their technology needs over the course of a semester. The Technology Assistants Program (TAP) coordinator supervises student training and helps match student skills with faculty needs. Students receive credit for participating in the program and acquire valuable practical work experience while assisting the academic community.
TicketMaster
Pick up your free tickets for Mason basketball, and purchase tickets for events at the Patriot Center, RFK Stadium, the Verizon Center, and Jiffy Lube Live. You must check for each Patriot Center event to see whether a discount is offered.

Patriot Center Box Office
Monday to Thursday, 10 a.m. to 7 p.m.
Friday and Saturday, 10 a.m. to 5:30 p.m.

Training in Office and Productivity Skills (TOPS) Center
Division of Instructional Technology
TOPS offers free workshops on supported software (e.g., Windows, Word, Excel, Access, Corporate Time Calendaring, MEMO e-mail). For a complete listing of workshops offered, refer to ittraining.gmu.edu.

The STAR*Training facility is a part of TOPS and offers beginning, intermediate, and advanced workshops in an array of web and multimedia topics, including HTML, UNIX, Photoshop, Illustrator, Premiere Pro, After Effects, Dreamweaver, Flash, and Director. Students are required to register for workshops, but walk-ins are welcome on a first-come, first-served basis.

Johnson Center, Room 311, 703-993-3426
Monday–Thursday, 9 a.m. to 7 p.m.
Friday, 10 a.m. to 6 p.m.

University Information
The Office of University Information is responsible for the following: the information centers listed below plus the printed and online Student/Faculty/Staff Telephone Directory; the electronic marquee on Braddock Road; the electronic message board in the Johnson Center; Mason 101, an information class about Mason; and the university’s information radio station (1610 am). University Information maintains the university’s master calendar of events online at Today@Mason. University Information also maintains information such as hours of operation, area hotels, frequently asked questions, summer camps, and directions.

703-993-1005

Johnson Center Information Desk
The Johnson Center Information Desk serves as the primary walk-up information center for the university. Equipped with 16 computers, electronic message boards, and handouts, the desk is staffed whenever the building is open.

703-993-9000

University Switchboard and Information Center
The University Switchboard and Information Center answers all calls to Mason on the main number and serves as a resource for information on all aspects of the university, including closings because of inclement weather.

703-993-1000

Finley Circle Information Kiosk
This kiosk is located on the University Drive side of campus outside the Finley Building and serves as the university’s drive-up information center.

Parking Deck Information Kiosk
This kiosk is located outside the third level of the Mason Pond Parking Deck. It dispenses information about the university, especially directions to campus locations.

Arlington Information Center
An information center is staffed in Founders Hall at Arlington. The center has general university information plus information specific to Arlington, the campus, and surrounding area.

703-993-8999

Prince William Information Services
The Prince William Campus information centers are located in the first floor lobbies of the Occoquan Building and Bull Run Hall. The information centers serve as the primary source of information pertaining to the Prince William Campus, including campus maps and directions, directories, phone numbers, daily activity lists, announcement postings, and current hours of operation for campus services.

703-993-8350

Inclement Weather Information
In the event of inclement weather, the university announces cancellations or delays through the University Switchboard (703-993-1000); the university’s website, www.gmu.edu; GMU-TV; and local radio and television stations.

University Relations
University Relations leads the university community in promoting the talent, expertise, accomplishments, and resources of George Mason University as a world-class institution of higher education. University Relations consists of the following departments: Community Relations, Creative Services, Events Management, Media
Women and Gender Studies Center

The mission of the Women and Gender Studies Research and Resource Center is to educate the university community about gender issues and issues of concern to women and be a focal point for Women and Gender Studies scholarship and research. Women and Gender Studies is an interdisciplinary program open to the entire student body. We offer both a minor and a graduate certificate in Women and Gender Studies.

The center offers the following annual activities and programs in the fall and spring:

- Welcome Receptions
- Take Back the Night
- The Vagina Monologues
- White Ribbon Project
- Annual Women and Gender Studies Faculty and Staff Breakfast
- Women and Gender Studies Scholarly Lecture
- Women’s History Month Events
- Sojourner Truth Lecture (with AFAM)

In addition, the center cosponsors a number of activities with various organizations and departments on campus, including New Century College, the BIS Program, African American Studies, Pride Alliance, Sexual Assault Services, Multicultural Research and Resource Center, women’s basketball, Student Involvement, and many academic departments. The center also cooperates with organizations such as the Fairfax County Commission for Women and the American Association of University Women in the surrounding Northern Virginia community.

The center houses a book collection with more than 1,200 titles on subjects from classic feminist theory to women’s issues in current pop culture. Class-related and required texts, GLBT issues, gender and human sexuality issues, theory and philosophy, health, and crime and violence are some of the many categories represented in the collection. All books are available to Mason students, faculty, and staff.

The Women and Gender Studies Center also supports a student feminist organization on campus, the Women’s Coalition, dedicated to discussing and educating the community about women’s rights and issues. The coalition meets bimonthly in the center to collaborate on planning events, discussing gender representations in popular culture, women’s empowerment, and current legal and social issues. For information, contact womenscoalition@gmail.com.

Writing Center

The University Writing Center offers free individual, group, and online tutoring in a comfortable, supportive atmosphere at four different locations: Robinson Hall, Room A114; Enterprise Hall, ENT 040; Prince William Campus, Occoquan Building, Room 040; and Arlington Campus, Founders Hall, Room 212. Students may also send papers to OWL, the online writing lab.

Appointments are easy to schedule through the online registration system. Simply go to the website and follow the “Make an Appointment” links. The website also provides information about policies regarding appointments and the services the center provides, along with a description of what happens in a 45-minute tutorial session and links to handouts and online resources.

Fairfax Campus: Monday–Thursday, 9:30 a.m.–7:30 p.m.; Friday, 9:30 a.m.–2:30 p.m.

Prince William Campus: Monday–Thursday, hours vary, check online schedule.

Arlington Campus: Monday–Thursday, hours vary, check online schedule.

703-993-1200
Web: writingcenter.gmu.edu
Athletics

Mason has a variety of men’s and women’s athletic events, which are free to all students with a current student ID. So cheer with the Patriot, Mason’s mascot, and support your teams!

First-Class Facilities
Mason is home to some of the finest facilities in the country.

- The Field House contains an indoor track, weight and locker rooms, saunas, basketball courts, and an indoor multipurpose practice facility used by the university’s baseball, softball, lacrosse, and soccer teams. Home to the indoor men’s and women’s track and field teams, the facility has hosted the Mobil Invitational and the USA Track and Field Golden Spike Invitational Indoor Meet.

- The Patriot Center is a superb 10,000-seat arena and home to the men’s and women’s basketball teams. Mason fans have watched the Patriot men earn 11 postseason appearances, including the spectacular run to the National Collegiate Athletic Association (NCAA) 2006 Final Four—the first time ever in school and Colonial Athletic Association (CAA) conference history. Mason has earned five NCAA postseason berths and has appeared in the National Invitational Tournament (NIT) three times in Coach Jim Larranaga’s 14 seasons. Coming off the team’s Final Four run, the Patriots experienced their best season in attendance averaging a school best of 6,834 fans, which posts as the CAA’s second-best in history. The women’s team advanced to the Women’s NIT in 2001 and 2004. The Patriot Center was the site of the women’s CAA Basketball Championship in 2005 and 2006. In addition, the facility hosts more than 100 events per year, including concerts and other live performances.

- George Mason Stadium is an expertly landscaped outdoor facility and home to the men’s and women’s soccer teams, the men’s and women’s outdoor track and field teams, and the lacrosse team. The stadium has grandstand seating for 5,000 spectators, lights for night contests, an all-weather track, and an electronic scoreboard. George Mason Stadium has hosted NCAA championship soccer matches, as well as practices for the U.S. Men’s National Soccer Team, the U.S. Women’s National Soccer Team, and visiting teams that participated in World Cup competition in 1994 and 1999. The facility has also hosted many IC4A/Eastern College Athletic Conference (ECAC) Outdoor Championships, featuring some of the top track and field athletes on the East Coast.

- The Aquatic and Fitness Center is an eye-catching, well-designed facility on the Fairfax Campus that opened in 1998. Named a 1999 Facility of Merit by Athletic Business magazine, it was the host facility for the past 12 CAA Swimming and Diving Championships and has become the event’s annual home. The $20 million, 100,000-square-foot, two-pool complex features a 50-meter Olympic-size pool and a 25-yard recreational pool. Renovations to the Aquatic and Fitness Center in 2007 added an 8,000-square-foot two-story fitness gallery with 3,000 square feet of cardio and 5,000 square feet of weight-training equipment.

- The Freedom Aquatic and Fitness Center on the Prince William Campus is an $18.3 million building, the largest of its kind on the East Coast, and the result of a partnership among the university and local governments.

- Raymond H. “Hap” Spuhler Field is widely regarded as one of the top collegiate baseball complexes in the mid-Atlantic region. It has grandstand seating for 900 spectators, an enclosed press box, and an electronic scoreboard. The field was named the 2002 Sports Turf Managers Association Baseball Field of the Year in the college/university division.
 ■ The George Mason Softball Complex underwent a $2.3 million renovation before the 2009 season and is now one of the finest softball facilities in the region. With seating for more than 500 spectators, the field underwent a head-to-toe replacement of the playing surface. Sunken dugouts with private restroom facilities and bullpens were added, and a brand-new public address and sound system were installed in a new climate-controlled press box.

 ■ The Recreation and Athletic Complex is home to the men’s and women’s volleyball teams and the wrestling team. It has been the site of several CAA championship events and hosted an NCAA volleyball match in 1996. The facility underwent a $30 million renovation expansion recently. The improvements included a new 1,500-seat venue for volleyball and wrestling matches.

**Intramural, Club, and Recreational Sports**

Mason students have the opportunity to participate in intramural sports activities that include, but are not limited to, flag football, softball, tennis, racquetball, basketball, and soccer. League and tournament play in a wide variety of sports takes place at the university throughout the school year.

Club sports are programs that are competitive in nature. Crew, field hockey, football, rugby, trap and skeet, fencing, and men’s lacrosse are club teams that compete on a nonvarsity level against other collegiate club teams. For other clubs, see Student Involvement, Special Interest Umbrella.

If you are interested in any type of sports or recreation activity, Mason will try to accommodate you.

*Intramural, Club, and Recreation Sports Office, 703-993-GMU1*

*Field House Court Reservations, 703-993-3222*

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**Intercollegiate Athletics**

The Department of Intercollegiate Athletics, as a Division I member of the NCAA, sponsors 22 varsity sports and provides services for more than 400 student-athletes with more than 300 intercollegiate athletic events per year. Mason competes in the CAA, which includes James Madison University, the University of North Carolina at Wilmington, the College of William and Mary, Old Dominion University, and Virginia Commonwealth University. In 2001, the CAA expanded to 10 teams with the addition of the University of Delaware, Hofstra University, Drexel University, and Towson University. Two new members, Georgia State and Northeastern, joined the CAA in July 2005.

Mason provides student-athletes the opportunity and encouragement to progress toward a degree of their choice with the opportunity to develop athletic abilities in an environment consistent with high standards of academic scholarship, sportsmanship, leadership, and institutional loyalty. The student-athlete at George Mason University is a bona fide student pursuing a degree program.

It is recognized that the university’s intercollegiate program

 ■ Is an important part of a well-rounded university dedicated to the service of a broad range of students, faculty, and public interest.
 ■ Is important in generating community support for the institution at state and local levels.
 ■ Fosters pride in the university among faculty, students, and citizens of Virginia.
 ■ Can and should develop character, maturity, and a sense of fair play in its student-athletes.
 ■ Is committed to fair and equitable treatment of men and women, providing equitable opportunities for minority students and institutional personnel, and the fair treatment of student-athletes, particularly in their academic role.

The program’s objectives are to have the university represented by men and women whose conduct brings credit to the institution and who are bona fide students making normal progress toward a degree with appropriate academic counseling, advisement, and support.
These men and women field disciplined and competitive amateur teams recruited, coached, and supported by highly qualified individuals who are dedicated to the spirit and intent of all Mason, CAA, and NCAA rules, and strive for improvements in the system of intercollegiate athletics by cooperating with individuals and institutions to reduce pressure toward improprieties.

National-caliber teams highlight the sports landscape at Mason. The overall athletic program features quality and balance, with proportional opportunities for men and women. Athletic scholarships are available in all intercollegiate sports.

In just the past six years, the men’s basketball team has played in three NCAA tournaments, including a memorable trip to the 2006 NCAA Final Four; men’s track earned six All-American honors; women’s swimming and diving claimed four All-American awards in the NCAA championships; and men’s swimming produced a two-time All-American. The 2009 baseball team set a Division I school record for wins (42) and earned an at-large bid to the NCAA Tournament, and in 2005 the Patriots had the Baseball National Scholar-Athlete of the Year. Women’s volleyball won its eighth CAA title in 2009 and competed in the NCAA championships for the seventh time. Men’s soccer earned two NCAA tournament bids and were CAA champions in 2008. Wrestling crowned two CAA champions and had seven qualifiers for the NCAA Tournament. Men’s volleyball made two EIVA championship appearances, and women’s lacrosse earned the most school wins in history and its highest ranking ever in 2008. In 1985, the women’s soccer team won the NCAA championship, and in 1996, the men’s indoor track and field team won the NCAA championship.

Intercollegiate Sports Offerings

Men
- Baseball
- Basketball
- Cross Country
- Golf
- Indoor and Outdoor Track and Field
- Soccer
- Swimming and Diving
- Tennis
- Volleyball
- Wrestling

Women
- Basketball
- Cross Country
- Indoor and Outdoor Track and Field
- Lacrosse
- Rowing
- Soccer
- Softball
- Swimming and Diving
- Tennis
- Volleyball

A Leader in National Issues

The university has had representatives on a number of prestigious NCAA committees, including the Men’s Basketball Championship Committee, the Management Council, the Executive Council, the Division I Swimming and Diving Committee, and the Division I Wrestling Committee.

A Commitment to the Student-Athlete

Mason is properly staffed to meet the needs of its student-athletes. The Athletic Department has a full-time strength and conditioning coordinator/nutritionist, a full-time sports psychologist, a full-time life skills coordinator, and full-time personnel in the athletic training, academics, facilities and events, marketing, sports information, and weight training areas. In addition, the department has access to a wide range of university-sponsored resources to provide comprehensive and up-to-date student services.

Tickets and Information

Tickets to all athletic events are available through the Mason Ticket Office at 703-993-3270. Schedules and information about Mason’s athletic teams are available online at GoMason.com.
Mason Athletics by the Numbers

13  National championships
35  National champions
6   National coaches of the year
7   Academic all-Americans
33  Individual national champions in track and field
133 NCAA post-season appearances
300+ All-Americans (average of more than eight per year)
46  CAA championships
47  CAA coaches of the year
62  CAA players of the year
50  CAA rookies of the year
22,000 Total seating capacity of Mason Athletics facilities
16,000 Gallons of water in the Aquatic and Fitness Center’s Olympic-size pool
500 Meters around the length of the track
1,800 Yards in length measuring Mason’s competition fields

The Capital of the Sports World
The Washington, D.C., metropolitan area provides several options in terms of top-level professional and collegiate sports. Washington alone offers the Redskins of the NFL, the Wizards of the NBA, the Mystics of the WNBA, the Capitals of the NHL, the Washington Nationals of MLB, and D.C. United of MLS. The Baltimore Orioles and Ravens are only about an hour away.
University Policies

This section contains important Mason policies and procedures, which include many of the rules and regulations of the university. Take time to read and become familiar with them.

Drug and Alcohol Policy
Adopted by the Board of Visitors, May 1987; updated by the Board of Visitors, May 1991; revised August 10, 1998; revised

This policy is annually distributed to all employees and students as a means of informing the campus community of alcohol and other drug laws, health risks, and campus and community resources. A committee of faculty, staff, and students has developed university regulations regarding the Drug and Alcohol Policy. This policy statement is available in the Office of Alcohol, Drug, and Health Education, SUB I, Room 219K. This policy is also distributed through the University Catalog; student and faculty/staff handbooks; the student newspaper, the Broadside; and the online Mason Gazette.

The abuse of drugs and alcohol by members of the George Mason University community is incompatible with the goals of the university. By defining standards of behavior and providing educational programs to create an awareness of drug and alcohol-related problems, the university attempts to prepare individuals to act responsibly. Those in need of assistance are encouraged to seek confidential assistance from the university’s Office of Alcohol, Drug, and Health Education.

University Drug Abuse Policy
(updated August 2010)

1. Use and/or possession of illegal drugs and drug paraphernalia are prohibited on the campuses of George Mason University. Use and/or possession and distribution of prescription drugs without proper medical documentation is within the scope of this policy. Violation of this community standard will be considered a serious offense. Implementation of this policy will be in accord with established university procedures as contained in the University Judicial Code.

2. The University Police will enforce all applicable local, state, and federal laws in accordance with established standing orders, procedures, and guidelines.

3. There will be a university review of all reports of drug offenses involving George Mason University students. Action under the University Judicial Code will neither prejudice nor be prejudiced by action taken in the criminal justice system.

4. Any student found responsible for a violation of law or regulation involving illegal drugs may, at the discretion of the hearing officer, be required to undergo an evaluation administered by personnel of the university’s Office of Alcohol, Drug, and Health Education prior to readmittance to the university.

5. The housing status of a resident student found in violation of a campus drug regulation will be determined by the hearing officer. Guests and visitors found responsible of violating a campus drug regulation while in a residence hall will likely be issued a trespass order prohibiting their presence in any and all residential buildings of the George Mason University campuses. This trespass order will be in effect for a minimum of one calendar year.

6. In addition to a one-year eviction and trespass from campus residence halls, the standard sanction for a student’s first violation involving possession or use of marijuana or possession of drug paraphernalia is likely to be suspension from the university for a minimum of one academic semester.

7. Any student found responsible for a violation involving sale or possession of an illegal substance, including prescription drugs, with intent to distribute is likely to be permanently separated from the university.
8. Any student found responsible for use or possession of an illegal drug other than marijuana, including prescription drugs, is likely to be suspended from the university for a minimum of one year. The suspended student may be asked to provide evidence of successful completion of a drug treatment program prior to reinstatement.

University Alcohol Abuse Policy
(updated April 2011)

1. The possession and consumption of alcoholic beverages is limited to those locations and circumstances authorized by university policy.
2. Alcohol possession or consumption is prohibited in any residence hall room or suite where all the residents are under the age of 21. Students over the age of 21 may possess alcoholic beverages in accordance with established university policy.
3. No alcoholic beverages may be consumed in public areas of residence halls. This includes, but is not limited to, hallways, study rooms, and lounges.
4. All first-time offenses of this policy by residential students, except those involving severe intoxication and/or emergency medical response, will be adjudicated by a hearing officer within the Office of Housing and Residence Life. All offenses by nonresident students will be referred to the Office of Judicial Affairs.
5. Housing discipline sanctions will be primarily educational, but may include a housing assignment change, referral to the Office of Judicial Affairs, and/or removal from housing.
6. All cases involving severely intoxicated students and/or police or emergency medical responses will be referred to the Office of Judicial Affairs for disciplinary action. The hearing officer may mandate an evaluation by the Office of Alcohol, Drug, and Health Education, or an equivalent outside agency.
7. Sanctions imposed by the Office of Judicial Affairs will be designed to offer assistance in overcoming an identified problem. While the purpose of the judicial action will be educational and remedial, it may be appropriate to remove the student from campus housing or from the university.
8. The university will encourage parental involvement whenever there is a repeat offense or when the first offense indicates a serious problem. This involvement will be in accord with the provisions of the Family Education Rights and Privacy Act.

Notice to State Employees
The Federal Drug-Free Workplace Act and Virginia state law require that we inform you that the unlawful manufacture, distribution, possession, or use of alcohol or other drugs is prohibited in the workplace. This policy prohibits the impairment of an employee in the workplace from the use of alcohol or other drugs. The workplace consists of any state-owned, controlled, or leased property, or the site where state work is performed. Any employee who violates this prohibition or violates any alcoholic beverage control law, or law that governs driving while intoxicated based on actions occurring in the workplace will be subject to disciplinary action up to and including discharge and/or will be required to satisfactorily participate in a drug abuse assistance or rehabilitation program at the discretion of management. As a condition of employment, employees must abide by the terms of this prohibition and notify their supervisor of any criminal drug statute conviction occurring in the workplace no later than five days after such conviction.

I. General Laws and Regulations
A. Those who choose to purchase, possess, and consume alcoholic beverages on campus must do so responsibly and be of legal age (21). All members of the university community, to include students, faculty, staff, alumni, and their guests, are expected to comply with federal and state laws regarding the use of alcohol and university-related regulations contained in this policy. This compliance also extends to events held off-campus sponsored by recognized university organizations. Students and employees are expected to take personal responsibility for their own conduct when making decisions regarding the use of alcohol.

B. Virginia state law prohibits the purchase, possession or consumption of beer, 3.2 beverages, wine, or distilled spirits by persons under the age of twenty-one (21). It is also prohibited to purchase for, or to serve such beverages to a person under twenty-one (21). Underage persons who use or attempt to use a driver’s license that has been altered, forged, borrowed from another, or is in any way deceptive in an attempt to obtain beverages prohibited to them shall have their driver’s license revoked for not less than 30 days but not more than one year. Consuming alcohol in nonlicensed public places or offering a drink to another in a nonlicensed public place is also a violation of Virginia law. The sale of alcoholic beverages to an intoxicated person is prohibited. It is also unlawful for an intoxicated person to purchase or possess alcoholic beverages. While this purchase or possession is a mis-
demeanor, violators are also subject to having their driver’s license revoked for a year. It is illegal to operate a motor vehicle—and boat or moped—while a person has a blood alcohol concentration (BAC) of .08 percent or higher. For drivers under 21 who drive with a BAC of .02 percent but less than .08 percent, the driver’s license is suspended for six months and a fine of up to $500 is imposed. For those arrested for driving on a license suspended or revoked under a prior DUI conviction, the offender’s car is immediately impounded for 30 days. The court can impound the vehicle for an additional 90 days following conviction. If the car does not belong to the offender, the car owner may petition the court for release of the vehicle. Your driver’s license will automatically be revoked for seven days if you refuse a breath test or if your BAC is .08 percent or higher. You no longer have the option of requesting a blood test instead of a breath test for an alcohol-related offense. Sobriety spot-checks to detect drunken drivers are legal. It is illegal to serve alcohol from an unregistered keg (common container holding four gallons or more). Only University Dining Services or authorized entity may serve alcohol from kegs.

C. Possession, use, sale, or distribution of controlled substances, including marijuana, is a violation of federal and state laws and university regulations. The 1988 federal Drug-Free Workplace Act also prohibits the unlawful manufacture, distribution, possession, or use of a controlled substance in the workplace.

D. Students, faculty, staff, and sponsoring organizations found in violation of state and/or university regulations may be subject to disciplinary action, civil action, and/or loss of the privilege to reserve or use university facilities. Disciplinary action for students or student organizations will be conducted in accordance with the George Mason University Judicial System for Student Conduct; civil proceedings may occur in certain situations. University sanctions are intended not to punish individuals but to provide education and rehabilitation services. Faculty and staff found in violation may be subject to action by their appropriate administrative offices.

II. Health Risks
For many people in our society the use of chemicals is a daily reality. These chemicals include over-the-counter medications, prescription drugs, and illegal drugs such as marijuana, cocaine, and LSD. They also include legal chemicals such as alcohol, nicotine, and caffeine. Many chemicals have the potential to improve our health and enrich our lives. Yet many of these chemicals also have the potential to cause serious health, legal, and economic problems.

Alcohol is a depressant that slows down brain activity. Like any drug that affects the mind, alcohol has the potential to be abused. Decision-making abilities can be impaired by alcohol use, which can cause negative consequences such as risky sexual behavior. It is expected that all students and employees respect those who choose not to drink. Particularly pregnant women and anyone taking prescribed medications or operating a motor vehicle should avoid drinking alcohol. Long-term or heavy use of alcohol is linked to cancer, heart and liver damage, and other serious illness. Tolerance, physical, and psychological dependence can develop. The potential for health problems can also develop from the use of nicotine or caffeine products. Illicit drugs have more than legal consequences; they create specific health and ethical risks that can lead to dangerous consequences and/or unhealthy dependent behavior. Use of alcohol or any other drug in a manner that leads to impairment or intoxication is unhealthy and risky, and should be avoided and discouraged. Those in need of assistance with alcohol and other drug problems are encouraged to contact the university’s Office of Alcohol, Drug, and Health Education.

III. General Regulations for University Offices, Student Organizations, or Contract Groups
A. University regulations prohibit the possession or consumption of any alcoholic beverage on university ground unless the university has sanctioned the location and/or conditions for possession or consumption.

B. Alcohol consumed in licensed facilities must be purchased and consumed within the area designed for the event.

C. Alcohol use and sales at on-campus events are subject to approval. Use will be permitted only in those settings that comply with state and federal laws, municipal and county ordinances, and this policy. Alcoholic beverages must be obtained and served through Sodexo or other approved caterer. A site-specific day permit/license for alcohol must be obtained by the outside caterer and be available for review at the event.
For events occurring in either Student Union Building or the Johnson Center, the university Dining Services holds the Alcohol Beverage Control Board License for beer and wine. The beer or wine must be sold by Dining Services. A cover charge may not be imposed for alcohol.

D. Attendance at university-sponsored events where alcohol is served is limited to George Mason University students, faculty, staff, and their invited guests. Guests should be registered by the sponsor. Guests of university community members are subject to the same regulations as their host while on campus, such as complying with legal drinking laws and the use of legal IDs. Hosts are responsible for the conduct of their guests.

E. When alcoholic beverages are present at an event, nonalcoholic beverages must be available in sufficient quantity and at a price equal to or less than that of the alcoholic beverage. It is recommended that food also be available.

F. No state funds (including university and student fees) may be used to purchase alcohol.

G. Regardless of whether alcohol is served, advertising may make no reference in written or picture form to alcoholic beverages. This includes official university events held on or off campus.

H. For events sponsored by a student organization where alcohol is being served, a representative of that organization must meet with appropriate staff from the Student Involvement office before a facilities use request form will be approved. Written approval for a special event in other university-owned or -occupied venues must be obtained prior to the event. Student organizations shall apply to the director of student activities or the appropriate approving authority for consent. Faculty, staff, and alumni shall apply to Events Management/Catering.

I. Student organization leaders or alumni having questions or concerns regarding this policy may address them to the student activities director. Faculty, staff, and others having questions or other concerns may address them to the director of events management.

J. Any person, group, or organization found to be in violation of federal, state, and/or local law, or that violates the university’s alcohol and other drug policies, are subject to university disciplinary procedures and/or referral to the appropriate authorities for legal prosecution.

IV. Policies for Residential Areas
A. All resident students and all visitors to on-campus housing facilities must abide by federal and state laws as well as university regulations concerning the purchase, possession, and consumption of alcoholic beverages.

B. Alcohol may be consumed only within individual private living areas by persons of legal drinking age, unless the living area is designated “alcohol-free.” The consumption of alcohol in public areas is strictly prohibited. All alcohol that is transported through public areas must be unopened.

C. See Alcohol and Other Drug Policies for Residence Halls for detailed regulations for residential areas.

V. Other Campus Facilities
Professional staff in consultation with university officials will make decisions regarding approval for the service of alcohol in the other campus facilities.

VI. Campus and Community Resources
Alcohol, Drug, and Health Education
703-993-3687
SUB I, Room 3200

State Employee Assistance Service
804-786-6741

Alcoholics Anonymous
703-876-6166

Mason Campus AA Meetings
703-993-3687

Narcotics Anonymous
703-532-1255

This policy is annually distributed to all employees and students as a means of informing the campus community of alcohol and other drug laws, health risks, and campus and community resources. A committee of faculty, staff, and students has developed university regulations regarding the Alcohol and Other Drug Policy. This policy statement is available from Drug and
Alcohol Information located in SUB I. This policy is also distributed through the University Catalog, student and faculty/staff handbooks, and the university’s campus newspaper, the Broadside.

Equal Opportunity and Nondiscrimination Policy
George Mason University is committed to providing equal opportunity and an educational and work environment free from any discrimination on the basis of race, color, religion, national origin, sex, disability, veteran status, sexual orientation, or age. Mason shall adhere to all applicable state and federal equal opportunity/affirmative action statutes and regulations.

The university is dedicated to ensuring access, fairness, and equity for minorities, women, individuals with disabilities, and veterans (as covered by law) in its educational programs, related activities, and employment. Mason shall thus maintain a continuing affirmative action program to identify and eliminate discriminatory practices in every phase of university operations.

Retaliation against an individual who has raised claims of illegal discrimination or cooperated with an investigation of such claims is prohibited. The Equal Opportunity and Nondiscrimination policy may be found at www.gmu.edu/facstaff/policy/newpolicy/1201gen.html.

Students and employees should bring questions or concerns to the attention of the Office of Equity and Diversity Services, Mason Hall, Suite D105, 703-993-8730. The Equal Opportunity/Affirmative Action Grievance Procedure lists the various ways to file a complaint. Grievance procedures can be found at www.gmu.edu/equity/policies_grievance.htm.

Equal Opportunity/Affirmative Action Grievance Procedure
(This procedure replaces all previous procedures for investigation of complaints of discrimination and sexual harassment.)

I. Scope
This procedure applies to all George Mason University faculty, staff, students, university contractors, and visitors.

II. Policy Statement
The Equal Opportunity/Affirmative Action Grievance Procedure is the responsibility of the Office of Equity and Diversity Services (OEDS). The procedure assists the university in carrying out its responsibilities in administering and enforcing applicable federal and state laws and university policies related to nondiscrimination and investigation of complaints. The OEDS may amend this process as necessary. Any student, faculty member, staff employee, or visitor who feels he or she is the victim of harassment or other form of discrimination on the basis of race, color, religion, sex, national origin, sexual orientation, age, physical or mental disability, or veteran status should follow the grievance procedures outlined below. Consistent with George Mason University’s duty to provide a work and academic environment free from unlawful harassment or discrimination, the university reserves the right to investigate any allegation of harassment or discrimination upon receipt of sufficient evidence to sustain such claims.

Retaliation
The OEDS also investigates and resolves allegations of retaliation against individuals who have raised claims of discrimination based on the above factors or who have cooperated in an investigative process in some manner. Retaliation is a negative action taken against an individual as a result of a complaint being filed or after an individual has cooperated with an investigative process. Retaliation is prohibited whether or not the charging party prevails in the original charge. No agent, employee, or student of the university may harass, coerce, intimidate, or discriminate against an individual who has filed an Equal Opportunity complaint or participated in the Equal Opportunity complaint resolution process. Charges of retaliation will be treated as separate and distinct from the original charges and allegations and will be investigated by the OEDS. Those in a supervisory position must monitor the academic or work environment to ensure that it is free from retaliation. The Equal Opportunity/Affirmative Action Grievance Procedure may be found at www.gmu.edu/equity/policies_grievance.htm.

III. Filing Process
Complaints must be filed with the OEDS. Complainants will be asked to complete a form describing the alleged discrimination and/or harassment. Assistance will be arranged, if needed.
A complaint should be filed within 180 calendar days of the most recent incident. The university will consider requests to extend this period where the complainant can show he or she needed additional time because of circumstances beyond his or her control.

The complainant will meet with a representative from the OEDS to discuss options (informal, formal) for proceeding. The Title IX and Age Discrimination in Employment Act (ADEA) coordinator is the associate director of equal opportunity in the OEDS and may be contacted at 703-993-8730 or 703-993-8787 (TTY). The complainant is not required to follow the informal procedure before filing a formal complaint. The respondent (the individual accused of discrimination) will be notified of the complaint within 10 working days after it is filed.

Options

Informal: Discuss allegations and concerns with respondent (the accused) and attempt to resolve the situation. The respondent is reminded that George Mason University expects all to adhere to its equal opportunity policies. The respondent is put on notice that his or her behavior has been questioned and informal resolution is sought, if possible. If attempts to resolve the situation are not successful, the complainant may pursue a formal complaint. The OEDS reserves the right to investigate any allegation brought forward if it finds sufficient information to indicate a serious or continuing violation of the equal opportunity policy.

Formal: A full investigation is conducted by the OEDS complete with written findings. If a violation is found, the OEDS will recommend corrective actions. These may include a directive to stop any ongoing discrimination, harassment, or retaliation; disciplinary or other corrective action against the respondent or others; relief for the complainant to remedy the effects of the discrimination, harassment, or retaliation; and any other action considered necessary to ensure that this or similar conduct will not happen again.

Appeal: A finding may be appealed in writing to the OEDS director by either party within 10 working days of receipt of the OEDS’ determination. A party may appeal a decision based on discovery of new evidence previously unavailable or a significant irregularity in the procedural process that could affect the outcome of finding. The appellant should be as specific as possible in setting out basis for appeal; general dissatisfaction with the decision will not be sufficient. The determination of the OEDS is final.

At any time, prior to filing a charge, or while a complaint proceeding is in progress, a complainant may file their complaint with the appropriate external agencies. A complete list of agencies, along with contact information, is available from the OEDS, Mason Hall, Suite D105, MS 2C2, Fairfax, Virginia 22030. Phone: 703-993-8730; TTY: 703-993-8787; Fax: 703-993-8899.

Time Line for Investigation Process

The OEDS will complete its investigations as expeditiously as possible. The investigation shall normally be completed within 45 working days from the filing of a formal complaint, including notification of the parties of the outcome of the investigation. In extraordinary circumstances, OEDS reserves the right to extend this time to a reasonable period. All parties will be notified if such an extension is necessary. Many factors can interfere with an investigative fact finder’s commitment to complete a determination promptly, including unavailability of witnesses or the complexity of the issues involved. The OEDS will maintain contact with the complainant and respondent throughout the course of the investigation to keep them up to date on the process.

IV. Confidentiality

The OEDS takes any allegation of discrimination, harassment, and/or retaliation seriously and is committed to protecting the integrity of the investigation process, including confidentiality and the due process rights of all individuals. Note that all those involved (the respondent, the complainant, and the witnesses) have privacy interests. Therefore, outside the scope of the investigation, all parties are cautioned not to publicize or divulge the nature of the proceedings or the identity of those involved.

V. Right to Advisor

The complainant and the respondent each have the right to bring an advisor to the investigative meeting. If either party chooses to exercise this option, he or she shall submit the name of the advisor in writing to the OEDS at least 72 hours prior to the meeting. If either the complainant or the respondent’s advisor is a person degreeed or qualified in law, the OEDS must be notified.

VI. Responsibilities and Jurisdiction of the Office of Equity and Diversity Services

Consistent with federal and state laws and university policies related to nondiscrimination, the OEDS only
investigates complaints of unlawful discrimination and/or harassment on the basis of race, color, religion, sex, national origin, sexual orientation, age, physical or mental disability, or veteran status. The OEDS investigates such complaints of discrimination and/or harassment at George Mason University and renders a determination following such investigations.

Transfer of Function
If a complaint, whether informal or formal, is directed against the OEDS, the functions assigned to the office by these procedures will transfer to the Office of the President or to the president’s designee. If a complaint, whether informal or formal, is directed against the president, the functions assigned to the office by these procedures will transfer to the Board of Visitors.

HIV/AIDS Policy
Mason is committed to creating an environment that supports the intellectual and personal development of its community. A primary goal of the university is to ensure that the quality of life for students, faculty, and staff is conducive to and facilitates the learning process at all stages of personal growth and development. George Mason University recognizes the concern of its students, faculty, and staff about acquired immunodeficiency syndrome (AIDS) and has adopted the following policies for the education and protection of the campus community.

AIDS is a result of infection with the human immunodeficiency virus (HIV). Persons who are HIV-positive or who live with AIDS are susceptible to bacteria, fungi, and diseases that would not normally affect others as adversely. The virus breaks down and eventually destroys the immune system. Currently, there is no cure for HIV or AIDS; therefore, comprehensive education is recognized as the key strategy in AIDS prevention.

The university is taking an active role in making current information available to the members of its community about the transmission of HIV and the means to minimize the risk of developing AIDS. George Mason University will have an educated constituency that is aware of prevention, risk behaviors, coping strategies, and other related issues surrounding HIV and supportive of HIV prevention. The HIV/AIDS Education Program has been developed to accomplish this task. Goals of the education program include information distribution about prevention and risk reduction of HIV and AIDS. Development of the skills and support needed to change risk behaviors is a significant component of the program. Another purpose of this university-wide education program is to ensure the protection of the individual rights of all members of the campus community and the preparation of individuals to act in a responsible manner. Discrimination against persons who are HIV-positive or who may have AIDS is incompatible with the goals of George Mason University and will not be tolerated.

Persons in the university community who need assistance in dealing with issues related to HIV/AIDS are encouraged to seek the confidential services of the university’s Counseling and Psychological Services, Student Health Services, Health Education Services, future HIV/AIDS personnel, and a variety of community agencies. Students, faculty, and staff who are HIV-positive or who live with AIDS will be able to remain in the university community as long as they are physically and mentally able to perform their roles. The confidentiality of any person with HIV and AIDS will be protected. Information concerning an individual’s HIV status will not be provided to students, faculty, staff, administrators, or even parents without the express written permission of that individual.

Health Education Services, SUB I, Room 219J, 703-993-3690

Honor Code
To promote a stronger sense of mutual responsibility, respect, trust, and fairness among all members of the George Mason University community and with the desire for greater academic and personal achievement, we, the student members of the university community, have set forth this Honor Code:
Student members of the George Mason University community pledge not to cheat, plagiarize, steal, or lie in matters related to academic work.

The Honor Committee
The Honor Committee is a group of students selected from the George Mason University student body for the purpose of promoting academic integrity as a core value for our university community. Members of the committee will also serve on hearing panels established to investigate and resolve alleged violations of the code.

I. Composition of the Committee
Membership will be limited to 100 members who apply for membership and are confirmed at an election held each spring. Members appointed by the chair of the Honor Committee may serve provisionally pending the next election. Members must themselves have no honor code violations, maintain a cumulative GPA of 2.30, be in good academic standing, and successfully complete the training/orientation program. If more than 100 students apply for membership, a candidate list will be maintained according to the date of the application and appointments made as vacancies occur. The term of office extends from initial appointment until final graduation, provided the member is not found responsible for an honor code violation, serves on at least two hearing panels each semester, remains in good academic standing, and maintains the required grade point average.

II. Honor Committee Officers
A chair and vice chair will be elected in April of each year by the members of the committee. The term of office will be one year. A faculty advisor, chosen jointly by the chair of the committee and the vice president for university life, will provide administrative assistance for the committee business.

III. Responsibilities of the Students
Students should request an explanation of any aspect of the professor’s policies regarding the Honor Code they do not fully understand. They also have an obligation not only to follow the code themselves, but also to encourage respect among their fellow students for the provisions of the code. This includes an obligation to report violations by other students to the Honor Committee.

IV. Responsibilities of the Faculty
Faculty members have a responsibility for maintaining the integrity of the learning and testing process. They should explain at the beginning of each semester what would be considered an integrity violation in their course. Special attention should be given to the subject of plagiarism.

V. Procedures for Reporting Violations
Suspected violations should be reported to the Honor Committee in a timely manner using forms provided by the Honor Committee. The Honor Committee will promptly notify the involved student(s) in writing. The involved student(s) will meet with a representative of the Honor Committee to review the information and arrange for resolution of the matter.

VI. Hearing Panels
When a student disputes an allegation, a five-member panel of Honor Committee members, appointed by the chair of the Honor Committee, will meet with both the student and the person(s) reporting the alleged offense. Each side will present information, and the panel will determine if clear and convincing evidence of a violation has been presented. At least four of the five panel members must judge that the evidence proves responsibility for the offense. If the student is found responsible, a sanction will be determined by a majority vote of the panel.

VII. Counsel
The hearing panel will have a faculty member present during the hearing to offer assistance when requested by the chair of the panel. All other parties may have an advisor present if that advisor is a member of the George Mason University student body, other than a student from the School of Law.

VIII. Sanctions
The hearing panel may impose oral and written reprimands and other such nonacademic sanctions as they deem proportionate to the offense. It can recommend sanctions that involve reduced grades to the course professor. Recommendations for nonacademic suspension and nonacademic dismissal are forwarded to the provost’s delegate. In determining sanctions, panel members should keep in mind the nonpunitive educational purpose of the Honor Code process.

IX. Appeals
Appeals must be submitted in writing within seven business days of the hearing. Appeals can be granted only on the basis of new evidence, procedural irregularity, or other grounds of sufficient gravity to call into serious doubt the original hearing panel’s decision. The decision to accept or deny the appeal will be made by three Honor Committee members who have had no prior contact with the case.

X. Amendments
The Honor Committee, by majority vote, may approve proposed amendments to the Honor Code. The proposed amendments will be submitted to the student population at the next spring election where they must be approved for implementation by a two-thirds majority of those voting. For information, go to honorcode.gmu.edu.

SUB I, Room 302, 703-993-9529
Judicial Code

George Mason University Judicial System for Student Conduct

The University Judicial Code is revised annually during the summer. A copy of the 2008–2009 code will be available after August 1 in the Dean of Students Office, SUB I, Room 302. Please visit the following website for the complete Judicial Code: judicialaffairs.gmu.edu/code.html.

I. Underlying Purpose of the University Judicial System

As a public institution of higher education, George Mason University has as its primary missions the transmission of knowledge, the pursuit of truth, and the development of its students into productive citizens who contribute to the well-being of society. It is the purpose of the University Judicial System to foster a supportive climate by protecting the community from conduct that is destructive to the learning/teaching environment and by encouraging conduct that is supportive of learning.

II. Statement of Community Values

Underlying the university’s mission are basic values that must be respected if the goals are to be achieved. These indispensable community values include

- the importance of personal integrity;
- the right of every individual to be treated with respect and dignity;
- the freedom of intellectual inquiry in the pursuit of truth;
- the freedom of speech and open exchange of ideas;
- the acceptance and appreciation of diversity with regard to race, gender, religion, sexual orientation, age, disability, ethnicity, and political views;
- the freedom from violence aimed at limiting freedom of, interfering with, or disrupting university activities; and
- the recognition that public service is an important component of the intellectual development of students.

III. Behavior Expectations

George Mason University believes that, through active participation in an intellectually and culturally diverse learning community, students will be better prepared to deal with the issues they will face in a rapidly changing, ethnically diverse society.

In the presentation of ideas, the university encourages a balanced approach and respect for contrary points of view. Being open to the ideas and opinions of other members of the university community will lead to discussion that is characterized by courtesy, mutual respect, and charity, no matter how offensive or unpopular the idea may be. Congruent with these ideas is the principle that all members of the George Mason University community enjoy the right to freedom of speech and expression.

The right of free speech and expression does not include unlawful activity or activity that endangers or threatens to endanger the safety or well-being of any member of the community. Further, it does not include any activity that materially interferes with the education of other students or the mission of the institution. Prohibited conduct consists of the following:

- all illegal activity;
- actions that are expressly prohibited by published university regulations;
- conduct that is disruptive to the learning/teaching environment; and
- conduct that is obscene, or is a breach of peace, or that is intended to insult another member of the university community on account of race, ethnicity, religion, gender, age, or sexual preference, provided it is addressed directly to a specific individual and uses words or symbols that, by their very utterance, tend to incite or encourage an immediate breach of the peace.

It is expected that members of the community will actively participate in programs and activities of the university and will support efforts to foster the identified values of the community.
IV. Authority for Judicial Process
The authority for establishing rules and regulations affecting student conduct at George Mason University is provided for under Section 23–9.2:3 of the Code of Virginia, which states that state institutions of higher education have the authority “to establish rules and regulations for the acceptance of students, to establish rules and regulations for the conduct of students while attending such institutions, and to establish rules and regulations for the dismissal of students who fail to abide by such rules and regulations.”

Nondiscrimination and Reasonable Accommodations on the Basis of Disability
The university is committed to providing equal access to employment and educational opportunities for people with disabilities. Mason recognizes that individuals with disabilities may need reasonable accommodations to have equally effective opportunities to participate in or benefit from the university educational programs, services, and activities, and have equal employment opportunities. The university will adhere to all applicable federal and state laws, regulations, and guidelines with respect to providing reasonable accommodations as necessary to afford equal employment opportunity and equal access to programs for qualified people with disabilities. Applicants for admission and students requesting reasonable accommodations for a disability should call the Office of Disability Services at 703-993-2474.

The Nondiscrimination and Reasonable Accommodations on the Basis of Disability policy may be found at www.gmu.edu/facstaff/policy/newpolicy/1203gen.html.

Employees and applicants for employment should call the Office of Equity and Diversity Services at 703-993-8730 or 703-993-8787 (TTY). Questions regarding reasonable accommodations and discrimination on the basis of disability should be directed to the Americans with Disabilities Act (ADA) coordinator in the Office of Equity and Diversity Services.

Sexual Harassment Policy
It is the policy of the university to provide an academic and work environment free from sexual harassment. Sexual harassment is contrary to the standards and mission of the university. Sexual harassment is illegal and will not be tolerated. Each member of the university community has a responsibility to maintain an academic and work environment free from sexual harassment. The university will take whatever action is necessary to prevent, stop, correct, or discipline harassing behavior. Same-sex sexual harassment violates this policy and is subject to discipline under the same procedures.*

Sexual harassment is defined by law as unwelcome sexual advances, requests for sexual favors, and other verbal, physical, or other form of expressive communication of a sexual nature when submission to or rejection of such conduct is used as a basis for employment or academic decisions, or such conduct has the purpose or effect of unreasonably interfering with an individual’s work or academic performance, or creating an intimidating, hostile, or sexually offensive work or academic environment.

Examples of behavior that may be considered sexual harassment include, but are not limited to, the following:
- Sexual assault
- Explicitly or implicitly requiring submission to sexual advances as a condition or term of education or employment, i.e., grades, employment, promotion, letters of recommendation, or other privileges
- Repetitive sexual comments, questions, jokes, gestures, or other forms of sexually explicit expression

The sexual harassment policy may be found at www.gmu.edu/facstaff/policy/newpolicy/1202gen.html.

Any student, faculty member, or staff employee who believes he or she is the victim of sexual harassment should report the incident promptly in the manner most comfortable to him or her. You may contact the Title IX coordinator, the associate director of equal opportunity, in the Office of Equity and Diversity Services at 703-993-8730 or 703-993-8787 (TTY). The Equal Opportunity/Affirmative Action Grievance Procedure lists the various ways to file a complaint. Grievance procedures can be found at www.gmu.edu/equity/policies_grievance.htm.

Retaliation against an individual who has raised claims of illegal discrimination or cooperated with an investigation of such claims is prohibited.

Any employee who becomes aware of sexual harassment or other potentially discriminatory behavior must contact the Office of Equity and Diversity Services. The Office for Equity and Diversity Services is responsible
for administering and monitoring Mason’s equal opportunity/affirmative action policies and procedures. Inquiries about or complaints alleging violation of the university’s equal opportunity/affirmative action policies should be directed to the Office of Equity and Diversity Services, Mason Hall, Suite D105, 4400 University Drive, MS 2C2, Fairfax, Virginia 22030. Phone: 703-993-8730; TTY: 703-993-8787.

*Sexual harassment does not include verbal expression or written material that is relevant to course subject matter or curriculum. This policy shall not abridge academic freedom or the university’s educational mission.

Stalking Policy
1999, Revised 2004

Stalking is prohibited and will not be tolerated by George Mason University.

Stalking is defined as any behaviors or activities that, when taken as a whole, cause the victim to reasonably believe that his or her safety is at risk and/or materially affect the learning experience or participation in the university community.

This policy applies to students, faculty, staff, contractors, and visitors, as well as the behaviors and activities that occur both on and off campus.

The university is committed to protecting the rights of all individuals to pursue their intellectual, vocational, and personal interest without harassment or interference. The university is also committed to providing an environment in which visitors to and members of the campus community are treated with dignity, respect, and regard for their welfare, privacy, and learning needs.

Depending upon the context, stalking may take many forms, including, but not limited to,

- Unwanted communication or contact (whether face-to-face, telephone, voicemail, e-mail, U.S. mail, or unwanted gifts or otherwise)
- Use of threatening gestures
- Pursuing or following
- Surveillance or other observation
- Obtaining or tracking private information without permission
- Trespassing
- Vandalism
- Nonconsensual touching of person or property
- Use of a third party

Victims of stalking are encouraged to report incidents to the campus or local police. Some of these behaviors or activities are illegal under Virginia law (Code Section 18.2-60.3) and may be prosecuted as a misdemeanor or felony. Other options available to victims of stalking include using the campus judicial process or seeking a remedy through civil proceedings. Support is available at the University Sexual Assault Services Office, 703-993-4364.

Statement of Information on Dating/Partner Violence
Effective March 2008

This statement of information applies to all George Mason University students.

George Mason University is committed to providing an institutional environment where all persons may pursue their studies, careers, duties, and activities in an atmosphere free of threat of interpersonal violence. The university will support those who have been victimized by dating/partner violence by providing information and counseling services, and, depending on the individual case, will refer the matter to the appropriate office or department to be handled under applicable university policies, regulations, or Virginia criminal statutes.
George Mason University Dating/Partner Violence Definition

Dating/partner violence, as defined by George Mason University, is often a pattern of controlling behaviors but can be a one-time incident. These behaviors are used by an individual to gain and maintain power and control over another individual in the context of a dating/partner or familial relationship. The pattern of controlling behaviors is not caused by a lack of impulse control on the part of the abuser or as a matter of coincidence but rather is usually an ongoing effort to maintain domination over the victim to ensure submission to the abuser’s will. This definition applies to people in heterosexual and same-sex relationships.

Other Definitions

Controlling behaviors: Behaviors including, but not limited to, physical and sexual violence, direct and implied threats of violence, emotional and psychological intimidation, coercion, verbal abuse, isolation, stalking, spiritual abuse, economic or financial control, ridiculing religious beliefs, invasion of privacy, actual or threatened use of weapons, threats of deportation, blackmail, destruction of property, and/or harm to the victim’s family, pets, or significant others.

Dating/partner: A short- or long-term relationship (current or former, including marriage) between persons intended to provide some emotional, romantic, or physical intimacy.

Familial relationship (as defined in Virginia law section 16.1-228):
- The person’s spouse, whether or not he or she resides in the same home with the person
- The person’s former spouse, whether or not he or she resides in the same home with the person
- The person’s parents, stepparents, children, brothers, sisters, half-brothers, half-sisters, grandparents, and grandchildren, regardless of whether such persons reside in the same home with the person
- The person’s mother-in-law, father-in-law, sons-in-law, daughters-in-law, brothers-in-law, and sisters-in-law who reside in the same home with the person
- Any individual who has a child in common with the person, whether or not the person and that individual have been married or resided together at any time
- Any individual who cohabits or who, within the previous 12 months, cohabited with the person and any children of either of them then residing in the same home with the person

Family abuse (as defined in Virginia law section 16.1-228): Any act involving violence, force, or threat, including, but not limited to, any forceful detention that results in bodily injury or places one in reasonable apprehension of bodily injury, and is committed by a person against such person’s family or household member.

Support Available

George Mason University will make reasonable efforts to provide support and/or referrals to students involved with dating/partner violence. Because dating/partner violence often occurs in conjunction with sexual violence and/or stalking, George Mason University students experiencing dating/partner violence may seek confidential assistance from George Mason University Sexual Assault Services and/or Counseling and Psychological Services.

Reporting Incidents and Legal Options

Criminal: Certain acts of dating/partner violence are crimes under Virginia law. These acts may be classified as assault and battery against a family or household member under section 18.2-57.2 of the Virginia Criminal Code. Persons wishing to make an official police report and/or seek prosecution should contact the appropriate police agency.

Civil: Victims of dating/partner violence may seek to obtain a protective order at a local magistrate’s office and/or file a civil lawsuit to obtain compensation for personal damages. Victims can seek more information about protective orders and civil proceedings by contacting George Mason University Sexual Assault Services.

University discipline: The university may take action and give sanctions to those accused if the accused is an employee or a student, whether or not the incident rises to a criminal offense under Virginia law. Incidents occurring on or off campus between students and/or employees may be subject to university discipline when such actions materially affect the learning environment of the victim or the operations of the university. Sanctions to the accused may include education, counseling, restrictions, and/or penalties. See Behavioral Expectations 8 of the Student Judicial Code.
For more information about the Office of Judicial Affairs and the Student Judicial Code, please call 703-993-6209, go to judicialaffairs.gmu.edu, or visit the Office of Judicial Affairs in SUB I, Suite 4100. Employees may contact George Mason University Employee Relations at 703-993-2600. To reach the George Mason University Police Department, please call 703-993-2810.

**Employee Policies Related to this Issue**

George Mason University Administrative Policy #2208—Preventing Workplace Violence
Virginia Department of Human Resource Management Policy 1.80—Workplace Violence
Virginia Department of Human Resource Management Policy 2.30—Workplace Harassment
Virginia Department of Human Resource Management Standards of Conduct Policy 1.60

This statement of information was created by the George Mason University Sexual Assault Services Coordinating Council.

**Dating/Domestic/Partner Violence Programs Available**

**Survivor Support**
George Mason University Sexual Assault Services
SUB I, Room 3200
4400 University Drive
Fairfax, VA 22030
Phone: 703-993-4364
Cell: 703-380-1434
Web: sas.gmu.edu

**Alexandria Domestic Violence Program**
Phone: 703-838-4911
TDD: 703-838-4911
Hotline: 703-838-4911

**Sexual Assault Response and Awareness—Office on Women**
Phone: 703-838-5030
Hotline: 703-683-7273

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1 Definition modified from the Fairfax County Domestic Violence Prevention, Policy, and Coordinating Council.
2 Offenders using sexual violence may be held accountable under the George Mason University Sexual Assault Policy in addition to the George Mason University Statement of Information on Dating/Partner Violence.
3 George Mason University Police Department handles all reports of incidents that occur on campus. Off-campus incidents must be reported to the police department where the incident occurs.
4 18.2-57.2 Any person who commits an assault and battery against a family or household member shall be guilty of a Class 1 misdemeanor. If convicted previously of two offenses of assault and battery against a family or household member or other offenses, such person is guilty of a Class 6 felony.
5 George Mason University Police Department handles all reports of incidents that occur on campus. Off-campus incidents must be reported to the police department where the incident occurs.
Arlington Batterers Intervention Program (Abuser Counseling)
Phone: 703-228-1550
Hotline: 703-228-4848
Cost: Program cost determined on a sliding scale based on individual client income.
This is an 18-week program.

OAR (Opportunities, Alternatives, Resources)
of Fairfax County
10640 Page Avenue, Suite 250
Fairfax, VA 22030
Phone: 703-246-3033

The Violence Intervention Program (VIP)
10640 Page Avenue, Suite 250
Fairfax, VA 22303
Phone: 703-246-3033
E-mail: ctaylor@oarfairfax.org
Web: www.oarfairfax.org/vip.htm
Cost: Program participants are required to pay a $350 fee at the time of intake, as well as a $50 nonrefundable intake fee.

Brave Endeavors
Contact: Ellis Robey at 703-869-6579
Cost: $200 for 10 weekly sessions.
This anger management program has a domestic violence component.

Center for Multicultural Human Services
701 W. Broad Street, Suite 305
Falls Church, VA 22046
Phone: 703-533-3302
Referral Line: 703-533-3302, ext. 303 (Monday–Friday, 9 a.m.–5 p.m.)
Web: www.cmhsweb.org
What’s Happening

Know what’s happening! There are many events at Mason throughout the year. At the time of the printing of this handbook, some activity dates had already been set. These are highlighted below. Remember to keep your eyes and ears open for many more.

August
New Student Days, Aug. 27–31
Welcome Week, Aug. 26–Sept. 6
First Day of Classes, Aug. 29

September
Labor Day (No Class), Sept. 5
Panhellenic Recruitment, Sept. 9–13
Patriots Day (22, 23, 24)
Hispanic Heritage Month

October
HIV/AIDS Awareness Month
Breast Cancer Awareness Month
Turn Off the Violence Month
Greek Speak, Oct. 4
Fall Break, Oct. 8–10
National Coming Out Day/Week, Oct. 4–12
Family Weekend, Oct. 14–16
Mason Midnight Madness
Halloween Beach Bash

November
American Indian Heritage Week, Nov. 6–10
Great American Smoke-Out, Nov. 17
Hunger Banquet
Help the Homeless Walk-a-thon
Thanksgiving Break, Nov. 23–27

December
World AIDS Day, Dec. 1
Winterfest/De-stress for Final Exams Week, Dec. 6–10
Last Day of Classes, Dec. 10
Reading Day, Dec. 12
Exams, Dec. 13–20
George Mason’s (the Man) Birthday, Dec. 11

January
Martin Luther King Jr. Day, Jan. 16
First Day of Classes, Jan. 23

February
Black History Month
Healthy Relationships Week
Homecoming, TBA

March
Women’s History Month
Safe Spring Break
Spring Break, March 12–18
Internship Fair, TBA
Greek Week, TBA
Pride Week, TBA

April
Asian Pacific American Heritage Month
International Week
Mason Day, TBA
Victims’ Rights Awareness Week

May
Springfest/De-stress for Final Exams Week, TBA
Last Day of Class, May 5
Reading Days, May 7–8
Exams, May 9–16
Commencement, May 19
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George Mason University has emerged in the past decade as a major university in the commonwealth and in the nation. Its development has been shaped in response to the educational needs of a cosmopolitan constituency. By emphasizing high technology, public policy, and the fine and performing arts, the university has formed links with the community and the commonwealth.

Mason’s innovative programs and visionary outlook have attracted a faculty of renowned scholars and teachers. Enrollment is now more than 30,000 students studying in more than 170 degree programs at the undergraduate, master’s, doctoral, and professional levels.
Fairfax Campus Map

1. Aquatic and Fitness Center
2. Aquia Building
3. Art and Design Building
4. Buchanan House
5. Carow Hall
6. Carty House
7. Center for the Arts/Concert Hall
8. Student Union Building I
9. Student Union Building II
10. Central Heating and Cooling Plant
11. Child Development Center
12. Clock
13. College Hall
14. Cross Cottage
15. David King Hall
16. de Laski Performing Arts Building
17. East Building
18. Nguyen Engineering Building
19. Enterprise Hall
20. Facilities Administration
21. Facilities Mgmt. Archives
22. Facilities Management, Customer Service Center
23. Fenwick Library
24. Field House and Module
25. Fine Arts Building

26. Finley Building
27. George Mason Statue
28. Harris Theater
29. Innovation Hall, E
30. Johnson Center, E
31. Kelley II
32. Krasnow Institute
33. Krug Hall
34. Lecture Hall
35. Mason Inn Conference Center and Hotel
36. Mason Hall
37. Masonvale
38. North Chesapeake Module
39. Northeast Module
40. Northeast Module II
41. Nottoway Annex
42. Parking Deck, Mason Pond
43. Parking Deck, Rappahannock River
44. Parking Deck, Sandy Creek
45. Parking Services
46. Patriot Center
47. Police and Safety Hqtr.
48. Recreation and Athletic Complex (RAC)
49. Recycling Center
50. Research I

51. Rivanna Module
52. Robinson Hall A
53. Robinson Hall B
54. Science and Tech I
55. Science and Tech II
56. South Chesapeake Module
57. TheaterSpace/Black Box
58. Thompson Hall
59. University Hall
60. Visitor Information
61. Warehouse
62. West Building
63. West PE Module

Residential

64. Chesapeake
65. Blue Ridge
66. Eastern Shore
67. Hampton Roads
68. Northern Neck
69. Piedmont
70. Shenandoah
71. Skyline Fitness Center
72. Southside Dining
73. Tidewater

Commons

73. Amherst
74. Brunswick
75. Carroll
76. Dickerson
77. Essex
78. Franklin
79. Grayson
80. Hanover
81. Commonwealth
82. Dominion
83. Liberty Square
84. Potomac Heights/Housing Office

Presidents Park

85. Adams
86. Eisenhower
87. Eisenhower Extension
88. Harrison
89. Jackson
90. Jefferson
91. Kennedy
92. Lincoln
93. Madison
94. Monroe
95. Roosevelt
96. Truman
97. Washington
98. Wilson
99. Student Apartments
Quick Reference Guide

If you are... | Please refer to...
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Changing your name or address or securing veterans benefits paperwork | Registrar’s Office, p. 44
Securing academic transcripts | Academic Information, p. 19
Withdrawal from the university or appealing a grade | Academic Policies, p. 20
Interested in information specific to Arlington Campus | Arlington Campus, p. 9
Interested in information specific to Prince William Campus | Prince William Campus, p. 13
Interested in information specific to Loudoun classes | Mason in Loudoun, p. 16
Looking for involvement opportunities | Student Involvement, center insert
Planning to study abroad | Center for Global Education, p. 25
Experiencing a personal problem | Counseling and Psychological Services, p. 27
A student with a disability requiring special consideration | Disability Services, p. 28
Wanting to avoid walking alone after dark | Escort Service, p. 28
Concerned with financing your education | Financial Aid, p. 29
Exploring your on-campus dining options | Mason Dining, p. 35
Seeking information about housing | Housing and Residence Life, p. 31
Concerned about your career or employment future | Career Services, p. 24
An international student needing assistance with immigration status | International Programs and Services, p. 33
Seeking a tutor or study tips | Learning Services, p. 34
Concerned about a university bill | Student Accounts Office, p. 46
Experiencing problems with a computer or computer connection on campus | Computer Support Services, p. 26
Seeking free writing assistance | Writing Center, p. 51